

Appendix 1 - Elmstead Parish Council Finance Report for January 2021

Invoice Date	Method	Payee	Invoice Number	Net	VAT	Total
		<b>Approval is requested for the following payments:</b>				
16/12/2020	BT	Cllr M Ward - 3 x banners "Protect our buffer zone" (Clear to See)	12767	£ 62.70	£ 12.54	£ 75.24
31/12/2020	BT	VCS Websites Ltd - Web Hosting Jan - March 2021	1138	£ 50.00	£ -	£ 50.00
03/01/2021	BT	Mrs A Baxter - food and toiletries for Elmstead Community Larder		£ 58.74	£ -	£ 58.74
23/12/2020	BT	Mrs A Baxter - £5 monthly payment for EPC mobile phone for Sept - Dec.		£ 20.00	£ -	£ 20.00
18/01/2021	BT	Mrs A Baxter - Staples order; file dividers, pens, copy paper, magnest for noticeboard, pin board for bus shelter	9003567636	£ 41.81	£ 8.36	£ 50.17
		<b>Prior Approval Given and payment made:</b>				
	BT	Mr A Dingwall - mower tyres		£ 42.50	£ 8.50	£ 51.00
						£ -
		<b>Direct Debits and Standing Orders</b>				
10/01/2021	DD	Talk Talk - phone and internet	21848386	£ 24.00	£ 4.80	£ 28.80
01/01/2021	DD	A&J Lighting Solutions - Streetlight maintenance	34778	£ 31.63	£ 6.33	£ 37.96
02/01/2021	DD	Eon - street lighting	H195533ADE	£ 32.80	£ 1.64	£ 34.44
31/12/2021	DD	CSH Environmental - Empty skip x 3	P497802	£ 42.00	£ 8.40	£ 50.40
28/12/2021	DD	Nest - pension contribution	Monthly	£ 63.45		£ 63.45
		<b>Total</b>		<b>£ 469.63</b>	<b>£ 50.57</b>	<b>£ 520.20</b>
		<b>For information</b>				
28/12/2020	BT	December salaries	Monthly	£ 1,637.77	£ -	£ 1,637.77
28/12/2020	BT	HMRC - 3rd Quarter PAYE & NIC	Quarterly	£ 300.23		

Parish Council resolved to approve the above expenditure 21st January 2021 agenda item 21/016(i)

Signed \_\_\_\_\_

Examined invoices \_\_\_\_\_

**Closing Balances to 31st December 2020 are:**

Current Account to end of month	£ 6,141.48
Total Expenses unpaid at end of month	-£ 2,954.00
Total of expenses below (January payments - request for approval)	-£ 520.20
Balance in current account after monthly expenses	£ 2,667.28
Business Premium Account	£ 62,902.53
Active Saver Account	£ 10,117.05
<b>Estimated Overall Closing Balance - Current and Deposit</b>	<b>£ 75,686.86</b>

**Income Details for December 2020:**

Premium interest	£ 1.49
<b>Total income for the month</b>	<b>£ 1.49</b>