

Notice of Meeting on the 18th March 2024
Elmstead Parish Council – Personnel Committee
Community Centre, School Road, Elmstead Market, CO7 7ET

To: Members of the Elmstead Parish Council Personnel Committee

You are hereby summoned to attend a meeting of the Personnel to be held at the Community Centre, School Road, Elmstead on Thursday 18th March 2024 at 1.30pm

The press and members of the public are cordially invited to attend however items on this agenda are confidential and the public will be excluded from those items.

Agenda

- 24/001 Apologies of Absence.**
- 24/002 Declaration of Pecuniary Interests and Non Pecuniary Interests.**
- 24/003 To approve the Minutes of the meeting of 19th October 2023.**
- 24/004 Exclusion of press and public for private and confidential matters.
None present.**
- 24/005 Staff Appraisal – Alan Dingwall**
To review Mr Dingwall's appraisal. To agree a recommendation to make to the Finance Committee and Council.
- 24/006 Staff Appraisal – Angela Baxter**
To review Mrs Baxter's appraisal. To agree a recommendation to make to the Finance Committee and Council.
- 24/007 Matters raised by Councillors for the next agenda or for information only.**

Signed: A Baxter Clerk to the Council. Dated: Wednesday 13th March 2024