

Appendix 1 - Elmstead Parish Council Finance Report for May 2021

Invoice Date	Method	Payee	Invoice Number	Net	VAT	Total	
		Approval is requested for the following payments:					
26/04/2021	BT	Ian Allston Tree Surgery Ltd - chipping branches on Elmcroft	INV 2029	£ 90.00	£ 18.00	£ 108.00	
22/05/2021	BT	Mrs A Baxter - Zoom Standard Pro Monthly	INV87449348	£ 11.99	£ 2.40	£ 14.39	
30/04/2021	BT	Ernest Doe & Sons Ltd - Grease Gun Flexi Tube	INV C61410	£ 14.00	£ 2.80	£ 16.80	
30/04/2021	BT	Mr A Dingwall - items for chainsaw course, 2 x toolboxes and sanding sheet		£ 41.64	£ 8.33	£ 49.97	
30/04/2021	BT	Ernest Doe & Sons Ltd - items for chainsaw training	INV	£ 163.98	£ 32.80	£ 196.78	
26/05/2021	BT	Ernest Doe & Sons Ltd - fix mower, failed bearing	INV 171603	£ 177.34	£ 35.47	£ 212.81	
13/05/2021	BT	Cllr A Brennan - gift for retired councillor		£ 54.95	£ 10.99	£ 65.94	
						£ -	
		Prior approval given and payment made:					£ -
10/05/2021	BT	Lambert Smith Hampton - rent review adjustment 01/04/2021 - 18/09/2021	73874	£ 39.58	£ -	£ 39.58	
06/05/2021	BT	Mrs A Baxter - Staples order for office supplies		£ 92.01	£ 18.40	£ 110.41	
		Direct Debits and Standing Orders					
10/05/2021	DD	Talk Talk - phone and internet	22291464	£ 26.00	£ 5.20	£ 31.20	
01/05/2021	DD	A&J Lighting Solutions - Streetlight maintenance	35126	£ 31.63	£ 6.33	£ 37.96	
TBA	DD	Eon - street lighting	TBA			£ -	
30/04/2021	DD	CSH Environmental - Annual Duty of Care	P511368	£ 10.00	£ 2.00	£ 12.00	
30/04/2021	DD	CSH Environmental - Empty skip x 2	P511367	£ 28.84	£ 5.77	£ 34.61	
28/04/2021	DD	Nest - pension contribution	Monthly	£ 72.03	£ -	£ 72.03	
		Total		£ 853.99	£ 148.49	£ 1,002.48	
		For information					
28/04/2021	BT	April salaries	Monthly	£ 1,995.41	£ -	£ 1,995.41	

Parish Council agreed with the clerk's approval of the above expenditure by e-mail

Signed _____

Examined invoices _____

Closing Balances to 30th April 2021 are:

Current Account to end of month	£ 7,477.33
Total Expenses unpaid at end of month	-£ 5,854.94
Total of unpaid expenses in April payments - request for approval	-£ 1,995.41

Appendix 1 - Elmstead Parish Council Finance Report for May 2021

Balance in current account after monthly expenses	-£ 373.02
Business Premium Account	£ 69,904.07
Active Saver Account	£ 10,123.43
Estimated Overall Closing Balance - Current and Deposit	£ 79,654.48

Income Details for April 2021:

Tendring DC Precept	£ 19,593.00
Total income for the month	£ 19,593.00