

**Minutes of Meeting on 17<sup>th</sup> June 2021**  
**Meeting of Elmstead Parish Council**  
Community Centre, School Road, Elmstead Market, CO7 7ET

Present: Cllrs Cllr Amanda Brennan (acting chairman), Sally Fairey, Maxine Jeggo, Michael Hare, Martine Ward and Gill Williams.

Also Present:

District Councillor Gary Scott

Mrs A Baxter (clerk) and 11 members of the public

Absent: John Gray

**21/108 Chairman's welcome.**

Cllr Brennan welcomed everyone to the meeting.

**21/109 Apologies for Absence.**

Cllr Gray sent his apologies. Apologies were also received from District Councillor Ann Wiggins and County Councillor Carlo Guglielmi.

**21/110 Declaration of Pecuniary Interests and Personal Interests.**

None.

**21/111 Approval and signing of the minutes from 6<sup>th</sup> May 2021.**

It was resolved to accept the minutes from 6<sup>th</sup> May 2021 as true and accurate.

Proposed: Cllr Fairey, Seconded: Cllr Ward, all in favour.

**21/112 County Councillor report. Written report – to take questions on the report and provide any additional information not on the report. To include where relevant and update on the following:**

- i) North Essex Garden Community*
- ii) Colchester Road Crossing*
- iii) Weight Restriction Requests on Tye Road and School Road and HGV traffic on Tye Road*
- iv) Parking outside Budgens*
- v) Bollards outside Dormers*
- vi) Market Field School speed reduction*
- vii) Footpaths from Alfells to the South Green*

Cllr Guglielmi was not in attendance.

**21/113 To receive an update about the progress of resolutions from the meeting of the Council on 6<sup>th</sup> May 2021 not covered in this agenda.**

The clerk gave an update on the application for a bank mandate change still being in process.

**21/114 Public Speaking**

A member of the Upmarket Committee spoke about their financial difficulties because of a loss of advertising revenue during Covid. There was a loss of £400 last year and they anticipate the same again for this year. They asked if we knew of any funding streams that could help, or whether the council could provide some funding. This request is to be added to the July agenda.

**21/115 District Councillor reports. Written report – to take questions on the report and provide any additional information not on the report.**

Cllr Scott has attended a variety of meetings. He reported that the planning application for The Chase has been refused.

Signature .....

Date .....

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**21/116 To note decisions made whilst meetings were not being held, by the appropriate delegated authority.**

The decisions were noted. See appendix 1.

**21/117 Neighbourhood Plan**

*An update.*

We are looking at applying for a grant for a housing needs survey. We will need the focus groups to look at policies before we finalise them for the next survey. There has been some slippage on the work due to holidays and the response to the link road application. We need extra help, we will not meet our deadlines without it. There is more information that can be shared on tasks that need doing.

**21/118 Playing Field**

- i) *An update on the meeting with Reed Hall Sentinels. To review a draft contract/contract terms.*

It was discussed that this will be good for Elmstead. The council reviewed the draft contract terms and agreed them. Proposed: Cllr Ward, Seconded: Cllr Fairey, all in favour.

- ii) *Colne Athletic request permission to train on the playing field on Tuesday and Thursday evenings from 29<sup>th</sup> June to August.*

Cllr Brennan has spoken to them and it will be just for training, no games. She has raised the issues of noise and keeping the pitch in good condition with them. It was resolved to give permission but if there are problems with noise or the pitch, we will ask them to stop playing.

Proposed: Cllr Ward, Seconded: Cllr Fairey, all in favour.

**21/119 Finance**

*To look through the finance report and approve the additional payments for June.*

It was resolved to accept the finance report and approve the payments. Proposed: Cllr Williams, Seconded: Cllr Ward, all in favour.

**21/120 Queens Platinum Jubilee**

*To be held June 2<sup>nd</sup> – 5<sup>th</sup> 2022 with an extra bank holiday. To discuss the possibility of an event to celebrate.*

It was discussed that we should do something, we are not sure what and we have few councillors who are busy on the Neighbourhood Plan. There was a working group for the diamond jubilee who organised a treasure trail and a family fun day.

We will speak to the school and village organisations to see if anyone can help.

**21/121 Items for the August Upmarket article**

Request volunteers for the Neighbourhood Plan.

**21/122 Items for the next agenda or for information only**

None

**21/123 Date of next meeting**

15<sup>th</sup> July 2021

**The meeting closed at 7.33pm.**

Signature .....

Date .....

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**There being no further public business councillors were thanked for their attendance.**  
**Minutes written by Mrs. A Baxter**  
**Contact: 01206 827139**

**Appendix 1**

**Decisions made by the clerk with delegated responsibility as per the temporary scheme of delegation resolved in the PC meeting of 22nd April 2021, item 21/079**

<b>Date</b>	<b>Matter</b>	<b>Decision</b>
<b>24-May</b>	Signing up to a drive share system for the Neighbourhood Plan.	Sign up with Google Drive as it is cheaper, and you pay monthly.
<b>29-May</b>	3 quotes shared with a recommendation for the Ernest Doe mower as it has less mileage and is newer than the other option (one sold before the decision was made) There was also the option of a trade in for our current mower or sell it privately.	To purchase Ransome's Parkway 3 Mower from Ernest Doe's at £13,500 and sell our current mower privately.
<b>07-Jun</b>	To hold the June meeting as a face-to-face meeting.	Agreed
<b>17-Jun</b>	To provide a quote for the proposed green cordon solution as an alternative to the link road.	Elmstead Parish Council is in favour of seeking a sustainable alternative to the link road as it will increase traffic in the local area and have a detrimental effect on the quality of life for local residents, and quality of health with the increase in air pollution. We request urgently that the proposed green cordon solution is investigated so that its effects can be compared to those of the link road.