

Appendix 1 - Elmstead Parish Council Finance Report for January 2022

Invoice Date	Method	Payee	Invoice Number	Net	VAT	Total	
		<b>Approval is requested for the following payments:</b>					
01/02/2022	BT	Elmstead Community Centre - Hall hire January x 1	22C	£ 16.00	£ -	£ 16.00	
07/12/2021	BT	Deans' Nursery - Christmas Tree	A 16905	£ 125.00	£ 25.00	£ 150.00	
TBA	BT	Market Field School - 50% of cost for remedial works to cherry tree on playing field. Awaiting invoice.	TBA	£ 187.50	£ 37.50	£ 225.00	
31/01/2022	BT	Mrs A Baxter - Google Workspace Business starter 01/22	4061058622	£ 33.12	£ -	£ 33.12	
25/01/2022	BT	Mrs A Baxter - Zoom standard pro monthly	INV129447184	£ 11.99	£ 2.40	£ 14.39	
		<b>Prior approval given and payment made:</b>					
12/01/2022	BT	Mr A Dingwall (Universal Tyres) - mower tyre repair		£ 20.00	£ 4.00	£ 24.00	
24/01/2022	BT	Equip4work - postage for whiteboard		£ 4.95	£ 0.99	£ 5.94	
		<b>Direct Debits and Standing Orders</b>					
10/02/2022	DD	Talk Talk - phone and internet	23284504	£ 34.00	£ 6.80	£ 40.80	
01/02/2022	DD	A&J Lighting Solutions - Streetlight maintenance	35943	£ 31.63	£ 6.33	£ 37.96	
	DD	Npower - street lighting				£ -	
31/12/2022	DD	CSH Environmental - skip empty x 2 & excess weight	P545749	£ 34.74	£ 6.95	£ 41.69	
28/12/2021	DD	Nest - pension contribution	Monthly	£ 70.99	£ -	£ 70.99	
		<b>Total</b>		£ 569.92	£ 89.97	£ 659.89	
		<b>For information</b>					
28/01/2022	BT	January salaries - Paid	Monthly	£ 1,767.02	£ -	£ 1,767.02	

Parish Council agreed the above expenditure 21st February 2022 agenda item 22/044(i)

Signed \_\_\_\_\_

Examined invoices \_\_\_\_\_

**Closing Balances to 31st January 2022 are:**

Current Account to end of month	£ 8,558.60
Total Expenses unpaid at end of month	-£ 650.43
Total of unpaid expenses in this month's payments - request for approval	-£ 659.89
Balance in current account after monthly expenses	£ 7,248.28
Business Premium Account	£ 44,908.34
Active Saver Account	£ 10,124.44
<b>Estimated Overall Closing Balance - Current and Deposit</b>	<b>£ 62,281.06</b>

**Income Details for January 2022:**

Groundworks UK NP Grant	£ 10,000.00
<b>Total income for the month</b>	<b>£ 10,000.00</b>