

**Minutes of Finance Committee Meeting 13<sup>th</sup> October 2016**  
**Elmstead Parish Council – Finance Committee**  
Community Centre, School Road, Elmstead Market, CO7 7ET

Present: Councillors Redding (Chairman), Beecham, Bell, Fairweather, Routledge  
Mrs Baxter (clerk)

- 16/024 Apologies of Absence**  
None
- 16/025 Declaration of Pecuniary Interests and Non Pecuniary Interests**  
All councillors have a pecuniary interest in item 16/030, the clerk gave a dispensation to enable a discussion to take place.
- 16/026 To approve and sign the Minutes of the meeting of 2nd June 2016.**  
It was resolved to accept the Minutes of the meeting of 2<sup>nd</sup> June 2016 as true and accurate. Proposed: Cllr Redding, all in favour
- 16/027 2016/17 Budget – Second Quarter Review**  
*To review the expenditure for the second quarter against the set budget.*  
It was suggested that the clerk is to check with other PCs as to which insurance company they use when our insurance comes up for renewal (we are tied in for 3 years).  
We are within our 50% amount for half a year's expenses.  
Clerk is to share the figures with the PC and put an item on the PC agenda for the FC meeting.
- 16/028 To discuss a budget for a projector/screen which is being researched for use in PC meetings.**  
Cllr Redding went to Maplins, they have 2 or 3 models but they are at the higher end of the market. Cllr Beecham proposed that he borrow a projector and screen from a friend who could also give us some advice and try it out. It was resolved to do this.
- 16/029 Grants for village organisations for 16/17**  
*To discuss the timing of the applications and giving out of the grants.*  
It was resolved to give the grants out in the December meeting. The clerk is to e-mail the application forms to previous applicants. It was discussed that we had missed the upmarket deadline for November but that we would pay £25 to put a flier in to advertise the grants in case there are any other organisations who would like to apply who haven't previously. The grants will need to be agreed in the November PC meeting.
- 16/030 Allowances for councillors**  
*We have received information from TDC regarding the payment of councillor allowances. To consider making a Scheme of Allowances for EPC under the recommendations from the Parish Independent Remuneration Panel. (PIRP) (See separate report)*  
It was discussed but agreed that the FC cllrs were not interested in pursuing the matter of allowances for councillors. All agreed.
- 16/031 Dene park**  
*Discuss the Dene Park Boundary*  
It was agreed that Cllr Bell would speak to the Wivenhoe Chairman (Cllr Aldis) about the matter.

Signature .....

Date .....

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**16/032 Elmcroft and Elmcroft Car Park**

*To discuss the options for the maintenance work required, the expected timing of the work and a budget.*

It was resolved that Cllr Fairweather will purchase 1-2 bags of tarmac to fill the 6 potholes in Elmstead car park. The drain is solid at the moment, Mr Dingwall is to be asked to check periodically that the Elmcroft drain covers are secure.

A working party is to be formed to replace the 8 broken posts and 1 or 2 plates which are broken on Elmcroft. Cllrs Redding, Fairweather and Bell and other cllrs to be asked. A budget of £200 should be adequate. Subject to weather the working party will try to do the work within 3 months.

**16/033 Matters raised by Councillors for the next agenda or for information only.**

The next meeting will be the 24<sup>th</sup> November 2016.

The meeting closed at 9.00pm

**Minuted by Mrs. A Baxter**

**13<sup>th</sup> October 2016**

**Contact: [elmsteadparish@gmail.com](mailto:elmsteadparish@gmail.com)**

**01206 827139**

Signature .....

Date .....