

Minutes of Meeting on 22nd September 2021
Meeting of Elmstead Parish Council
Community Centre, School Road, Elmstead Market, CO7 7ET

Present: Cllrs Amanda Brennan (acting chairman), Sally Fairey, Maxine Jeggo and Martine Ward
Also Present:

District Councillors Gary Scott and Ann Wiggins
Mrs A Baxter (clerk) and 3 members of the public

Absent: Cllrs John Gray, Michael Hare and Gill Williams.

21/160 Chairman's welcome.

Cllr Brennan welcomed everyone to the meeting.

21/161 Apologies for Absence.

Cllrs Williams and Gray sent their apologies. County Councillor Guglielmi also sent his apologies as he had another engagement.

21/162 Declaration of Pecuniary Interests and Personal Interests.

None.

21/163 Approval and signing of the minutes from 19th August 2021.

It was resolved to accept the minutes from 19th August 2021 as true and accurate.

Proposed: Cllr Ward, Seconded: Cllr Fairey, all in favour.

21/164 County Councillor report. Written report – to take questions on the report and provide any additional information not on the report. To include where relevant an update on the following:

- i) *North Essex Garden Community*
- ii) *LHP applications; Colchester Road Crossing, Parking outside Budgens, any others.*
- iii) *Other; Request for improvements to footpath between Alfells and the pathway leading to the South Green and the footpath to the bus shelter. Finch Lane.*

Cllr Guglielmi was not in attendance. The clerk is to send him an e-mail with any ongoing issues and ask for a meeting.

21/165 To receive an update about the progress of resolutions from the meeting of the Council on 19th August 2021 not covered in this agenda.

The clerk is still to send contact details for the Tendring Rangers to Cllr Hare to discuss the location of the village gateways for Clacton Road.

21/166 Public Speaking

No Public speaking.

21/167 District Councillor reports. Written report – to take questions on the report and provide any additional information not on the report.

See written report below.

It was also reported that: Cllr Scott has attended finance training at TDC. Full council voted to protect people's rights to object to planning applications. Rents from community groups will be waived at a £83k cost. There might be money available from the Public Realm department for the Diamond Jubilee Beacon.

Cllr Scott was asked about the burning of waste at The Chase, he will report it.

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21/168 Queens Platinum Jubilee

To be held June 2nd – 5th 2022 with an extra bank holiday. To follow up on the following:

i) Diamond Jubilee Beacons.

Cllr Brennan has been trying to contact Mr Hookway of Go Homes, she will write to him regarding siting the beacon and tree on Charity Field. She had drafted a letter to Elmstead businesses asking for a donation towards the cost of the beacon. Cllrs Brennan and Jeggo will seek quotes for the brazier. It was discussed that we can set up a FB page for the Jubilee and that the church would like to be involved.

The town crier makes the announcement at midday on the Thursday. We could do a draw for someone to light the beacon.

ii) The Queens tree canopy.

They are taking applications for trees and plaques now. We need to get the grid reference and permission from the landowner. We'll ask Go Homes if they can landscape an area for the Jubilee.

iii) A fun day to be held at the cricket club on Sunday 5th June.

Mrs Baxter will speak to the Primary School PTA to see if they would like to be involved.

21/169 Neighbourhood Plan

There was a Steering Group meeting on Monday, the plan is progressing well. There will be some members at Elmfest at the cricket field on Saturday to ask for some feedback. There are meetings in the next few weeks to discuss technical support for design codes and a housing needs assessment. There is also a meeting regarding a feasibility study on the current community centre site. The Steering Group will be meeting again soon to plan for the focus groups and an exhibition.

21/170 Replacement Waste Bins

It has been suggested that we replace 4 waste bins: two on Elmcroft, 1 at the Budgens bus shelter and 1 at the bus shelter opposite Oatlands. They are to be replaced for larger bins that are covered to stop rubbish blowing out. TDC has been consulted to see whether they will replace the bins. It is likely we will need to purchase at least 2, as the PC owns the bins on Elmcroft.

