

Appendix 2 - Elmstead Parish Council Finance Report for March 2022

Invoice Date	Method	Payee	Invoice Number	Net	VAT	Total	
		Approval is requested for the following payments:					
01/03/2022	BT	Elmstead Community Centre - Hall hire February x 2	23C	£ 32.00	£ -	£ 32.00	
25/02/2022	BT	Oneill Homer - NP Drafting Documents	1119	£ 275.00	£ 55.00	£ 330.00	
16/03/2022	BT	Mrs A Baxter (Currys) - Laptop bag for new PC laptop	receipt no. 651270	£ 20.82	£ 4.17	£ 24.99	
28/02/2022	BT	Mrs A Baxter - Google Workspace Business starter 02/22	4077359733	£ 33.12	£ -	£ 33.12	
22/02/2022	BT	Mrs A Baxter - Zoom standard pro monthly	INV134381617	£ 11.99	£ 2.40	£ 14.39	
15/03/2022	BT	Cllr M Jeggo (RBLI Shop) - Jubilee flag		£ 15.39	£ 3.08	£ 18.47	
01/03/2022	BT	Mrs A Baxter (Amazon) - office supplies; whiteboard markers & eraser, file dividers, envelopes, screen cleaner		£ 22.94	£ 5.49	£ 28.43	
		Prior approval given and payment made:					
24/02/2022	BT	Cllr A Brennan (Laptop Outlet) - new PC laptop		£ 216.66	£ 43.33	£ 259.99	
Var	BT	Mr A Dingwall - small axe, red reflector strips for posts, bungee straps for mower, teak oil, brush set, hammerite black, WD-40, gate springs, oil and anti-freeze		£ 86.77	£ 12.96	£ 99.73	
25/03/2022	BT	Lambert Smith Hampton - Playing Field Rental 25/03/22 - 18/09/22	74643	£ 492.24	£ -	£ 492.24	
25/02/2022	BT	Ian Allston Tree Surgery Limited - emergency tree work at Elmcroft	2417	£ 30.00	£ 6.00	£ 36.00	
		Direct Debits and Standing Orders					
10/03/2022	DD	Talk Talk - phone and internet	23394782	£ 34.00	£ 6.80	£ 40.80	
01/03/2022	DD	A&J Lighting Solutions - Streetlight maintenance	36036	£ 31.63	£ 6.33	£ 37.96	
	DD	Npower - street lighting				£ -	
28/02/2022	DD	CSH Environmental - skip empty x 3	P549185	£ 46.71	£ 9.34	£ 56.05	
28/02/2021	DD	Nest - pension contribution	Monthly	£ 58.63	£ -	£ 58.63	
		Total		£ 1,407.90	£ 154.90	£ 1,562.80	
		For information					
28/02/2022	BT	February salaries - Paid	Monthly	£ 1,860.64	£ -	£ 1,860.64	

Parish Council agreed the above expenditure 17th March 2022 agenda item 22/066(i)

Signed _____

Closing Balances to 28th February 2022 are:

Current Account to end of month	£ 8,382.41
Total Expenses unpaid at end of month	-£ 2,787.46
Total of unpaid expenses in this month's payments - request for approval	-£ 1,562.80
Balance in current account after monthly expenses	£ 4,032.15
Business Premium Account	£ 44,908.34
Active Saver Account	£ 10,124.44
Estimated Overall Closing Balance - Current and Deposit	£ 59,064.93

Income Details for February 2022:

Total income for the month	£ -