

**Minutes of On-line Meeting on 18<sup>th</sup> March 2021**  
**Meeting of Elmstead Parish Council**  
**Community Centre, School Road, Elmstead Market, CO7 7ET**

Present: Cllr John Gray (chairman), Amanda Brennan, Sally Fairey, Maxine Jeggo, Martine Ward and Gill Williams.

Also Present:

County Councillor Carlo Guglielmi

District Councillors Ann Wiggins and Gary Scott

Mrs A Baxter (clerk) and 4 members of the public

Absent: Cllr Michael Hare

**21/045 Chairman's welcome.**

Cllr Gray welcomed everybody to the meeting.

**21/046 Apologies for Absence.**

Cllr Hare sent his apologies.

Cllr Gray shared the sad news that Cllr Bell has resigned. He has been a long-standing member of the council for many years, and was chairman for a number of those. The council thanks him for his great contribution and wishes him well.

**21/047 Declaration of Pecuniary Interests and Personal Interests.**

None

**21/048 Approval and signing of the minutes from 18<sup>th</sup> February 2021.**

It was resolved to accept the minutes from 18<sup>th</sup> February 2021 as true and accurate.

Proposed: Cllr Fairey, Seconded: Cllr Brennan, all in favour.

**21/049 County Councillor report. Written report – to take questions on the report and provide any additional information not on the report.**

Cllr Guglielmi: We had a good catch up yesterday (with Cllr Gray, Tom Eng (Essex Highways) and Mrs Baxter).

- HGVs on Tye Road and School Road: Will check with planning and highways to see what numbers of vehicles are allowed. He will visit the road after the 29<sup>th</sup> March to see the damage being caused by the HGVs. A resident has also sent him photos. A weight restriction could be unenforceable, depending on what route the lorries are allowed to take.
- School Road: Has submitted a scheme to restrict speed limits and it has also been suggested to add signage.
- Road outside Budgens: It was suggested that a box on the road would be best. He will discuss with the NEPP (North Essex Parking Partnership) whether double yellow lines will allow loading and unloading.
- Colchester Road crossing: The Cabinet Member Action case has been prepared and sent to legal services to be approved. This would allow the Cabinet Member to override policy. He is hoping that legal services will approve the wording so it can be done this side of May. Depending on the election results the council could have new members so it would be good to get it in before the elections. The top up can only be worked out once the design work is done.
- Alfells estate: The Pauls Crescent footpaths have been repaired. He will check when the Laurence Close footpaths and the footpath from Alfells to the South Green will be done.
- Has summarised to the MP what the properties most affected by the NEGC and link road would like done. He has also copied Ian Davidson (TDC CEO) and Lisa Hasting (TDC Legal services). He will try and help those residents get the best possible outcome. He will meet with them after the 29<sup>th</sup> March, Cllr Brennan asked if she could attend too.
- Potholes on Alresford Road: These have been reported as part of a members' initiative.

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- The NEGC Town and Parish Council briefing on the 6<sup>th</sup> April will be chaired by Cllr Nick Turner and Mr Gary Guiver.

**21/050 To receive an update about the progress of resolutions from the meeting of the Council on 18<sup>th</sup> February 2021 not covered in this agenda.**

There were no items to update other than those on this agenda.

It was resolved to postpone items 058 and 060 to the April meeting as there has been no meeting yet regarding 058 and 060 can afford to wait.

Proposed: Cllr Gray, Seconded: Cllr Ward, all in favour.

**21/051 Public Speaking**

A resident spoke about a visualisation tool called Datashine which can be used to inspect data from the last census. This will be helpful for the NP.

**21/052 District Councillor reports. Written report – to take questions on the report and provide any additional information not on the report.**

See attached for written report.

Cllr Scott: District Councillors will now have to wait until the end of TDC planning meetings to make their comments.

Cllr Gray asked about the sugar tax award that we have previously been told Elmstead benefit from. Cllr Scott has asked but not had a response.

**21/053 Charity Field**

- i) *An update on the amended Deed of Variation to the Charity Field Section 106 agreement.*

The amended deed of variation has removed the “reserved allotment land”, and the plan now shows the north west area as public open space. It has also specified the Parish Council as the “Council’s nominee in Schedule 6.

- ii) *To consider approval for a request to retract the “call in” for the application for 8 bungalows on Charity Field, subject to the signing of the above referenced amended Deed of Variation by all parties.*

It was resolved to approve the draft amended deed of variation subject to correcting a date error in item F and subject to all parties signing the deed that the council will rescind the “call in”.

