

Minutes of Meeting on 22nd May 2022
Meeting of Elmstead Neighbourhood Plan Steering Group
Community Centre, School Road, Elmstead Market, CO7 7ET

Present: Cllrs Adam Gladwin (Chairman), Amanda Brennan, Maxine Jeggo, Martine Ward and Gill Williams, Mr Michael Champion and Mrs Holly Ward.

Also Present: Mrs A Baxter (clerk)

Absent: Cllr Sally Fairey

22/075 Apologies for Absence.

Cllr Sally Fairey.

22/076 Declaration of Pecuniary Interests and Personal Interests.

None.

22/077 Approval and signing of the minutes from 12th May 2022.

It was resolved to accept the minutes from 12th May 2022 as true and accurate.

Proposed: Mrs Ward, all in favour.

22/078 Public Speaking

None.

22/079 Draft Neighbourhood Plan

a) Format of draft plan.

The plan has been saved into the Oneill Homer box account as a word document, but the formatting issues need to be fixed. Cllr Gladwin has been fixing some as he goes along. Mrs Ward has been given access to be able to work on the photos.

b) Update on the "local gap and corridors of significance report" for Policy ELM2 which describes the gap in greater detail and the particular contribution that it makes or is expected to make. To review a proposed plan for the gap.

Cllr Brennan and Mrs Baxter met and started work on this. Cllr Gladwin can help with the areas and distances part of the report, as he has an ordnance survey subscription. Mrs Baxter is to check with Leani if they have a subscription for us that we can use.

The group looked at the maps Mr Champion had produced. It was agreed that map 1 would be the preferred area for the gap, but to check with Leani as to whether the area on map 3 (a larger area) could be part of a landscape setting as for the area in item c).

c) Update on the "Landscape setting report" for the countryside area between the Garden Community and the village.

Cllr Gladwin has done most of the material but is having difficulties in where to draw the line. The clerk is to ask Leani if it matters whether the area is within the Garden Community (the brown area on the map Leani provided looks as if it is within the strategic gap). Cllr Gladwin will speak to Leani.

d) Design Code for ELM8.

Mrs Baxter has received the comments from Cllrs Williams and Ward and is to forward them to Aecom.

e) Update on the "Local Green Space Report" for Policy ELM14.

Cllr Gladwin has done the obvious ones. Mrs Baxter is to send the list to Cllr Gladwin and the reply from Beth Chatto to everyone. 6 bumps is still under consideration. It was reported that the allotments will be 4 parcels of 25m x 10m. Mrs Baxter still has some letters to send to landowners.

Signature

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f) *Update on the Green Infrastructure Plan for ELM9, 11 and 12.*

Cllr Gladwin reported that this is done. There are 21 aspirations, some of which are included in the policies. Cllr Gladwin will circulate the list for members to choose which are the most important to include in the NP.

g) *List of projects for Section 6.*

As for item f)

h) *Foreword.*

Cllr Gladwin has done this and is with Leani for review.

i) *Photos in the draft plan.*

Mrs Ward will do this and will take photos during the Jubilee to incorporate.

Leani had sent a policy map, and policy map inset with a list of questions for the SG to discuss. See attached list with comments included.

22/080 Community Centre Site

Any additional comments on the draft Neighbourhood Development Order?

Cllr Gladwin will let me have any comments by Friday. Cllr Jeggo and Mrs Ward had no comments.

22/081 Regulation 14 Consultation Preparation

a) *Meeting with TDC to discuss any matters they wish to raise on the draft plan or NDO.*

We are waiting to hear back from TDC for a date.

b) *Plans for the consultation.*

Nothing more to discuss at this stage.

22/082 Items for the next agenda or for information only

Cllr Gladwin spoke about the letter that the PC agreed to send to the NHS and Post Office. For the post office send it care of Paul Best, the sorting office manager who will forward it to the correct department. For the NHS send it to Nikki Young (the Abbeyfields' manager) with a cover note asking her to send it to Jane Taylor (NHS) or whoever is now the relevant contact.

22/083 Date of next meeting

Thursday 9th June at 7.30pm.

The meeting closed at 9.32pm.

There being no further public business members were thanked for their attendance.

Minutes written by Mrs. A Baxter

Contact: 01206 827139

Signature

Date