

Appendix 1 - Elmstead Parish Council Finance Report for June
2024

	Invoice Date	Method	Payee		Invoice Number	Net	VAT	Total
			Approval is requested for the following payments:					
1	01/07/2024	BT	Elmstead Community Centre	Hall hire for June; 2 x councils meetings, 4 x Wednesday hub	51C	£ 96.00	£ -	£ 96.00
2	21/05/2024	BT	A Clarke Monumental Ltd	Re-paint black lettering on war memorial - balancing payment after deposit of £355		£ 295.83	£ 59.17	£ 355.00
			Payments already approved and paid not included on previous Finance Reports					
3	07/06/2024	BT	Duncan Clark & Beckett Ltd	Work Stage 2 - sketch design phase (new community centre planning application)	3077	£ 2,100.00	£ 420.00	£ 2,520.00
4	11/06/2024	BT	Matthew Game Consultancy (Ecology Essex)	Biodiversity Net Gain survey	I000321	£ 1,550.00	£ 310.00	£ 1,860.00
5	21/06/2024	BT	Ernest Doe & Sons Ltd	New strimmer head.	C33560	£ 23.42	£ 4.68	£ 28.10
6	20/06/2024	BT	Tap Boxes UK Ltd	Standpipe for South Green	004703	£ 380.86	£ 76.17	£ 457.03
7	17/06/2024	BT	Essex Association of Local Councils	Clerks Refresher Course for Mrs A Baxter	17818	£ 100.00	£ 20.00	£ 120.00
8	18/06/2024	BT	Mrs A Baxter	Mileage and parking for round trip to Great Dunmow for training.		£ 31.94	£ -	£ 31.94
9	13/06/2024	BT	Mrs A Baxter	Microsoft 365 Family		£ 66.66	£ 13.33	£ 79.99
10	26/06/2024	BT	Mr A Dingwall (Deans)	Compost for planting tree on Church Road		£ 5.83	£ 1.17	£ 7.00
			Payments made by pre-paid card from Equals Account					
11	06/06/2024	SD Card	Aldi	Hub supplies		£ 26.90	£ -	£ 26.90
12	13/06/2024	SD Card	Asda	Hub supplies		£ 30.52	£ -	£ 30.52
13	26/06/2024	SD Card	Aldi	Hub supplies		£ 34.35	£ -	£ 34.35
14	26/06/2024	SD Card	Budgens	Hub supplies		£ 8.89	£ -	£ 8.89
15	12/06/2024	AB Card	Google	Storage		£ 1.33	£ 0.26	£ 1.59

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	Invoice Date	Method	Payee		Invoice Number	Net	VAT	Total
			Direct Debits and Standing Orders:					
16	01/07/2024	DD	A&J Lighting Solutions	Monthly maintenance street lights	38392	£ 31.63	£ 6.33	£ 37.96
17	30/06/2024	DD	CSH Environmental Ltd	Skip empty x 2, excess weight £2.04	P657749	£ 37.36	£ 7.47	£ 44.83
18	05/06/2024	DD	Npower	Electricity for street lights - May	IN10665344	£ 65.13	£ 3.26	£ 68.39
19	01/07/2024	DD	Starboard Systems Ltd	Scribe accounts subscription	INV-6429	£ 51.00	£ 10.20	£ 61.20
			For information					
20	28/06/2024	BT	Payroll summary	June salaries and pension. 1st quarter PAYE and NIC. Paid.		£ 4,990.42	£ -	£ 4,990.42
			Total			£ 9,928.07	£ 932.04	£ 10,860.11
			Income					
1	05/06/2024	BT	Essex County Council	Grass cutting services for 2024/25		£ 761.23	£ -	£ 761.23
2	14/06/2024	BT	Tendring Community Hyperlocal	Warm/Social Hub Grant		£ 3,289.00	£ -	£ 3,289.00
3	Various	BT	Stallholders	Deposits for Halloween and Christmas Events		£ 85.00	£ -	£ 85.00
4	03/06/2024	BT	Barclays	Business Premium interest		£ 159.17	£ -	£ 159.17
5	03/06/2024	BT	Barclays	Business Premium interest		£ 189.31	£ -	£ 189.31
			Total			£ 4,483.71		£ 4,483.71

Parish Council agreed the above expenditure on 8th July 2024 agenda item 24/151(i)

Signed _____

Examined invoices _____

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Closing Balances to 30th June 2024

Current Account		£ 24,405.95
		£ -
Balance in current account after expenses unpaid		£ 24,405.95
Business Premium Account		£ 40,907.27
Active Saver Account		£ 50,843.40
Equals Account (Pre-paid cash cards)		£ 897.25
Overall Closing Balance - Current and Deposit		£ 117,053.87

£57.84 for social hub, £187.78 for
handyman, £541.63 for clerk, reserve £110