

**Notice of Meeting on 3<sup>rd</sup> June 2025**  
**Elmstead Parish Council – Finance Committee**  
Community Centre, School Road, Elmstead Market, CO7 7ET

**To: Members of the Elmstead Parish Council Finance Committee**

You are hereby summonsed to attend a meeting of the Finance Committee to be held at the Community Centre, School Road, Elmstead on Tuesday 3<sup>rd</sup> June 2025 at 7.00pm.

The press and members of the public are cordially invited to attend.

**Agenda**

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| <b>25/009</b> | <b>Apologies of Absence</b>  |
| <b>25/010</b> | <b>Declaration of Pecuniary Interests and Personal Interests</b>   |
| <b>25/011</b> | <b>To agree the Minutes of the meeting of 6<sup>th</sup> January 2025.</b>   |
| <b>25/012</b> | <b>2024/25 Year End Review</b><br>To review the expenditure for the year end of 2024/25 against the set budget. Also, to consider the reserves.  |
| <b>25/013</b> | <b>2025/26 Grants</b><br>To consider and decide the applications made by Parish organisations (for grants within the budget set by council). To consider and agree any recommendations to make to full council for approval if the grants are in excess of the budget. |
| <b>25/014</b> | <b>Internal Audit Report</b><br>To review the Internal Audit Report and arrange for implementation of any recommendations.   |
| <b>25/015</b> | <b>Date for next meeting.</b><br>The next meeting will be to review the first quarter 25/26 expenditure, so will be after the end of June 2025.  |
| <b>25/016</b> | <b>Matters raised by Councillors for the next agenda or for information only.</b>  |

Signed:     A Baxter     Clerk to the Council.      Dated: Wednesday 28<sup>th</sup> May 2025