Proposed: Cllr Gray, Seconded: Cllr Brennan, all in favour.

- iii) *To discuss a possible proposed uplift to the original s106 contributions for education, affordable housing, health, public open spaces, etc. by TDC planning and what this may mean to the agreed contributions for the new Community Centre from Go Homes.*

Cllr Gray gave the background to the development on Charity Field and its contribution to the village. TDC seem to be looking again at the s106 contribution, which could lead to affordability issues for the village benefits. Cllr Guglielmi said he has never come across this before and has a meeting with Graham Nourse on Monday so will raise it with him then.

Cllr Guglielmi left the meeting.

**21/054 North Essex Garden Community and A120/A133 Link Road**

*An update. The Tendring Colchester Borders Garden Community Member Group will be holding a briefing for Town and Parish Councils on 6th April 2021, at 7pm. To discuss attendance.*

The signs can go up after the 29<sup>th</sup> March. One has already been delivered to a resident for them to install, on Bromley Road. Cllr Brennan will meet with residents with Cllr Guglielmi to follow up on what can be done for them.

Cllrs Brennan, Fairey and Ward have signed up for the briefing and will provide an update at the next meeting. The clerk is to arrange another meeting with Gary Guiver.

**Minutes of On-line Meeting on 18<sup>th</sup> March 2021**  
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Cllr Williams attended a web lecture on affordable housing and would like to ask Mr Guiver questions about it.

The planning application for the link road will come in soon.

**21/055 Essex Highways/ Local Highways Panel**

*To receive an update on the following:*

- i) Colchester Road Crossing*
- ii) Weight Restriction Requests on Tye Road and School Road*
- iii) HGV traffic on Tye Road*
- iv) Parking outside Budgens*
- v) Bollards outside Dormers*
- vi) Potholes on Alresford Road*
- vii) Market Field School speed reduction*
- viii) Footpaths on Alfells/Pauls Crescent/Laurence Close*

Cllr Guglielmi went through most of these. Regarding iv) Cllr Gray has spoken to Budgens management who had mixed responses for and against. It will help delivery drivers to always have somewhere to stop and unload. When Cllr Gray visited 4 cars were parked in the area, which causes significant issues for vehicles exiting the crossroads or Budgens car park.

It was resolved, for reasons of safety, to pursue the installations of double yellow lines and a box junction style marking. It is to allow loading and unloading (with signage) and will still allow disabled drivers to park.

Proposed: Cllr Gray, Seconded: Cllr Ward, all in favour.

**21/056 Neighbourhood Plan**

*An update.*

Cllr Williams: The presentation was really good, there was a good response from the attendees, and we have received excellent feedback. We have sent a follow up e-mail to the attendees.

A NP questionnaire has been given to every house and business in the Parish. There has been a good response so far for paper and on-line surveys, nearly 100. It is good to see what is important to the village.

We are making slow progress with the tasks; we have spoken to our consultant and he has given us good ideas. There are 2 task groups, we need to get someone interested in traffic for the first group. The second group (Design and Environmental) will be meeting next Tuesday evening. By the end of April, we hope to present our findings to our consultant. Cllrs Williams and Brennan have been walking around the village to see what there is of interest that we need to include in the NP.

There was a discussion with a resident around the need for a project plan with a clear set of tasks and a tool for working collaboratively, something browser based and shareable so that documents etc can be shared. The resident is happy to help the NP in this respect. Cllr Gray added that the working party is doing a fantastic job, the survey and returns are really good.

**21/057 Land opposite Millfields School**

*To consider a proposal from Wivenhoe Town Council. This is to adopt a September cut and collect for a hedgerow margin with line along the far boundary edge for dog walking. To mow as normal for the main area for ball games etc. and maintain a garden verge as a parking deterrent.*

Our contractor who cuts the area has spoken to Wivenhoe Town Council Representatives and has confirmed that he can cut the area as suggested, with a wide margin left until September for wild growth. He will keep a mown path through it for dog walkers.

It was resolved in favour of the plan, and to request that the site notice includes that the plan is with the support of Elmstead Parish Council.

Proposed: Cllr Fairey, Seconded: Cllr Ward, all in favour.

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**21/058 Elmstead Playing Field**

*An update on the request by Colchester Reed Hall Sentinels to use the field from September 2021.*  
Held over to April.

