

Appendix 1 - Elmstead Parish Council Finance Report January 2025

	Invoice Date	Method	Payee		Invoice Number	Net	VAT	Total
			Approval is requested for the following payments:					
1	01/02/2025	BT	Elmstead Community Centre	Hall hire for January; 2 x council meetings, 4 x Wednesday hub, 1 x meeting DCB	02C	£ 104.00	£ -	£ 104.00
2	28/12/2025	BT	Mrs A Baxter	January home printing excess over pre-home working usual plan .		£ 14.30	£ -	£ 14.30
3	Var	BT	Mrs A Baxter	Google workspace Jun 24 - Jan 25		£ 96.00	£ -	£ 96.00
4	04/02/2025	BT	Gallagher Insurance	Mower insurance 4/3/25 - 3/3/26		£ 170.44		£ 170.44
5	05/02/2025	BT	Hoggarth Cooke Knight	Quantity Surveying Services - budget estimate.	Jan25/1202	£ 1,250.00	£ 250.00	£ 1,500.00
6	16/01/2025	BT	Essex Association of Local Councils	Saturday new councillor training modules Cllr Sanders	18216	£ 300.00	£ 60.00	£ 360.00
7	27/01/2025	BT	Cllr Brennan	Refreshments for meeting with DCB and specialists. New Community Centre.		£ 4.40		£ 4.40
8	17/01/2025	BT	Mr A Dingwall	Black bin bags x 90		£ 40.47	£ 8.09	£ 48.56
9	14/01/2025	BT	Sibbons	Washers and bolts for bike rack.	65090	£ 6.01	£ 1.20	£ 7.21
	Sub Total							
			Payments made by pre-paid card from Equals Account					
10	08/01/2025	SD Card	Aldi	Hub supplies		£ 27.95		£ 27.95
11	09/01/2025	SD Card	Budgens	Hub supplies		£ 23.98		£ 23.98
12	23/01/2025	SD Card	Aldi	Hub supplies		£ 57.11		£ 57.11
13	30/01/2025	SD Card	Budgens	Hub supplies		£ 4.23		£ 4.23
14	30/01/2025	SD Card	Lidl	Hub supplies		£ 40.80		£ 40.80
15	12/01/2025	AB Card	Google Play	Storage		£ 1.33	£ 0.26	£ 1.59

Appendix 1 - Elmstead Parish Council Finance Report January 2025

	Invoice Date	Method	Payee		Invoice Number	Net	VAT	Total
			Direct Debits and Standing Orders:					
16	01/02/2025	DD	A&J Lighting Solutions	Monthly maintenance street lights	38975	£ 31.63	£ 6.33	£ 37.96
17	31/01/2025	DD	CSH Environmental Ltd	Skip empty x 2. Excess weight £10.64.	P687571	£ 50.38	£ 10.08	£ 60.46
18	04/01/2025	DD	Npower	Electricity for street lights - December	IN12256078	£ 86.38	£ 4.32	£ 90.70
19	01/02/2025	DD	Starboard Systems Ltd	Scribe accounts subscription	INV-8964	£ 51.00	£ 10.20	£ 61.20
20	31/01/2025	DD	Unity	Monthly fee		£ 6.00	£ -	£ 6.00
21	28/01/2025	DD	Nest	January pension contribution		£ 103.17		£ 103.17
			For information					
22	28/01/2025	BT	Payroll summary	January salaries.		£ 2,597.60	£ -	£ 2,597.60
			Total			£ 5,067.18	£ 350.48	£ 5,417.66
			Income					
1	31/01/2025	BT	Redwood Bank	Interest on New Community Centre s106		£ 1,033.71	£ -	£ 1,033.71
			Total			£ 1,033.71		£ 1,033.71

Parish Council agreed the above expenditure on 6th February 2025 agenda item 25/037(i)

Signed _____

Examined invoices _____

Closing Balances to 31st January 2025

Barclays Current Account	£ 551.34
Barclays Business Premium Account	£ 3.31
Barclays Active Saver Account (New Community Centre s106)	£ 17,408.01
Unity Current Account	£ 4,324.80
Unity Instant Access Savings Account	£ 147,918.15
Unity 6 month fixed term savings account (New Community Centre s106)	£ 200,000.00
Redwood 35 day notice account (New Community Centre s106)	£ 303,426.90
Hampshire Trust Bank (New Community Centre s106)	£ 299,275.00
Equals Account (Pre-paid cash cards)	£ 518.91
Overall Closing Balance - Current and Deposit	£ 973,426.42

£100,256.44 is s106

£10 is PC

£46.30 for social hub, £88.38 for handyman,
£340.23 for clerk, reserve £44

Total Parish Council Funds	£ 53,070.07
Total New Community Centre s106 Funds	£ 920,356.35
	£ 973,426.42