

Appendix 1 - Elmstead Parish Council Finance Report for November 2021

Invoice Date	Method	Payee	Invoice Number	Net	VAT	Total	
		Approval is requested for the following payments:					
01/11/2021	BT	Elmstead Community Centre - Hall hire October x 4	19C	£ 64.00	£ -	£ 64.00	
06/11/2021	BT	Cllr S Fairey - antibacterial wipes and gel for NP Exhibition		£ 11.74	£ -	£ 11.74	
24/10/2021	BT	Mr B.M. Jennings - Grass cutting at Dene Park 1 x August, 1 x September	634	£ 140.00	£ -	£ 140.00	
24/10/2021	BT	Mr B.M. Jennings - Repair to grass cutting machine due to metal bar left by contractors at Dean Park	635	£ 270.00	£ -	£ 270.00	
31/10/2021	BT	Mrs A Baxter - Google Workspace Business starter 10/21	4009344763	£ 37.26	£ -	£ 37.26	
22/10/2021	BT	Mrs A Baxter - Zoom standard pro monthly	INV114069459	£ 11.99	£ 2.40	£ 14.39	
16/11/2021	BT	Cllr J Gray - key cut for playing field		£ 7.00	£ -	£ 7.00	
08/11/2021	BT	R.J. Osborn - posters x 12 for NP Exhibition	197596	£ 180.00	£ 36.00	£ 216.00	
15/11/2021	BT	Ernest Doe & Sons Ltd - Litter picker, loppers & oil	C72757	£ 76.76	£ 15.35	£ 92.11	
		Prior approval given and payment made:					£ -
01/11/2021	BT	Mr A Dingwall - new numberplate for trailer		£ 11.99		£ 11.99	
						£ -	
		Direct Debits and Standing Orders					
10/11/2021	DD	Talk Talk - phone and internet	22956539	£ 29.53	£ 5.91	£ 35.44	
01/11/2021	DD	A&J Lighting Solutions - Streetlight maintenance	34568	£ 31.63	£ 6.33	£ 37.96	
02/11/2021	DD	Eon - street lighting	H1A699A37F	£ 37.70	£ 1.89	£ 39.59	
31/10/2021	DD	CSH Environmental - skip empty x 2 and excess weight (£1.40)	P534956	£ 30.24	£ 6.05	£ 36.29	
28/10/2021	DD	Nest - pension contribution	Monthly	£ 75.39	£ -	£ 75.39	
		Total		£ 1,015.23	£ 73.93	£ 1,089.16	
		For information					
28/10/2021	BT	October salaries - Paid	Monthly	£ 1,718.12	£ -	£ 1,718.12	

Parish Council resolved to approve the above expenditure 18th November agenda item 21/212

Signed _____

Examined invoices _____

Closing Balances to 31st October 2021 are:

Current Account to end of month	£ 21,221.63
Total Expenses unpaid at end of month	-£ 15,696.06
Total of unpaid expenses in this month's payments - request for approval	-£ 1,089.16
Balance in current account after monthly expenses	£ 4,436.41
Business Premium Account	£ 52,907.16
Active Saver Account	£ 10,123.43
Estimated Overall Closing Balance - Current and Deposit	£ 67,467.00 #

Income Details for October 2021:

Tendring DC Precept	£ 19,593.00
Beth Chatto - Donation for Queen's Jubilee Beacon	£ 500.00
Total income for the month	£ 20,093.00