**21/059 Annual Parish Meeting and Annual Parish Council Meeting**

*The current coronavirus legislation for virtual meeting ends on 7<sup>th</sup> May. EALC and NALC are lobbying for an extended provision for remote meetings.*  
*To discuss options for the above meetings.*

It was suggested that we have both meetings on the same evening, as done in the past, with the Annual Parish Meeting to start half an hour before the Annual Parish Council Meeting. We will have to wait and see what happens with regards to holding virtual versus real meetings.

**21/060 Queens Platinum Jubilee**

*It has been announced that this will be the weekend of June 2<sup>nd</sup> – 5<sup>th</sup>, 2022 and there will be an extra bank holiday. To discuss potential plans and the selection of a working party.*  
Held over until April.

**21/061 TDC Road naming consultation**

*The council has been consulted on the naming of the road within the Forres, Clacton Road development as “Oak Tree Place”. Does the council have any objections or comments?*  
There were no objections.

**21/062 Training**

- i) *Reports of councillor training; new councillor training, finance, planning and environment.*

Cllr Jeggo spent 2 days doing the new councillor training on zoom and felt it was very worthwhile and good to talk to other councillors. Cllr Brennan and Williams attended the planning training and got good information on planning reasons. Cllr Ward attended the environment training and spoke about climate change needing to be integrated into future plans and that it would be a good idea to put it into the Neighbourhood Plan.

- ii) *To consider a training course for Mr Dingwall – chainsaw maintenance and crosscutting.*

The 2-day course leads to a City and Guilds Level 2 Award. There is a £400 reserve for chainsaw training, as Mr Dingwall needs to attend before he can start using the chainsaw again for health and safety reasons.

It was resolved for Mr Dingwall to attend the above training course at Suffolk New College at a cost of £460.

Proposed: Cllr Ward, all in favour.

**21/063 Finance**

- i) *To look through the finance report and approve the payments for March. See appendix 1.*

It was resolved to accept the finance report and approve the payments. Proposed: Cllr Fairey, Seconded: Cllr Ward, all in favour.

- ii) *To consider an offer to digitise all old Minutes and lodge the originals with the Essex Records Office. The cost would be in the region of £400-£700 depending on condition and volume of the records.*

It was discussed that the minutes do need lodging with the Essex Records Office to keep them safe, but to have them digitised will keep access open to them. It was resolved to agree to the above.

Proposed: Cllr Ward, Seconded: Cllr Jeggo, all in favour.

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**21/064 Items for the next agenda or for information only**

The Queen's Platinum Jubilee.

The need for new councillors was discussed, now we only have 7 we need an additional 4. It was suggested that we put an advert on Facebook.

**21/065 Items for the May Upmarket Article**

New councillors needed.

**21/066 Date of next meeting**

The next meeting will be held on the 15<sup>th</sup> of April 2021 at 7pm.

**The meeting closed at 9.10pm.**

**There being no further public business councillors were thanked for their attendance.**

**Minutes written by Mrs. A Baxter**

**Contact: 01206 827139**

**District Councillor Report – March 2021**

Tendring

We attended a virtual Full Council Meeting where the Council was asked to vote on Development sites for Council Housing – it was agreed 39 For and 4 Against. Votes were also taken with regard to firework displays, constitutional matters with reference to TDC meetings – how long meetings last, going paperless and public speaking. Tendring continues to give out Grants. Information can be found on the TDC website.

We attended a virtual All Members Briefing where Dr Mike Gogarty from Essex CC gave us an update about the Covid situation and from Officers talking about the Covid Ambassadors. We were also given a presentation by Rachel Durmishi on how Community360 can help families in Essex – they are based in Colchester.

We have just attended another All Members Briefing with Mike Carran the Asst. Director talking about and Freeport East which was announced in the Budget last week and another talk from Pam Green from the NEE CCG about Integrated Community Services and the Health and Social Care White Paper.

Tendring has teamed up with Colbea to launch Business4Growth to help new businesses following the pandemic.

Ian Davidson continues to email out the latest Covid information and has said that the HSE will be visiting businesses in Tendring to make sure that they are Covid secure – which could be unannounced.

Elmstead Market

Litter picking has been taking place at the junction of the A133 and the A120 near the bridge at Hare Green.

Gary has reported fly tipping on the border with Elmstead Market.

We continue to give out boxes.

We have been approached by a resident with regard to the junction with Bromley Road.

The road name for the development behind Forres will be Oak Tree Place.

The Small Grant that the Parish Council asked for which will be used by the Mutual Aid should be coming in your bank account imminently.

We have been contacted by residents about Finch Lane.

We have been contacted about the dog bin in the alleyway near Holly Way.