

Notice of Meeting on 18th March 2024
Elmstead Parish Council – Finance Committee
Community Centre, School Road, Elmstead Market, CO7 7ET

To: Members of the Elmstead Parish Council Finance Committee

You are hereby summonsed to attend a meeting of the Finance Committee to be held at the Community Centre, School Road, Elmstead on Monday 18th March at 12.00pm.

The press and members of the public are cordially invited to attend.

Agenda

- 24/001 Apologies of Absence**
- 24/002 Declaration of Pecuniary Interests and Personal Interests**
- 24/003 To agree the Minutes of the meeting of 19th October 2023.**
- 24/004 2023/23 Third Quarter Review**
To review the expenditure for the third quarter of 2023/24 against the set budget. Also, to consider the reserves and future potential costs to be paid from reserves.
- 24/005 Tendring/Colchester Borders Garden Community Plan Examination Hearings Commencing 7th May 2024**
To consider a letter received from Wivenhoe Town Council requesting assistance in preparing for the hearing, with the engagement of the services of a planning consultant.
- 24/006 Accounting software**
To consider using a software package for the Parish accounts. Does the committee wish to recommend this to council?
- 24/007 Asset Register**
To review.
- 24/008 Date for next meeting.**
The next meeting will be to review the fourth quarter 23/24 expenditure, so will be after the 23/24 year end.
- 24/009 Matters raised by Councillors for the next agenda or for information only.**
- 24/010 Verification of Bank Reconciliations**
A member to verify the 3rd Quarter 23/24 bank reconciliations.

Signed: A Baxter Clerk to the Council.

Dated: Wednesday 13th March 2023