

Appendix 1 - Elmstead Parish Council Finance Report for December
2022

Invoice Date	Method	Payee	Invoice Number	Net	VAT	Total
		Approval is requested for the following payments:				
01/11/2022	BT	Elmstead Community Centre - November hall hire x 2 plus 2 x half days	32C	£ 52.00	£ -	£ 52.00
30/11/2022	DD	Mrs A Baxter - Google Workspace Business starter 11/22	4612097538	£ 9.20	£ -	£ 9.20
22/11/2022	DD	Mrs A Baxter - Zoom standard pro monthly	INV176675794	£ 11.99	£ 2.40	£ 14.39
27/10/2022	BT	Mrs Baxter - November home printing excess over pre-home working usual plan		£ 6.50	£ -	£ 6.50
30/09/2022	BT	VCS Websites Ltd - Web based hosting Oct 22 - Mar 23	1260	£ 135.00		£ 135.00
05/12/2022	BT	Cllr A Brennan - Key copying		£ 16.00	£ -	£ 16.00
30/11/2022	BT	Oneill Homer - Neighbourhood Plan Professional Fees	1254	£ 1,650.00	£ 330.00	£ 1,980.00
09/12/2022	BT	Mrs A Baxter - Philips Audio meeting recorder		£ 135.66	£ 27.13	£ 162.79
13/12/2022	BT	Mrs A Baxter - de-icing winter rock salt		£ 191.67	£ 38.33	£ 230.00
Var	BT	Cllr M Jeggo - Christmas tree festival photos, baubles, ribbon, storage boxes x 5		£ 68.24	£ -	£ 68.24
Var	BT	Cllr M Jeggo - Fairy lights x 2 sets		£ 31.98	£ -	£ 31.98
06/12/2022	BT	Mrs H Ward - 1 x 5l hot water airpot, 1 x 6l beverage dispenser		£ 75.98	£ 15.19	£ 91.17
						£ -
		Prior approval given and payment made:				
13/11/2022	BT	Mrs M Lewis - Remembrance Day crosses and refreshments		£ 80.00		£ 80.00
24/10/2022	BT	Mrs A Brennan - Halloween lights		£ 23.32	£ 4.67	£ 27.99
17/11/2022	BT	Mrs A Brennan - Halloween fairy lights & A frame padlock		£ 26.65	£ 5.33	£ 31.98
25/10/2022	BT	Mrs A Brennan - Halloween sweets		£ 4.00		£ 4.00
Var	BT	Mr A Dingwall - Parts for little library & secateurs		£ 44.00	£ -	£ 44.00
20/11/2022	BT	Cllr A Brennan - Lights for events		£ 20.28	£ 4.06	£ 24.34
04/10/2022	BT	Wel Medical - replacement battery for defibrillator	#S256211	£ 160.00	£ 32.00	£ 192.00
		Direct Debits and Standing Orders:				
10/12/2022	DD	Talk Talk - phone and internet	24360157	£ 36.50	£ 7.30	£ 43.80
01/12/2022	DD	A&J Lighting Solutions - Streetlight maintenance	36815	£ 31.63	£ 6.33	£ 37.96
TBA	DD	Npower - street lighting for November 2022	TBA			£ -
30/11/2022	DD	CSH Environmental - skip empty x 2 (and overweight charges of £0.30 and fuel surcharge of £0.63)	P585069	£ 32.07	£ 6.41	£ 38.48
28/11/2022	DD	Nest - pension contribution	Monthly	£ 123.61	£ -	£ 123.61
		Total		£ 2,966.28	£ 479.15	£ 3,445.43

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		For information				
28/10/2022	BT	November salaries - Paid	Monthly	£ 3,094.18	£ -	£ 3,094.18
					£ -	£ -

Parish Council agreed the above expenditure on 15th December 2022 agenda item 22/242(i)

Signed _____

Examined invoices _____

Closing Balances to 30th November 2022 are:

Current Account to end of month	£ 3,550.73
Total Expenses unpaid at end of month	-£ 124.89
Balance in current account after expenses unpaid	£ 3,425.84
Business Premium Account	£ 90,057.63
Active Saver Account	£ -
Estimated Overall Closing Balance - Current and Deposit	£ 93,483.47

Income Details for November 2022:

Total income for the month	£ -