

Minutes 28th October 2019
Elmstead Parish Council – Finance Committee
Community Centre, School Road, Elmstead Market, CO7 7ET

Present: Councillors Nick Bell, Sally Fairey and Martine Ward
Mrs Baxter (clerk)
Meeting commenced at 3.00pm

- 19/031 To appoint a chairman**
It was resolved to appoint Cllr Fairey as chairman. Proposed: Cllr Bell, Seconded: Cllr Ward, all in favour.
- 19/032 Apologies of Absence**
None
- 19/033 Declaration of Pecuniary Interests and Non Pecuniary Interests**
None
- 19/034 To approve and sign the Minutes of the meeting of 28th August 2019.**
It was resolved to accept the Minutes of the meeting of 28th August 2019 as true and accurate.
Proposed: Cllr Ward, Seconded: Cllr Fairey, all in favour.
- 19/035 2019/20 Second Quarter Review**
To review the expenditure for the second quarter of 2019/20 against the set budget. Also to consider the reserves.
It was discussed that no expenditure had been made on Mr Dingwall's chainsaw training. The clerk is to speak to Mr Dingwall about this.
It is likely that there will be extra costs for servicing of the mower.
Cllr Bell has an invoice for the servicing of the speed gun, it seems to be working better.
The committee was happy with the second quarter update and considered that the reserves look good.
- 19/036 Financial Regulations**
To review and agree the most recent Financial Regulations.
This item was deferred to the next meeting.
- 19/037 South Green**
To discuss a budget for additional fuchsias for the fuchsia bed on South Green.
It was resolved to allocate a budget of £100 for the above. Proposed: Cllr Bell, Seconded: Cllr Fairey, all in favour.
- 19/038 Date for next meeting**
The next meeting will include the budget for 2020/21.
The meeting will be in early January.
- 19/039 Matters raised by Councillors for the next agenda or for information only.**
None
- 19/040 Verification of Bank Reconciliations**
A member, other than the Chairman, to verify the 2nd Quarter bank reconciliations.

The meeting closed at 4.30pm. Minuted by Mrs. A Baxter
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Signature

Date