

Appendix 1 - Elmstead Parish Council Finance Report for July
2024

	Invoice Date	Method	Payee		Invoice Number	Net	VAT	Total
			Approval is requested for the following payments:					
1	01/08/2024	BT	Elmstead Community Centre	Hall hire for July; 3 x council meetings, 5 x Wednesday hub.	52C	£ 108.00	£ -	£ 108.00
2	25/07/2024	BT	R.J. Osborn Printers	Print/fold 1200 Garden Community leaflets.	199042	£ 165.00	£ -	£ 165.00
3	23/07/2024	BT	Ernest Doe & Sons Ltd	Supplies for installation of Standpipe.	C35228	£ 86.13	£ 17.22	£ 103.35
4	Various	BT	Mr A Dingwall	Rope for tree on Church Road, petrol for strimmer, nuts bolts and washers.	Receipts	£ 22.24	£ 1.74	£ 23.98
5	02/07/2024	BT	Mr B.M. Jennings	Grass cutting at Dene Park x 3.	1049	£ 225.00	£ -	£ 225.00
6	27/06/2024	BT	Cllr A Brennan	Bouquet.		£ 35.00	£ -	£ 35.00
7	31/07/2024	BT	Tree Planning Solutions	Tree survey for new community centre planning application.	INV-0171	£ 460.00	£ 92.00	£ 552.00
8	TBA	BT	Wivenhoe Town Council	Contribution to planning consultant's fees for support with the Independent Examiner's Hearings for the Garden Community DPD. Awaiting invoice for payment.	TBA	£ 4,000.00	£ -	£ 4,000.00
9	10/07/2024	BT	Rural Community Council of Essex	Membership 2024/25		£ 49.75	£ 9.95	£ 59.70
10	10/07/2024	BT	Tendring District Association of Local Councils	Affiliation Fee May 2024 - April 2025		£ 20.00	£ -	£ 20.00
11	31/07/2024	BT	Mrs A Baxter	June home printing excess over pre-home working usual plan		£ 7.80		£ 7.80

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			Payments already approved and paid not included on previous Finance Reports					
12	20/05/2024	BT	Janet E Stobart FCCA	Internal audit work for 2023/24.		£ 230.00	£ -	£ 230.00
	Invoice Date	Method	Payee		Invoice Number	Net	VAT	Total
			Payments made by pre-paid card from Equals Account					
13	03/07/2024	SD Card	Tesco	Hub supplies		£ 52.07		£ 52.07
14	04/07/2024	SD Card	Wine Well	Hub supplies		£ 7.37		£ 7.37
15	11/07/2024	SD Card	Asda	Hub supplies		£ 19.76		£ 19.76
16	24/07/2024	SD Card	Aldi	Hub supplies		£ 14.39		£ 14.39
17	11/07/2024	AB Card	Google	Storage		£ 1.33	£ 0.26	£ 1.59
			Direct Debits and Standing Orders:					
18	01/08/2024	DD	A&J Lighting Solutions	Monthly maintenance street lights	TBA	£ 31.63	£ 6.33	£ 37.96
19	31/07/2024	DD	CSH Environmental Ltd	Skip empty x 2	P661543	£ 35.32	£ 7.06	£ 42.38
20	03/07/2024	DD	Npower	Electricity for street lights - June	IN10966452	£ 57.06	£ 2.85	£ 59.91
21	01/08/2024	DD	Starboard Systems Ltd	Scribe accounts subscription	INV-6689	£ 51.00	£ 10.20	£ 61.20
			For information					
22	28/07/2024	BT	Payroll summary	July salaries and pension.		£ 2,896.87	£ -	£ 2,896.87
			Total			£ 8,575.72	£ 147.62	£ 8,723.34

£ 93.59

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		BT	Transfer Requests to remove invoices (net) paid for new community centre from the s106 savings account					
23		BT	From a/c 40089559 to 50336858	Tree survey invoice above to be paid from s106 funds				£ 460.00
24		BT	From a/c 40089559 to 50336858	Biodiversity Net Gain survey (June FR) to be paid from s106 funds				£ 1,550.00
25		BT	From a/c 40089559 to 50336858	Architect fees (June FR) to be paid from s106 funds				£ 2,100.00
26		BT	From a/c 40089559 to 50336858	Topographical survey (April FR) to be paid from s106 funds				£ 550.00
			Income					
1	01/07/2024	BT	Stallholder	Deposits for Halloween and Christmas Events.		£ 15.00	£ -	£ 15.00
2	18/07/2024	BT	Tendring District Council	s106 contribution for New Community Centre (from Pavilion View, Church Road development).		£ 476,073.59	£ -	£ 476,073.59
			Total			£ 476,088.59		£ 476,088.59

Parish Council agreed the above expenditure on 1st August 2024 agenda item 24/172

Signed _____

Examined invoices _____

Closing Balances to 31st July 2024

Current Account	£ 14,858.27
Business Premium Account	£ 40,907.27
Active Saver Account (New Community Centre s106 contributions)	£ 526,916.99
Equals Account (Pre-paid cash cards)	£ 802.07
Overall Closing Balance - Current and Deposit	£ 583,484.60

£100.25 for social hub, £187.78 for handyman,
£514.04 for clerk, reserve £0