

Appendix 1 - Elmstead Parish Council Finance Report for April
2024

	Invoice Date	Method	Payee		Invoice Number	Net	VAT	Total
			Approval is requested for the following payments:					
1	11/04/2024	BT	Upsons	Mower service. £241.05 over quote due to needing 3 steering joints , 3 x unit pins , 1 x unit roller , the mower took a lot of cleaning, the middle cutter was jammed up with mud and stones , the radiator was quite blocked also .	105153	£ 1,741.05	£ 348.21	£ 2,089.26
2	18/04/2024	BT	Mr A Dingwall (Universal Tyres)	Puncture Repair		£ 25.00	£ 5.00	£ 30.00
3	06/04/2024	BT	VCS Websites Ltd	Web hosting April 24 - Sept 24	1356	£ 135.00		£ 135.00
4	16/04/2024	BT	Starboard Systems Ltd	Scribe Accounts set up fee	INV-5815	£ 449.00	£ 89.80	£ 538.80
5	09/04/2024	BT	Tendring District Association of Local Councils	Annual Membership 23/24		£ 20.00	£ -	£ 20.00
			Payments already approved and made not included on previous Finance Reports					
6	11/04/2024	BT	Alpha Surveys	Topographical survey Charity Field	ASI-1399	£ 550.00	£ 110.00	£ 660.00
			Payments made by pre-paid card from Equals Account					
7	04/04/2024	SD Card	Aldi Stores	Hub supplies		£ 29.67	£ 0.16	£ 29.83
8	10/04/2024	SD Card	Tesco	Hub supplies		£ 23.35	£ -	£ 23.35
9	24/04/2024	SD Card	Tesco	Hub supplies		£ 12.65	£ -	£ 12.65
10	15/04/2024	AB Card	Amazon Business EU S.a.r.l	Office supplies		£ 8.03	£ 1.60	£ 9.63
11	15/04/2024	AB Card	Amazon Business EU S.a.r.l	Office supplies		£ 18.48	£ 3.70	£ 22.18
12	15/04/2024	AB Card	Amazon Business EU S.a.r.l	Speakerphone conference speaker		£ 34.99	£ 7.00	£ 41.99
13	15/04/2024	AB Card	Booboo Trading Limited	Office supplies		£ 11.02	£ 2.20	£ 13.22
14	16/04/2024	AB Card	Universal Silk Screen Printers & Signmakers	Dog waste bin sticker		£ 2.99	£ 0.60	£ 3.59

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			Payments made by pre-paid card from Equals Account					
15	16/04/2024	AB Card	Amazon Services Europe S.a.r.L.	Cross cut shredder		£ 98.99	£ 19.80	£ 118.79
16	23/04/2024	AB Card	NCP Colchester	Parking for meetings with architect & solicitor		£ 9.80	£ -	£ 9.80
			Direct Debits and Standing Orders:					
17	23/04/2024	DD	A&J Lighting Solutions	Annual visit - replace 1 standard photocell	38242	£ 24.00	£ 4.80	£ 28.80
18	04/04/2024	DD	Npower	Electricity for street lights - March	IN10120760	£ 77.98	£ 3.90	£ 81.88
19	TBA	DD	Starboard Systems Ltd	Scribe monthly fee	TBA	£ 51.00	£ 10.20	£ 61.20
			Total			£ 3,354.63	£ 603.10	£ 3,906.73
			Income					
1	05/04/2024	BT	Tendring District Council	Precept		£ 31,875.00	£ -	£ 31,875.00
2	05/04/2024	BT	Tendring District Council	LTSS Grant		£ 381.00	£ -	£ 381.00
			Total			£ 32,256.00		£ 32,256.00

Parish Council agreed the above expenditure on 25th April 2024 agenda item 24/095(i)

Signed _____

Examined invoices _____

Closing Balances to 24th April 2024

Current Account	£ 36,474.46
Business Premium Account	£ 40,748.10
Active Saver Account	£ 50,654.09
Equals Account (Pre-paid cash cards)	£ 800.15
Overall Closing Balance - Current and Deposit	£ 128,676.80

£85.04 for social hub, £187.78 for handyman, £527.33 for clerk