

**Minutes of Meeting on 16<sup>th</sup> June 2022**  
**Elmstead Parish Council – Finance Committee**  
**Community Centre, School Road, Elmstead Market, CO7 7ET**

Present: Councillors Martine Ward (Chairman), Amanda Brennan and Michael Hare  
Mrs Baxter (clerk)  
Meeting commenced at 6.30pm.

- 22/012 To appoint a Chairman.**  
It was resolved to appoint Cllr Ward as chairman. Proposed: Cllr Brennan, Seconded Cllr Hare, all in favour.
- 22/013 Apologies of Absence**  
None.
- 22/014 Declaration of Pecuniary Interests and Non Pecuniary Interests**  
None.
- 22/015 To agree the Minutes of the meeting of 12<sup>th</sup> January 2022.**  
It was resolved to accept the minutes from 12<sup>th</sup> January 2022 as true and accurate.  
Proposed: Cllr Brennan, Seconded: Cllr Hare, all in favour.
- 22/016 Grant Applications for 2022/23**  
*To consider the applications made by the village groups and agree a recommendation to make to full council for approval.*  
The applications were discussed and the recommendations for grants were agreed as per the grants' summary. Coffee and cake were allocated less than requested to reflect the smaller membership. Upmarket were allocated more than the suggested maximum as a one off to reflect that the whole village benefits from it.  
Proposed: Cllr Ward, Seconded: Cllr Brennan, all in favour.
- 22/017 2021/22 Fourth Quarter Review**  
*To review the expenditure for the fourth quarter of 2021/22 against the set budget. Also, to consider the reserves.*  
The expenditure was reviewed. Although there were some overspends it was felt that it was good overall. Particularly once the Neighbourhood Plan expenses (paid for by grants) were taken out of the overall picture.
- 22/018 Date for next meeting**  
*The next meeting will be to review the 1<sup>st</sup> quarter 22/23 expenditure.*
- 22/019 Matters raised by Councillors for the next agenda or for information only.**  
None.
- 22/020 Verification of Bank Reconciliations**  
*A member to verify the 4<sup>th</sup> Quarter bank reconciliations.*  
Cllr Brennan did this.

**The meeting closed at 7.00pm. Minuted by Mrs. A Baxter**  
**Contact: [elmsteadparish@gmail.com](mailto:elmsteadparish@gmail.com)**  
**01206 827139**

Signature .....

Date .....