It was resolved that the council would buy 2 bins for Elmcroft at an estimated cost of £400 each and ask TDC to replace the bins by the bus shelters.

Proposed: Cllr Brennan, Seconded: Cllr Ward, all in favour.

21/171 Finance

To look through the finance report and approve the additional payments for September. See appendix 1.

It was resolved to accept the finance report and approve the payments. Proposed: Cllr Jeggo, Seconded: Cllr Fairey, all in favour.

21/172 ECC COVID Safe Community Buildings Fund

The Community Centre will be making a grant application to the above fund for 2 x "Purified Air" Virus Irradiation Units which electrostatically filter and clean the air; any virus present should be eradicated. This will mean that we will not have to open windows and doors during colder weather to maintain a safe environment for users. These units will be portable to the new Community Centre. To confirm support for the application from the Parish Council.

It was resolved to support the above application. Proposed: Cllr Ward, Seconded: Cllr Fairey, all in favour.

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21/173 Playing Field

An update on the arrangements with Reed Hall Sentinels Football Club.

- i) *To consider approval of the fees for the license for the football club. Lambert Smith Hampton £720 and Essex Legal Services £600. We have requested a 5-year lease with a break clause and RPI rent reviews.*

The clerk is to contact Cllr Guglielmi to see if he can speak to someone about waiving the fees.

- ii) *To consider the separate legal arrangement with the Community Centre and the future income split.*

It was resolved to split the income 50/50 after the cost of the license. Proposed: Cllr Brennan, Seconded: Cllr Ward, all in favour.

A contract will need to be written once the license has been completed.

21/174 New councillors

To discuss ideas to encourage residents to join the council.

Councillors are to send ideas for a Facebook post to the clerk.

21/175 Remembrance Day Service

To receive an update on whether the Royal British Legion will be arranging a service this year and to discuss the future if the RBL in Elmstead is officially closed.

The RBL will be organising the service this year, but they are looking for the council to take over the service next year. It was resolved that the council would organise future services.

Proposed: Cllr Brennan, Seconded: Cllr Ward, all in favour. Cllr Ward will speak to Mr Horgan to find out what is involved.

21/176 Items for the November Upmarket article

To suggest to readers that they follow our Facebook page.

21/177 Items for the next agenda or for information only

Market Field School has been in touch to say that there is a lot of dog mess on the Playing Field. It was agreed that the field should be temporarily closed for 2 weeks. It was also agreed that we would get new signs made up for the field, that we'd ask the dog warden for the fine signs, that we'd put a flier in Upmarket for the November issue and that we'd ask responsible dog wardens for suggestions on Facebook.

21/178 Date of next meeting

21st October 2021

The meeting closed at 9.04pm.

There being no further public business councillors were thanked for their attendance.

Minutes written by Mrs. A Baxter

Contact: 01206 827139

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Elmstead Market Parish Council – September 2021

Tendring

There were about 160,000 people who came to watch the flying programme at Clacton over the August Bank Holiday weekend as part of the 150th Anniversary of Clacton.

GS now sits on the Freeport East Committee which is made up of all parties of the Council. This is chaired by Neil Stock. This is not a decision making body with reference to Harwich Port.

GS took part in the Resources and Services Meeting which met and spoke about Council house voids with Tim R Clarke and Andy White.

AW attended Licencing Committee for a neighbouring village.

AW and GS attended Full Council last week.

AW attended Cabinet in GS's place where we spoke about carbon offsetting with regard to various activities that happen in the District such as the Clacton Air Show.

Ian Davidson continues to email out the latest Covid information.

Elmstead Market

GS and AW continue give out boxes and visited new residents on Norfolk Grove.

We have had residents complaining about the bus times of the x76.

We have spoken to residents of Hatchcroft Gardens about lampstand 6. Angela has been looking onto this as no one seems to own it.

We had emails about refuse collection on Victory Gardens which have been forwarded to TDC.

We have been reminded about The Chase so that it does not get forgotten.

We have been asked whether there has been any feedback from the Census 2021 – not yet.

Gary and Ann Councillors for Great Bromley – September 2021