

Minutes of Meeting on 23rd June 2022
Meeting of Elmstead Neighbourhood Plan Steering Group
Community Centre, School Road, Elmstead Market, CO7 7ET

Present: Cllrs Adam Gladwin (Chairman), Amanda Brennan, Maxine Jeggo and Martine Ward.
Also Present: Mrs A Baxter (clerk)
Absent: Cllrs Sally Fairey and Gill Williams, Mr Michael Champion and Mrs Holly Ward.

22/093 Apologies for Absence.

Cllrs Fairey and Williams, Mr Champion and Mrs Ward sent their apologies.

22/094 Declaration of Pecuniary Interests and Personal Interests.

None.

22/095 Approval and signing of the minutes from 9th June 2022.

It was resolved to accept the minutes from 9th June 2022 as true and accurate.

Proposed: Cllr Gladwin, Seconded: Cllr Ward, all in favour.

22/096 Public Speaking

No public present.

22/097 Update from meeting with TDC

An update was given at the PC meeting.

22/098 Draft Neighbourhood Plan

a) *Are any additional changes required to the Neighbourhood Plan?*

Leani has made a few phrasing changes.

b) *Are any additional changes required to the policy maps?*

The policy maps are almost there.

c) *Does the Steering Group recommend the Neighbourhood Plan for submission to the Parish Council for approval for the Regulation 14 consultation?*

It was resolved to make the above recommendation. The policies will remain the same although there will be some spelling/grammar/formatting changes.

Proposed: Cllr Gladwin, Seconded: Cllr Ward, all in favour.

It is aimed to have the PC sign off the NP in an extra-ordinary meeting on the w/c 7th July and to have the w/c 11th July to plan the consultation. The aim is to start the consultation on the 18th July.

Cllr Gladwin will contact Leani and ask for the most recent versions of the NP and policy maps to go on Box and the G-drive.

22/099 Update on the accompanying reports

a) *"Local gap and corridors of significance report" for Policy ELM2.*

Mrs Baxter is still to complete this.

b) *"Landscape setting report" for the countryside area between the Garden Community and the village.*

Cllr Gladwin has received feedback from Leani on this and has some small changes to make but it's almost there.

c) *"Local Green Space Report" for Policy ELM14.*

This is coming along; it was suggested that the final choice on the sites to include be delegated to the Steering Group.

d) *Green Infrastructure Plan for ELM9, 11 and 12.*

Cllr Gladwin is making the final tweaks before sending it to Leani.

Signature

Date

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22/100 Community Centre Site

- a) *Does the Steering Group recommend the Neighbourhood Development Order for submission to the Parish Council for approval for the Regulation 21 consultation?*

It was resolved to make the above recommendation.

Proposed: Cllr Gladwin, all in favour.

Cllr Gladwin will check with Brendan about speaking to the residents opposite the site. Cllr Gladwin will then visit the residents with Cllr Brennan.

Cllr Gladwin will ask Brendan for the final version of the NDO.

- b) *Meeting to be arranged with CHP.*

The clerk is trying to arrange this.

22/101 Regulation 14/21 Consultations

We are aiming for this to start in mid-July and run for 8 weeks. If the PC organises a social event at the cricket club, we could hold an exhibition there before the event.

The clerk is to ask Mr Fuller if TDC will do an exhibition as part of their consultation process and whether we attend.

A leaflet will need to go to Holly by mid-July to get into the August Upmarket. We need a date for the cricket club though. The clerk will contact Mrs Vaughan.

It was discussed that the format could be 1 board for each policy and map. Could the event be held on a Saturday afternoon in the afternoon and evening?

We could also put the boards up in a marquee on the North Green or Community Centre for a few hours.

22/102 Items for the next agenda or for information only

None.

22/103 Date of next meeting

To be arranged.

The meeting closed at 8.50pm.

There being no further public business members were thanked for their attendance.

Minutes written by Mrs. A Baxter

Contact: 01206 827139

Signature

Date