

Appendix 1 - Elmstead Parish Council Finance Report for January 2022

Invoice Date	Method	Payee	Invoice Number	Net	VAT	Total	
		Approval is requested for the following payments:					
01/01/2022	BT	Elmstead Community Centre - Hall hire December x 2	21C	£ 32.00	£ -	£ 32.00	
13/12/2021	BT	Mr A Dingwall - work boots	Receipts	£ 35.00	£ -	£ 35.00	
31/12/2021	BT	VCS Websites - web hosting Jan - Mar 2022	1204	£ 67.50	£ -	£ 67.50	
31/12/2021	BT	Oneill Homer - Neighbourhood Plan Professional Services	1083	£ 6,740.00	£ 1,348.00	£ 8,088.00	
31/12/2021	BT	Mrs A Baxter - Google Workspace Business starter 12/21	4045211942	£ 33.12	£ -	£ 33.12	
22/11/2021	BT	Mrs A Baxter - Zoom standard pro monthly	INV124157217	£ 11.99	£ 2.40	£ 14.39	
16/12/2021	BT	R.J. Osborn Printers - 1000 surveys for Neighbourhood Plan	207673	£ 315.00	£ 63.00	£ 378.00	
28/10/2021	BT	Ernst Doe - High Vis Jacket for Mr Dingwall	INV C71836	£ 32.50	£ 6.50	£ 39.00	
21/12/2021	BT	Bullfinch (Gas Equipment) Limited - Platinum Jubilee Beacon	TBA	£ 490.00	£ 98.00	£ 588.00	
17/01/2022	BT	Equip4work - Monthly planner whiteboard	SN883941	£ 37.00	£ 7.40	£ 44.40	
		Prior approval given and payment made:					£ -
	BT					£ -	
		Direct Debits and Standing Orders					
10/01/2022	DD	Talk Talk - phone and internet	23174829	£ 34.00	£ 6.80	£ 40.80	
01/01/2022	DD	A&J Lighting Solutions - Streetlight maintenance	35844	£ 31.63	£ 6.33	£ 37.96	
06/01/2022	DD	Npower - street lighting	IN02384421	£ 59.46	£ 2.97	£ 62.43	
31/12/2021	DD	CSH Environmental - skip empty x 3 & excess weight	P542169	£ 46.34	£ 9.27	£ 55.61	
28/12/2021	DD	Nest - pension contribution	Monthly	£ 76.43	£ -	£ 76.43	
		Total		£ 8,041.97	£ 1,550.67	£ 9,592.64	
		For information					
28/12/2021	BT	December salaries - Paid	Monthly	£ 1,869.20	£ -	£ 1,869.20	
28/12/2021	BT	HMRC - third quarter PAYE & NIC	Quarterly	£ 767.49	£ -	£ 767.49	

Parish Council agreed the above expenditure 20th January 2022 agenda item Adv 22/013

Signed _____

Examined invoices _____

Closing Balances to 31st December 2021 are:

Current Account to end of month	£ 4,298.63
Total Expenses unpaid at end of month	£ -
Total of unpaid expenses in this month's payments - request for approval	-£ 9,592.64
Balance in current account after monthly expenses	-£ 5,294.01
Business Premium Account	£ 49,908.34
Active Saver Account	£ 10,123.43
Estimated Overall Closing Balance - Current and Deposit	£ 54,737.76

Income Details for December 2021:

Business Premium interest	£ 1.18
Total income for the month	£ 1.18