

Appendix 1 - Elmstead Parish Council Finance Report for January
2023

	Invoice Date	Method	Payee	Invoice Number	Net	VAT	Total
			Approval is requested for the following payments:				
1	01/01/2023	BT	Elmstead Community Centre - December hall hire x 2	33C	£ 32.00	£ -	£ 32.00
2	31/12/2022	DD	Mrs A Baxter - Google Workspace Business starter 12/22	4636032412	£ 9.20	£ -	£ 9.20
3	22/12/2023	DD	Mrs A Baxter - Zoom standard pro monthly	INV180975385	£ 11.99	£ 2.40	£ 14.39
4	30/12/2023	BT	Mrs Baxter - December home printing excess over pre-home working usual plan		£ 6.50	£ -	£ 6.50
5	22/12/2023	BT	Oneill Homer - Neighbourhood Plan Professional Fees	1266	£ 4,400.00	£ 880.00	£ 5,280.00
6	31/12/2023	BT	Oneill Homer - Neighbourhood Development Order Professional Fees	1272	£ 12,304.50	£ 2,460.90	£ 14,765.40
7	Var	BT	Mr Alan Dingwall - Lights for the Christmas tree	receipts	£ 43.50	£ -	£ 43.50
8		BT	Upmarket - Carols on the Green advert		£ 25.00	£ -	£ 25.00
9	Var	BT	Cllr M Jeggo - Carols on the Green expenses; cups, flag, elf pack, bunting, medals for prizes	receipts	£ 63.93	£ 5.50	£ 69.43
10	13/01/2023	BT	Unipar Services LLP - Speedwatch gun servicing and certification	3807	£ 236.00	£ 47.20	£ 283.20
11	13/01/2023	BT	Ernest Doe & Sons Ltd - Litter picker, chainsaw gloves, pruning saw	C05389	£ 64.16	£ 12.84	£ 77.00
			Prior approval given and payment made:				
12	13/12/2022	BT	Cllr A Brennan - Food and drink for December meeting Christmas refreshments	receipt	£ 66.24		£ 66.24
13	16/12/2022	BT	Mrs H Ward - hot chocolate for Carols on the Green	receipt	£ 35.05		£ 35.05
14	17/12/2023	BT	Cllr S Donaldson - Halloween sweets		£ 20.00		£ 6.00
			Direct Debits and Standing Orders:				
	10/01/2023	DD	Talk Talk - phone and internet	24465209	£ 36.50	£ 7.30	£ 43.80
	01/01/2023	DD	A&J Lighting Solutions - Streetlight maintenance	36906	£ 31.63	£ 6.33	£ 37.96
	05/01/2023	DD	Npower - street lighting for December 2022	IN05834805	£ 37.87	£ 1.89	£ 39.76
	03/12/2022	DD	Npower - street lighting for November 2022	IN05481616	£ 32.27	£ 1.61	£ 33.88
	30/11/2022	DD	Npower - credit note for previous October charges	CR05118583	-£ 46.37	-£ 2.32	-£ 48.69
	30/11/2022	DD	Npower - street lighting for October 2022	IN05453276	£ 28.95	£ 1.45	£ 30.40
	31/12/2023	DD	CSH Environmental - skip empty x 3 (and overweight charges of £4.50 and fuel surcharge of £1.02)	P587644	£ 52.23	£ 10.45	£ 62.68
	28/12/2023	DD	Nest - pension contribution	Monthly	£ 103.17	£ -	£ 103.17
			Total		£ 17,594.32	£ 3,435.55	£ 21,015.87
			For information				
	28/12/2023	BT	December salaries - Paid	Monthly	£ 2,617.98	£ -	£ 2,617.98
	28/12/2023	BT	HMRC - Third quarter PAYE and NIC - Paid	Quarterly	£ 1,808.47	£ -	£ 1,808.47

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Parish Council agreed the above expenditure on 19th January 2023 agenda item 23/011(i)

Signed _____

Examined invoices _____

Closing Balances to 31st December 2022 are:

Current Account to end of month	£	875.50
Total Expenses unpaid at end of month	-£	124.89
Balance in current account after expenses unpaid	£	750.61
Business Premium Account	£	85,097.91
Active Saver Account	£	50,000.00
Estimated Overall Closing Balance - Current and Deposit	£	135,848.52

Income Details for December 2022:

Business Premium ME interest	£	0.62
Business Premium ME interest	£	40.28
Go Homes s106 payment	£	50,000.00
Total income for the month	£	50,040.90