

Minutes 13th July 2017
Elmstead Parish Council – Finance Committee
Community Centre, School Road, Elmstead Market, CO7 7ET

Present: Councillors Ron Fairweather, Jean Routledge, Nick Bell and Martine Ward
Mrs Baxter (clerk) and Cllr Beard

Meeting chaired by Cllr. Fairweather
Meeting commenced at 7.30pm

- 17/020 Apologies of Absence**
None
- 17/021 Declaration of Pecuniary Interests and Non Pecuniary Interests**
None
- 17/022 To approve and sign the Minutes of the meeting of 27th April 2017.**
It was resolved to accept the Minutes of the meeting of 27th April 2017 as true and accurate.
Proposed: Cllr Fairweather, Seconded: Cllr Routledge, all in favour
- 17/023 To review the status of actions agreed at the meeting of 27th April 2017.**
The clerk is to speak to 707 Ltd to see if we can be informed of overweight waste collections at the time of collection.
- 17/024 2017/18 First Quarter Review**
To review the expenditure to the first quarter of 2017/18 against the set budget.
The expenditure was examined and the committee were happy with the figures.
- 17/025 Village Grass Cutting**
To review the handyman's grass cutting scope and schedule with reference to the grass cutting contract the Parish Council has with Essex County Council.
Mr Gooch had raised a query about the grass cutting/mower storage arrangement we have. The clerk is to e-mail Mr Gooch to endorse that the PC is happy with this arrangement.
Mr Dingwall's role was discussed and it was decided that a working party is needed to look at village maintenance and PROW maintenance with a review needed of the footpaths. This is to be included on the agenda for the next PC meeting.
- 17/026 Councillor Training**
To review training needs and requests in relation to the amount budgeted for.
To be included on the next PC agenda.
- 17/027 Elmcroft**
To review previous actions agreed for maintenance work required on the broken posts and plates. To review the current status of maintenance required.
Cllr Fairweather has purchased a hole borer. Cllr Bell is to ask Cllr Kavanagh to take a look at the fence.

Signature

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17/028 Bank Signatories

To consider whether the PC needs an additional signatory to the bank account.

To discuss the status of Cllr Routledge's addition as signatory.

It was discussed that the signatories should be the chair and vice chair of the PC, the chair of the Finance Committee and one other. The committee is to advise to full council that Cllr Beard be added as a bank signatory at the next PC meeting.

17/029 Matters raised by Councillors for the next agenda or for information only.

Cllr Bell reported that he has spoken to the occupants of Dormers to ask if they would be happy with the bollards which have been proposed by the Local Highways Panel. He is happy with the arrangement.

The meeting closed at 9.25pm

Minuted by Mrs. A Baxter

13th July 2017

Contact: elmsteadparish@gmail.com

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Signature

Date