

**Notice of Meeting on 29<sup>th</sup> May 2025**  
**Elmstead Parish Council – New Community Centre Committee**  
Community Centre, School Road, Elmstead Market, CO7 7ET

**To: Members of the Elmstead Parish Council New Community Centre Committee**

You are hereby summonsed to attend a meeting of the New Community Centre Committee to be held at the Community Centre, School Road on Thursday 29<sup>th</sup> May 2025 at 7.00pm.

**The press and members of the public are cordially invited to attend.**

**Agenda**

**25/036 Chairman's welcome**

**25/037 Apologies of Absence**

**25/038 Declaration of Pecuniary Interests and Personal Interests**

**25/039 Approval and signing of the minutes from the meeting of 24<sup>th</sup> April 2025**

**25/040 Public Speaking**

There is a maximum of 15 minutes of public speaking, with a maximum of 5 minutes per member of public.

**During the public speaking:** Members of the public and guests can address the Committee on matters presented on the publicised agenda. The Committee can only take decisions on agenda items. Matters raised that are not on the agenda can be carried forward for a response at a later date.

**After the public forum:** Members of the public are asked to respect that this is a meeting to conduct committee business and interruptions during the remainder of the meeting are not permitted, unless specifically invited to speak.

**25/041 Work stages 4a (building regulation stage) and 4b (tender stage) and pre-commencement conditions.**

- i) Drawings from Brontide for the preliminary M&E designs and Superstructures for the preliminary foundation and steelwork designs have been circulated for review. To discuss.
- ii) Any other updates?

**25/042 Funding update**

- i) To review the current funding.
- ii) Any update on potential additional funding or the public survey.

**25/043 Any other updates**

**25/044 Matters raised for the next agenda or for information only**

**25/045 Date of next committee meeting**

Signed: A Baxter Clerk to the Council. Dated: 24<sup>th</sup> May 2025