

Minutes of Additional Ordinary Meeting on 21st January 2022
Meeting of Elmstead Parish Council
Community Centre, School Road, Elmstead Market, CO7 7ET

Present: Cllrs John Gray (Chairman), Amanda Brennan, Michael Hare and Martine Ward
Also Present: Mrs A Baxter (clerk)
Absent: Cllrs Sally Fairey, Adam Gladwin, Maxine Jeggo and Gill Williams

22/020 Chairman's welcome. Cllr Gray thanked everyone for coming.

22/021 Apologies for Absence. Cllrs Fairey, Gladwin, Jeggo and Williams sent their apologies.

22/022 Declaration of Pecuniary Interests and Personal Interests. None.

22/023 Public Speaking. None present.

22/024 Finance

To look through the finance report and approve the payments for January.

It was resolved to accept the finance report and approve the payments. Proposed: Cllr Brennan, Seconded: Cllr Ward, all in favour.

22/025 Finance Committee – 2022/23 Budget and Precept.

To hear a recommendation from the finance committee for the 2022/23 budget and the amount of precept to set for 2022/23. To agree a budget and precept for 2022/23.

It was resolved to set the precept at £40,850 and approve the budget with a net expenditure of £47,957.47. The remainder of the budget will be financed out of council reserves. This is to limit the increase to council tax to 3% and with the expectation that the tax base will increase more from 2023/24, allowing a larger precept to be set in future without a corresponding increase in council tax. The tax base will increase with the occupation of the new houses being built.

Proposed: Cllr Ward, Seconded: Cllr Gray, all in favour.

22/026 Exclusion of press and public for private and confidential matters. None present.

22/027 Staff salaries and contractual hours

- i) *To consider the recommendation of the Finance and Personnel Committees following on from the staff appraisals with respect to the clerk's salary and hours for the year 2022/23.*

It was resolved to agree the recommendation. Proposed: Cllr Brennan, Seconded: Cllr Hare, all in favour.

- ii) *To consider the recommendation of the Finance and Personnel Committees following on from the staff appraisals with respect to the handyman's salary and hours to be effective 1st February 2022.*

It was resolved to agree the recommendation. Proposed: Cllr Brennan, Seconded: Cllr Ward, all in favour.

- iii) *To consider the clerk's overtime for January.*

It was resolved to approve 21 hours of overtime for January. Proposed: Cllr Hare, Seconded: Cllr Gray, all in favour.

The meeting closed at 10.10am.

There being no further public business councillors were thanked for their attendance.

Minutes written by Mrs. A Baxter

Contact: 01206 827139

Signature

Date