

Appendix 1 - Elmstead Parish Council Finance Report November
2024

	Invoice Date	Method	Payee		Invoice Number	Net	VAT	Total
			Approval is requested for the following payments:					
1	12/01/2024	BT	Elmstead Community Centre	Hall hire for November; 1 x council meetings, 4 x Wednesday hub, 1 x meeting 8/11, 1 x meeting 12/11	56C	£ 96.00	£ -	£ 96.00
2		BT	Mrs A Baxter	November home printing excess over pre-home working usual plan .		£ 14.30	£ -	£ 14.30
3	12/01/2024	BT	Mrs A Baxter	Replacement charger for laptop.		£ 12.98	£ -	£ 12.98
4	Var	BT	Mr A Dingwall	Petrol for strimmer, diesel for mower, Christmas tree lights, bungee straps, extension lead for North Green	Receipts	£ 124.38	£ 18.89	£ 143.27
5	22/11/2024	BT	Ernest Does & Sons Ltd	Strimmer petrol and line.	C41526	£ 31.84	£ 6.37	£ 38.21
6	01/10/2024	BT	Cllr Brennan	Halloween supplies		£ 11.85	£ -	£ 11.85
7	Var	BT	Cllr Jeggo	Christmas supplies; best house prizes, decorations, batteries, cups, photos for baubles and extension cable.		£ 82.72	£ 11.98	£ 94.70
8	16/11/2024	BT	Mrs H Ward	Christmas supplies; decorations.		£ 30.83	£ -	£ 30.83
	Sub Total							
			Payments already approved and paid not included on previous Finance Reports					
	12/11/2024	BT	Mrs M Lewis	Remembrance Day expenses; flowers and refreshments. Paid.		£ 100.00	£ -	£ 100.00

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			Payments made by pre-paid card from Equals Account					
13	06/11/2024	SD Card	Home Bargains	Hub supplies		£ 47.92		£ 47.92
14	14/11/2024	SD Card	Aldi	Hub supplies		£ 21.65		£ 21.65
15	14/11/2024	SD Card	Budgens	Hub supplies		£ 6.75		£ 6.75
16	21/11/2024	SD Card	Home Bargains	Hub supplies		£ 15.48		£ 15.48
17	27/11/2024	SD Card	Tesco	Hub supplies		£ 22.75		£ 22.75
18	28/11/2024	SD Card	Budgens	Hub supplies		£ 16.38		£ 16.38
23	12/10/2024	AB Card	Google	Storage		£ 1.59		£ 1.59

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			Direct Debits and Standing Orders:					
26	01/12/2024	DD	A&J Lighting Solutions	Monthly maintenance street lights	38810	£ 31.63	£ 6.33	£ 37.96
	02/12/2024	DD	A&J Lighting Solutions	Replace 8 LED lighting panels that have turned blue in Church Road	38840	£ 80.00	£ 16.00	£ 96.00
27	30/11/2024	DD	CSH Environmental Ltd	Skip empty x 2	P677732	£ 35.32	£ 7.06	£ 42.38
28	05/11/2024	DD	Npower	Electricity for street lights - October	IN11862008	£ 70.06	£ 3.50	£ 73.56
29	01/12/2024	DD	Starboard Systems Ltd	Scribe accounts subscription	INV-7785	£ 51.00	£ 10.20	£ 61.20
30	30/11/2024	DD	Unity	Monthly fee		£ 6.00	£ -	£ 6.00
32	29/11/2024	DD	Nest	November pension contribution		£ 116.85		£ 116.85
			For information					
33	28/10/2024	BT	Payroll summary	November salaries.		£ 2,807.13	£ -	£ 2,807.13
			Total			£ 3,835.41	£ 80.34	£ 3,915.75
		BT	Transfers Made					
34	26/11/2024	BT	From Barclays Active Saver to Redwood Savings	To move s106 savings for new community centre to higher interest account. Done.		£ 100,000.00	£ -	£ 100,000.00

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			Income					
1	Var	BT	Event stallholders	Fees for Christmas		£ 60.00	£ -	£ 60.00
2	30/11	BT	Redwood Bank	Interest on New Community Centre s106		£ 718.90	£ -	£ 718.90
			Total			£ 778.90		£ 778.90

Parish Council agreed the above expenditure on 5th December 2024 agenda item 24/265(i)

Signed _____

Examined invoices _____

Closing Balances to 30th November 2024

Barclays Current Account	£ 536.34
Barclays Business Premium Account	£ -
Barclays Active Saver Account (New Community Centre s106)	£ 16,643.41
Unity Current Account	£ 8,316.85
Unity Instant Access Savings Account	£ 52,314.77
Unity 6 month fixed term savings account (New Community Centre s106)	£ 200,000.00
Redwood 35 day notice account (New Community Centre s106)	£ 301,363.00
Equals Account (Pre-paid cash cards)	£ 974.86
Overall Closing Balance - Current and Deposit	£ 580,149.23

£156.07 for social hub, £88.38 for handyman,
£502.41.00 for clerk, reserve £228

Total Parish Council Funds	£ 62,142.82
Total New Community Centre s106 Funds	£ 518,006.41
	£ 580,149.23