

Appendix 1 - Elmstead Parish Council Finance Report for June
2023

	Invoice Date	Method	Payee		Invoice Number	Net	VAT	Total	
			Approval is requested for the following payments:						
1	01/07/2023	BT	Elmstead Community Centre	June hall hire (1 x Warm Hub, 2 x meetings)	39C	£ 48.00	£ -	£ 48.00	
2	28/06/2023	BT	Mrs Baxter	June home printing excess over pre-home working usual plan		£ 6.50		£ 6.50	
3	30/06/2023	BT	Mrs A Baxter	Google Workspace Business starter 06/23	4755978175	£ 9.20	£ -	£ 9.20	
4	31/05/2023	BT	Mrs A Baxter	Google Workspace Business starter 05/23	4732400915	£ 9.20		£ 9.20	
5	Var	BT	Mr A Dingwall	Petrol for strimmer, watering cans, teak oil for benches.	Receipts	£ 61.01	£ 1.40	£ 62.41	
6	03/07/2023	BT	Cllr M Ward	Code of Conduct Training at Clacton Town Hall. Mileage 22.4 miles @£0.45/mile		£ 10.08		£ 10.08	
7	12/06/2023	BT	Mr M Trowbridge	Hire of mower for w/c 12/6/23		£ 300.00		£ 300.00	
8	06/06/2023	BT	Mrs A Baxter (Amazon)	Rock salt, deicing, winter grit		£ 216.67	£ 43.33	£ 260.00	
9	13/06/2023	BT	Mrs A Baxter (Microsoft)	Microsoft 365 Famil		£ 66.66	£ 13.33	£ 79.99	
10	12/06/2023	BT	Zurich Municipal	Premium Adjustment for changes in asset register (awaiting answers to questions raised).		£ 77.56		£ 77.56	
11	04/07/2023	BT	Rural Community Council of Essex (RCCE)	Membership Renewal July 23 - June 24		£ 60.50	£ 12.10	£ 72.60	
12	03/04/2023	BT	Cllr M Hare (Land registry)	Title deed for Charity Field		£ 45.60	£ -	£ 45.60	
			Prior approval given and payment made:						
13	19/06/2023	BT	Affinity Water	connections application fee for stand pipe South Green	100041882	£ 166.00	£ 33.20	£ 199.20	
14	09/06/2023	BT	Gallagher Insurance	mower insurance for temporary lease 12/6/23 - 19/6/23	524438719	£ 28.00	£ -	£ 28.00	
			Direct Debits and Standing Orders:						
	01/07/2023	DD	A&J Lighting Solutions	Monthly maintenance street lights	37377	£ 31.63	£ 6.33	£ 37.96	
	01/06/2023	DD	A&J Lighting Solutions	Monthly maintenance street lights	37340	£ 31.63	£ 6.33	£ 37.96	
	10/06/2023	DD	Talk Talk	Telephone and internet	24983311	£ 41.69	£ 8.34	£ 50.03	
	30/06/2023	DD	CSH Environmental Ltd	Skip empty x 3 and excess weight £1.28	P611731	£ 51.74	£ 10.35	£ 62.09	
	31/05/2023	DD	CSH Environmental Ltd	Skip empty x 2	P606955	£ 33.64	£ 6.73	£ 40.37	
	03/06/2023	DD	Npower	Electricity for street lights	IN07218650	£ 44.98	£ 2.25	£ 47.23	
			Total			£ 1,136.61	£ 109.69	£ 1,246.30	

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			For information					
28/06/2023	BT	Payroll summary	June salaries, HMRC 1st quarter NIC and PAYE, and pension - Paid	June	£ 4,730.18	£ -	£ 4,730.18	
							£ -	

Parish Council agreed the above expenditure on 6th July 2023 agenda item 23/135

Signed _____

Examined invoices _____

Closing Balances to 30th June 2023 are:

Current Account to end of month	£ 28,982.95
Total Expenses unpaid at end of month	-£ 4,834.16
Balance in current account after expenses unpaid	£ 24,148.79
Business Premium Account	£ 40,288.59
Active Saver Account	£ 50,157.55
Overall Closing Balance - Current and Deposit	£ 114,594.93

Income Details for June 2023:

23-Jun	HMRC	VAT refund	£ 7,495.62
29-Jun	HMRC	VAT refund	£ 12,362.69
05-Jun	Barclays	Bank interest	£ 104.86
05-Jun	Barclays	Bank interest	£ 104.39
	Total income for the month		£ 20,067.56