

Appendix 1 - Elmstead Parish Council Finance Report for March
2023

	Invoice Date	Method	Payee	Invoice Number	Net	VAT	Total	
			Approval is requested for the following payments:					
1	01/03/2023	BT	Elmstead Community Centre - February hall hire (4 x Warm Hub, 3 x meetings, 1 x surgery)	34C	£ 140.00	£ -	£ 140.00	
2	31/01/2023	DD	Mrs A Baxter - Google Workspace Business starter 02/23	4670405737	£ 9.20	£ -	£ 9.20	
3	22/02/2023	DD	Mrs A Baxter - Zoom standard pro monthly	INV189775329	£ 11.99	£ 2.40	£ 14.39	
4	27/01/2023	BT	Mrs Baxter - February home printing excess over pre-home working usual plan		£ 6.50	£ -	£ 6.50	
6	03/03/2023	BT	Lambert Smith Hampton - rent on playing field 25/03/23 - 18/09/23	75606	£ 537.97		£ 537.97	
7	13/06/2022	BT	Mrs A Baxter - Microsoft 365 Family renewal	6379067841535865018	£ 66.66	£ 13.33	£ 79.99	
8	14/11/2022	BT	Mrs A Baxter - Norton Utilities 1 year subscription	AP1431241455	£ 24.99	£ 5.00	£ 29.99	
9	27/10/2022	BT	Mrs A Baxter - Norton 360 Multi Device renewal	AP1428187926	£ 79.16	£ 15.83	£ 94.99	
10	06/03/2023	BT	Ernset Doe & Sons - 3 x elastic grip	C08032	£ 5.85	£ 1.17	£ 7.02	
			Prior approval given and payment made:					
11	22/02/2023	BT	Mr A Dingwall - printing on hi vis jacket	INV-2729	£ 4.17	£ 0.83	£ 5.00	
12	17/02/2023	BT	Mr A Dingwall - hi vis jacket and telescopic loppers	receipt	£ 47.50	£ 9.50	£ 57.00	
13	22/02/2023	BT	Mr A Dingwall - petrol for strimmer	receipt	£ 7.50	£ 1.50	£ 9.00	
14	27/01/2023	BT	Mr A Dingwall - black bin bags	receipt	£ 25.58	£ 5.12	£ 30.70	
15	10/02/2023	BT	Gallagher - mower insurance	42921007	£ 207.55		£ 207.55	
			Direct Debits and Standing Orders:					
	10/03/2023	DD	Talk Talk - phone and internet	24673594	£ 39.28	£ 7.86	£ 47.14	
	01/03/2023	DD	A&J Lighting Solutions - Streetlight maintenance	37099	£ 31.63	£ 6.33	£ 37.96	
	03/03/2023	DD	Npower - street lighting for February 20223	IN06387563	£ 31.84	£ 1.59	£ 33.43	
	28/02/2023	DD	CSH Environmental - skip empty x 4 (and overweight charges of £0.32)	P594111	£ 67.60	£ 13.52	£ 81.12	
			Total		£ 1,344.97	£ 83.98	£ 1,428.95	
			For information					
	28/02/2023	BT	February salaries and pension - Paid	Monthly	£ 2,318.23	£ -	£ 2,318.23	

Parish Council agreed the above expenditure on 16th March 2023 agenda item 23/051(i)

Signed

Examined invoices

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Closing Balances to 28th January 2023 are:

Current Account to end of month	£	6,935.87
Total Expenses unpaid at end of month	-£	2,702.26
Balance in current account after expenses unpaid	£	4,233.61
Business Premium Account	£	55,097.91
Active Saver Account	£	50,070.96
Estimated Overall Closing Balance - Current and Deposit	£	109,402.48

Income Details for February 2023:

Post Office deposit	£	70.96
Total income for the month	£	70.96