

Notice of Meeting on the 3rd June 2025
Elmstead Parish Council – Personnel Committee
Community Centre, School Road, Elmstead Market, CO7 7ET

To: Members of the Elmstead Parish Council Personnel Committee

You are hereby summoned to attend a meeting of the Personnel to be held at the Community Centre, School Road, Elmstead on Tuesday 3rd June 2025 at 7.45pm

The press and members of the public are cordially invited to attend however items on this agenda are confidential and the public will be excluded from those items.

Agenda

- 25/009 Apologies of Absence.**
- 25/010 Declaration of Pecuniary Interests and Non Pecuniary Interests.**
- 25/011 To approve the Minutes of the meeting of 31st March 2025.**
- 25/012 Exclusion of press and public for private and confidential matters.**
- 25/013 Additional support required for the handyman role**
To discuss the options to cover additional working hours required for village maintenance.
- i) To employ someone for 5-10 hours per week as an assistant handyman during the months of April to September or
 - ii) To contract out a specific part of the village maintenance.
 - iii) To plan the recruitment/contract process.
 - iv) To consider emergency measures in the meantime.
- 25/014 Matters raised by Councillors for the next agenda or for information only.**

Signed: A Baxter Clerk to the Council. Dated: Friday 30th May 2025