

Appendix 1 - Elmstead Parish Council Finance Report for February
2023

	Invoice Date	Method	Payee	Invoice Number	Net	VAT	Total
			Approval is requested for the following payments:				
1	01/02/2023	BT	Elmstead Community Centre - February hall hire (3 x Warm Hub, 2 x meetings, 1 x surgery)	34C	£ 108.00	£ -	£ 108.00
2	31/01/2023	DD	Mrs A Baxter - Google Workspace Business starter 01/23	4656266866	£ 9.20	£ -	£ 9.20
3	22/01/2023	DD	Mrs A Baxter - Zoom standard pro monthly	INV185328563	£ 11.99	£ 2.40	£ 14.39
4	27/01/2023	BT	Mrs Baxter - January home printing excess over pre-home working usual plan		£ 6.50	£ -	£ 6.50
5	14/02/2023	BT	Ernest Doe & Sons Ltd - Duck oil 500ml, protection gloves, strimming line	C06967	£ 55.14	£ 11.03	£ 66.17
6	03/12/2022	BT	Deans' Nursery - Christmas Tree	A15857	£ 110.00	£ 22.00	£ 132.00
7	22/02/2023	BT	Upmarket flyer - Market Field Grows		£ 25.00	£ -	£ 25.00
			Prior approval given and payment made:				
8	Var	BT	Cllr S Donaldson - Warm Hub provisions. Paid.	Receipts	£ 15.93	£ 0.76	£ 16.69
9	19/01/2023	BT	Frostick Publishing - Archiving service phase 1. Paid.	1023	£ 390.00		£ 390.00
10	26/01/2023	BT	R J Osborn Printer. Paid.	198214	£ 130.00		£ 130.00
			Direct Debits and Standing Orders:				
	10/02/2023	DD	Talk Talk - phone and internet	24569157	£ 36.50	£ 7.30	£ 43.80
	01/02/2023	DD	A&J Lighting Solutions - Streetlight maintenance	37014	£ 31.63	£ 6.33	£ 37.96
	03/02/2023	DD	Npower - street lighting for January 20223	IN06109994	£ 36.65	£ 1.83	£ 38.48
	31/01/2023	DD	CSH Environmental - skip empty x 2 (and overweight charges of £5.76)	P590361	£ 39.40	£ 7.88	£ 47.28
			Total		£ 1,005.94	£ 59.53	£ 1,065.47
			For information				
	28/01/2023	BT	January salaries and pension - Paid	Monthly	£ 2,296.93	£ -	£ 2,296.93

Parish Council agreed the above expenditure on 23rd February 2023 agenda item 23/033(i)

Signed _____

Examined invoices _____

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Closing Balances to 31st January 2023 are:

Current Account to end of month	£ 7,024.87
Total Expenses unpaid at end of month	£ 24.51
Balance in current account after expenses unpaid	£ 7,049.38
Business Premium Account	£ 55,097.91
Active Saver Account	£ 50,000.00
Estimated Overall Closing Balance - Current and Deposit	£ 112,147.29

Income Details for January 2023:

Total income for the month	£ -