

Appendix 1 - Elmstead Parish Council Finance Report December
2024

	Invoice Date	Method	Payee		Invoice Number	Net	VAT	Total
			Approval is requested for the following payments:					
1	01/01/2025	BT	Elmstead Community Centre	Hall hire for December; 1 x council meetings, 3 x Wednesday hub, 1 x Christmas event	01C	£ 190.00	£ -	£ 190.00
2	28/12/2025	BT	Mrs A Baxter	December home printing excess over pre-home working usual plan .		£ 14.30	£ -	£ 14.30
3	19/12/2025	BT	Mrs A Baxter	Parking for meeting with solicitor in Colchester.		£ 3.58	£ 0.72	£ 4.30
4	20/12/2024	BT	Upsons	Service and transport of mower	105650	£ 1,897.80	£ 379.56	£ 2,277.36
5	Var	BT	ClIr Brennan	Christmas supplies	Receipts	£ 71.79	£ -	£ 71.79
	Sub Total							
			Payments made by pre-paid card from Equals Account					
6	05/12/2024	SD Card	Budgens	Hub supplies		£ 16.05		£ 16.05
7	05/12/2024	SD Card	Aldi	Hub supplies		£ 30.27		£ 30.27
8	08/12/2024	SD Card	Home Bargains	Hub supplies		£ 5.34		£ 5.34
9	08/12/2024	SD Card	Poundland	Hub supplies		£ 14.95		£ 14.95
10	11/12/2024	SD Card	Tesco	Hub supplies		£ 33.10		£ 33.10
11	12/12/2024	SD Card	Tesco	Hub supplies		£ 39.99		£ 39.99
12	13/12/2024	AB Card	Glasdon UK Limited	Bike rack		£ 132.50	£ 26.50	£ 159.00
13	11/12/2025	AB Card	Google Play	Storage		£ 1.33	£ 0.26	£ 1.59
			Direct Debits and Standing Orders:					
14	01/01/2025	DD	A&J Lighting Solutions	Monthly maintenance street lights	38881	£ 31.63	£ 6.33	£ 37.96
15	31/12/2025	DD	CSH Environmental Ltd	Skip empty x 1. Excess weight £3.40.	P682517	£ 21.06	£ 4.21	£ 25.27
16	04/12/2025	DD	Npower	Electricity for street lights - November	IN12043047	£ 81.35	£ 4.07	£ 85.42

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17	01/01/2025	DD	Starboard Systems Ltd	Scribe accounts subscription	INV-8018	£ 51.00	£ 10.20	£ 61.20
18	31/12/2025	DD	Unity	Monthly fee		£ 6.00	£ -	£ 6.00
19	23/12/2024	DD	Nest	December pension contribution		£ 103.17		£ 103.17
			For information					
20	23/12/2024	BT	Payroll summary	December salaries and 3rd quarter PAYE and NIC to HMRC.		£ 4,957.06	£ -	£ 4,957.06
			Total			£ 7,702.27	£ 431.85	£ 8,134.12
			Income					
1	02/12/2024	BT	Barclays Business Premium	Interest		£ 3.31	£ -	£ 3.31
2	02/12/2024	BT	Barclays Business Premium	Interest on New Community Centre s106		£ 764.60	£ -	£ 764.60
3	31/12/2024	BT	Redwood Bank	Interest on New Community Centre s106		£ 1,030.19	£ -	£ 1,030.19
4	31/12/2024	BT	Unity Instant Access Savings	Interest		£ 346.94	£ -	£ 346.94
5	31/12/2024	BT	Unity Instant Access Savings	Interest on New Community Centre s106		£ 256.44	£ -	£ 256.44
6	03/12/2024	BT	HMRC	VAT Refund 2024/25		£ 1,694.71	£ -	£ 1,694.71
7	19/12/2024	BT	Tendring District Council	s106 contribution for new community centre		£ 400,000.00	£ -	£ 400,000.00
			Total			£ 404,092.88		£ 404,092.88

Parish Council agreed the above expenditure on 9th January 2025 agenda item 25/015(i)

Signed _____

Examined invoices _____

Closing Balances to 31st December 2024

Barclays Current Account	£ 551.34
Barclays Business Premium Account	£ 3.31
Barclays Active Saver Account (New Community Centre s106)	£ 17,408.01
Unity Current Account	£ 9,079.45
Unity Instant Access Savings Account	£ 447,918.15
Unity 6 month fixed term savings account (New Community Centre s106)	£ 200,000.00
Redwood 35 day notice account (New Community Centre s106)	£ 302,393.19
Equals Account (Pre-paid cash cards)	£ 674.57
Overall Closing Balance - Current and Deposit	£ 978,028.02

£200.37 for social hub, £88.38 for handyman,
£341.82 for clerk, reserve £44

Total Parish Council Funds	£ 57,970.38
Total New Community Centre s106 Funds	£ 920,057.64
	£ 978,028.02