

Appendix 1 - Elmstead Parish Council Finance Report for August 2021

Invoice Date	Method	Payee	Invoice Number	Net	VAT	Total	
		Approval is requested for the following payments:					
01/09/2021	BT	Elmstead Community Centre - Hall hire August x 1	17C	£ 16.00	£ -	£ 16.00	
24/08/2021	BT	Lambert Smith Hampton - Playing Field rent 19/09/21 - 24/03/22	74230	£ 492.24	£ -	£ 492.24	
					£ -	£ -	
31/07/2021	BT	Mrs A Baxter - Google Workspace Business starter 14/07/21 - 31/07/21	3948356738	£ 21.64	£ -	£ 21.64	
31/08/2021	BT	Mrs A Baxter - Google Workspace Business starter 01/08/21 - 31/08/21	3969826282	£ 37.26	£ -	£ 37.26	
22/08/2021	BT	Mrs A Baxter - Zoom standard pro monthly	INV103552786	£ 11.99	£ 2.40	£ 14.39	
27/08/2021	BT	PKF Littlejohn LLP - Limited Assurance Review of Annual Return 2020/21	SB20210872	£ 300.00	£ 60.00	£ 360.00	
		Prior approval given and payment made:					£ -
01/09/2021	BT	Upsons - Ransomes Parkway 3 mower	103628	£ 13,500.00	£ 2,700.00	£ 16,200.00	
02/09/2021	BT	Mr A Dingwall - diesel for mower and refuse sacks		£ 54.15		£ 54.15	
	BT					£ -	
	BT					£ -	
		Direct Debits and Standing Orders					
10/09/2021	DD	Talk Talk - phone and internet	22734084	£ 26.00	£ 5.20	£ 31.20	
01/09/2021	DD	A&J Lighting Solutions - Streetlight maintenance	35474	£ 31.63	£ 6.33	£ 37.96	
02/09/2021	DD	Eon - street lighting	H1A3CAE1DB	£ 32.80	£ 1.64	£ 34.44	
31/08/2021	DD	CSH Environmental - skip empty 12/08 & 26/08	P527808	£ 28.84	£ 5.77	£ 34.61	
28/08/2021	DD	Nest - pension contribution	Monthly	£ 58.63	£ -	£ 58.63	
		Total		£ 14,611.18	£ 2,781.34	£ 17,392.52	
		For information					
28/08/2021	BT	August salaries	Monthly	£ 1,687.60	£ -	£ 1,687.60	

Parish Council resolved to approve the above expenditure 22nd September agenda item 21/171

Signed _____

Examined invoices _____

Closing Balances to 31st August 2021 are:

Current Account to end of month	£ 2,004.33
Total Expenses unpaid at end of month	-£ 3,509.72
Total of unpaid expenses in September payments - request for approval	-£ 17,392.52
Balance in current account after monthly expenses	-£ 18,897.91
Business Premium Account	£ 63,905.60
Active Saver Account	£ 10,123.43
Estimated Overall Closing Balance - Current and Deposit	£ 55,131.12

Income Details for August 2021:

Total income for the month	£ -