

Appendix 1 - Elmstead Parish Council Finance Report for July
2023

	Invoice Date	Method	Payee		Invoice Number	Net	VAT	Total	
			Approval is requested for the following payments:						
1	12/07/2023	BT	Mrs A Baxter (Amazon)	Copy paper - box of 5 reams		£ 22.21	£ 4.44	£ 26.65	
2	15/07/2023	BT	Mrs A Baxter (Amazon)	Lever arch files x 3, clear wallets x 5, file dividers 12 part x 5		£ 30.66	£ 6.13	£ 36.79	
3	29/06/2023	BT	1st Alresford & 1st Elmstead Scouts	2023/24 Grant		£ 200.00		£ 200.00	
4	29/06/2023	BT	1st Elmstead Brownies	2023/24 Grant		£ 200.00		£ 200.00	
5	29/06/2023	BT	1st Elmstead Rainbow Group	2023/24 Grant		£ 200.00		£ 200.00	
6	29/06/2023	BT	Elmstead Carpet Bowls Club	2023/24 Grant		£ 100.00		£ 100.00	
7	29/06/2023	BT	Elmstead Nursery	2023/24 Grant		£ 200.00		£ 200.00	
8	29/06/2023	Cheque	Knitting Group	2023/24 Grant		£ 200.00		£ 200.00	
9	29/06/2023	BT	Remembrance Service	2023/24 Grant		£ 300.00		£ 300.00	
10	29/06/2023	BT	St Anne's & St Laurence Church	2023/24 Grant		£ 300.00		£ 300.00	
11	29/06/2023	BT	The Marketeers	2023/24 Grant		£ 300.00		£ 300.00	
12	06/07/2023	BT	UpMarket	2023/24 Grant		£ 800.00		£ 800.00	
13	11/07/2023	BT	Cllr Brennan	Key copying for community centre x 3, office x 2		£ 27.50	£ 5.50	£ 33.00	
14	04/07/2023	BT	Mr B M Jennings	Grass cutting at Dene Park. 1 cut May, 2 cuts June	1046	£ 225.00	£ -	£ 225.00	
15	14/07/2023	BT	SLCC (Society for Local Council Clerks)	Finance Summit - Training	BK211339-1	£ 60.00	£ 12.00	£ 72.00	
16	Various	BT	Mr A Dingwall	Petrol for strimmer, pruning cutters, tool box, gate springs, padlock for cupboard,	receipts	£ 56.67	£ 10.53	£ 67.20	
			Total			£ 3,222.04	£ 38.60	£ 3,260.64	

Parish Council agreed the above expenditure on 25th July 2023 agenda item 23/152

Signed _____

Examined invoices _____