

Appendix 1 - Elmstead Parish Council Finance Report for End May
2024

	Invoice Date	Method	Payee		Invoice Number	Net	VAT	Total
			Approval is requested for the following payments:					
1	01/06/2024	BT	Elmstead Community Centre	May hall hire (1x council meetings, 5 x hub, 1 x audit)	50C	£ 116.00	£ -	£ 116.00
2	31/05/2024	BT	Mrs Baxter	Google Workspace Business starter 05/24	4989976485	£ 12.00	£ -	£ 12.00
3	28/05/2024	BT	Mrs A Baxter	May home printing excess over pre-home working usual plan		£ 41.80	£ -	£ 41.80
4	28/05/2024	BT	Mr R Fairweather	Supply and fit Indesit electric double oven		£ 220.00	£ -	£ 220.00
5	Various	BT	Mr A Dingwall	Petrol for strimmer and bungee straps	Receipts	£ 12.66	£ 1.53	£ 14.19
6	30/05/2024	BT	Ernest Doe & Sons Ltd	Oil for strimmer	C32164	£ 8.78	£ 1.76	£ 10.54
7	28/05/2024	BT	Ernest Doe & Sons Ltd	Line for strimmer	C32022	£ 19.58	£ 3.92	£ 23.50
8		BT	Equals Bank	Transfer from Barclays to Equals		£ 340.00	£ -	£ 340.00
9	03/06/2024	BT	Mr A Dingwall	New tyres for the mower x 2		£ 180.00	£ 36.00	£ 216.00
			Payments already approved and made not included on previous Finance Reports					
10	07/03/2024	BT	A Clarke Memorials	Deposit for war memorial re-lettering		£ 295.83	£ 59.17	£ 355.00
			Payments made by pre-paid card from Equals Account					
11	22/05/2024	SD Card	Lidl	Hub supplies		£ 18.27	£ -	£ 18.27
12	29/05/2024	SD Card	Budgens	Hub supplies		£ 28.44	£ -	£ 28.44
13	12/05/2024	AB Card	Google	Storage		£ 0.39	£ -	£ 0.39
14	21/05/2024	AB Card	Budgens	Refreshments for audit		£ 10.53	£ -	£ 10.53

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	Invoice Date	Method	Payee		Invoice Number	Net	VAT	Total
			Direct Debits and Standing Orders:					
15	01/06/2024	DD	A&J Lighting Solutions	Monthly maintenance street lights	38330	£ 31.63	£ 6.33	£ 37.96
16	31/05/2024	DD	CSH Environmental Ltd	Skip empty x 3, excess weight £2.38	P653728	£ 55.36	£ 11.07	£ 66.43
17	03/05/2024	DD	Npower	Electricity for street lights - April	IN10420386	£ 70.11	£ 3.51	£ 73.62
18	01/06/2024	DD	Starboard Systems Ltd	Scribe accounts subscription	INV-6205	£ 51.00	£ 10.20	£ 61.20
			Total			£ 1,512.38	£ 123.29	£ 1,584.67
			For information					
19	28/05/2024	BT	Payroll summary	May salaries and pension. Paid.		£ 2,884.39	£ -	£ 2,884.39
			Income					
		BT				£ -	£ -	£ -
			Total			£ -		£ -

Parish Council agreed the above expenditure on 6th June 2024 agenda item 24/131(i)

Signed _____

Examined invoices _____

Closing Balances to 31st May 2024

Current Account	£ 28,696.69
Business Premium Account	£ 40,748.10
Active Saver Account	£ 50,654.09
Equals Account (Pre-paid cash cards)	£ 659.50
Overall Closing Balance - Current and Deposit	£ 120,758.38

£53.50 for social hub, £187.78 for handyman, £418.22 for clerk