

Appendix 1 - Elmstead Parish Council Finance Report for Mid May
2024

	Invoice Date	Method	Payee		Invoice Number	Net	VAT	Total
			Approval is requested for the following payments:					
1	01/05/2024	BT	Elmstead Community Centre	April hall hire (2x council meetings, 4 x hub, 1 x committee meeting)	49C	£ 112.00	£ -	£ 112.00
2	30/04/2024	BT	Mrs Baxter	Google Workspace Business starter 04/24	4969084630	£ 12.00	£ -	£ 12.00
3	28/04/2024	BT	Mrs A Baxter	April home printing excess over pre-home working usual plan		£ 11.80	£ -	£ 11.80
4	18/04/2024	BT	Zurich Municipal	Annual insurance 1/6/24 - 31/5/25	532683104	£ 1,109.69	£ -	£ 1,109.69
5	09/05/2024	BT	Society of Local Council Clerks (SLCC)	Annual Membership for Mrs Baxter 1/7/24 - 30/6/24		£ 229.00	£ -	£ 229.00
			Payments made by pre-paid card from Equals Account					
6	25/04/2024	SD Card	Budgens Elmstead	Hub supplies		£ 10.57	£ -	£ 10.57
7	25/04/2024	SD Card	Aldi	Hub supplies		£ 9.25	£ -	£ 9.25
8	09/05/2024	SD Card	Aldi	Hub supplies		£ 56.01	£ -	£ 56.01
9	28/04/2024	AB Card	Google	Storage		£ 0.39	£ -	£ 0.39
10	03/05/2024	AB Card	EOE Coop	Postage stamps		£ 6.80	£ -	£ 6.80
11	12/05/2024	AB Card	Google	Storage		£ 0.39	£ -	£ 0.39
			Direct Debits and Standing Orders:					
17	01/05/2024	DD	A&J Lighting Solutions	Monthly maintenance street lights	38252	£ 31.63	£ 6.33	£ 37.96
20	30/04/2024	DD	CSH Environmental Ltd	Skip empty x 2, excess weight £4.76	P649738	£ 40.08	£ 8.02	£ 48.10
18	TBA	DD	Npower	Electricity for street lights - April	TBA			£ -
19	01/05/2024	DD	Starboard Systems Ltd	Scribe accounts subscription	INV-5816	£ 51.00	£ 10.20	£ 61.20
			Total			£ 1,680.61	£ 14.35	£ 1,643.96
			For information					
	28/04/2024	BT	Payroll summary	April salaries and pension. Paid.		£ 2,843.16	£ -	£ 2,843.16

Appendix 1 - Elmstead Parish Council Finance Report for Mid May
2024

			Income					
1		BT				£ -	£ -	£ -
			Total			£ -		£ -

Parish Council agreed the above expenditure on 16th May 2024 agenda item 24/112(i)

Signed _____

Examined invoices _____

Closing Balances to 13th May 2024

Current Account		£ 30,685.86
Business Premium Account		£ 40,748.10
Active Saver Account		£ 50,654.09
Equals Account (Pre-paid cash cards)		£ 716.74
Overall Closing Balance - Current and Deposit		£ 122,804.79

£85.04 for social hub, £187.78 for
handyman, £527.33 for clerk