

Minutes of Meeting on 19th May 2022
Annual Meeting of Elmstead Parish Council
Community Centre, School Road, Elmstead Market, CO7 7ET

Present: Cllrs Amanda Brennan (Chairman), Gill Williams, Adam Gladwin, Michael Hare, Maxine Jeggo and Martine Ward.

Also Present: District Councillors Gary Scott and Ann Wiggins and 8 members of the public (including the Chairman and Vice Chair of the New Community Centre Committee). Mrs Baxter – clerk.

Absent: Cllr Sally Fairey.

22/094 Election of Chairman 2022-23

It was resolved to elect Cllr Brennan.

Proposed: Cllr Ward, Seconded: Cllr Williams, all in favour.

22/095 To receive the Chairman's declaration of acceptance of office

Done.

22/096 Election of Vice-Chairman

It was resolved to elect Cllr Williams.

Proposed: Cllr Ward, Seconded: Cllr Brennan, all in favour.

22/097 Chairman's welcome.

Cllr Brennan welcomed everyone to the meeting.

22/098 Apologies for Absence.

Cllr Fairey and County Councillor Carlo Guglielmi sent their apologies.

22/099 Declaration of Pecuniary Interests and Personal Interests.

None.

22/100 Approval and signing of the minutes from 21st April 2022.

It was resolved to accept the minutes from 21st April 2022 as true and accurate.

Proposed: Cllr Gladwin, Seconded: Cllr Ward, all in favour.

22/101 To receive an update about the progress of resolutions from the meeting of the Council on 21st April 2022 not covered in this agenda.

The clerk and Cllr Brennan are still to speak about the license for the playing field. The clerk is still to check if an NDO has the same public consultation as a planning application.

The clerk sent an e-mail to Cllr Guglielmi to ask how to report that the VAS on Colchester Road is not working. Cllr Guglielmi has reported it for us. The clerk is to ask if he can provide a report on Elmstead specific items. Cllr Gladwin is still to send the clerk the addresses for the letters to the Post Office and NHS.

22/102 Public Speaking

A resident expressed an interest in joining the council. She provided some background and her reasons for wanting to join. The clerk will send her some information and arrange to meet before the next meeting to go through it if she wants to be co-opted in June.

A resident reported that there have been near misses at crossings and speeding along Bromley Road. Someone was nearly knocked over. There are very loud cars driving along Bromley Road in the early hours. Possibly with illegally noisy exhausts. Cllr Brennan will write to the police. Cllr Jeggo will put a request for Speedwatch volunteers into Upmarket.

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- 22/103 County Councillor report. To include where relevant an update on items on the WIP report.**
Cllr Guglielmi was not present but sent an update by e-mail.
Regarding the Colchester Road crossing he has not heard any more on the feasibility and design work, nor on the £40k earmarked for a bus shelter, nor whether an invoice was raised for Lanswood to trigger the £15k payment, but he included the relevant email he sent out to various officers to try and progress this.
The position with the top up funding from the LHP is still the same, and as soon as the cost has been established it will progress through the system. If the £40k can be used towards the cost of upgrading the crossing from a zebra to light controlled, it will obviously leave a lot less for the LHP to top up.
As soon as Officers have sifted through the responses from the Tendring Colchester Border Garden Community consultation it is possible that feedback may be presented to members at the next Joint Planning Committee, but a date hasn't yet been set up
- 22/104 District Councillor reports. Written report – to take questions on the report and provide any additional information not on the report.**
See attached report.
Cllr Scott has received an e-mail from Mr Alan Lindsay (Essex Highways) regarding the crossing. He stated that given the increases in materials that we are seeing at present he thinks it would be sensible to get the design finished and costed so that we collectively can understand the full financial picture.
To that end he has asked colleagues to keep him informed as to when that work is completed.
Cllr Scott spoke about a "stop the pylons" flier. This will be affecting Bromley, Little Bromley and Ardleigh. His recommendation will be to put cable out to sea, not overland.
- 22/105 New Community Centre Committee**
An update from Mr Fairweather (Committee representative) on the NCCC meeting held on 5th May 2022 and any other updates.
Mr Fairweather spoke about waiting for feedback from Go Homes regarding the costings for the specification he provided. There was talk at the committee meeting about getting other quotes. The clerk is looking into the legal side of this.
There was a meeting last week to talk to Mr Graham Nourse (TDC head of planning) about the football pitch. Mr Nourse said it should go to TDC's legal people. We are in ongoing discussions with them.
The next committee meeting is in July.
- 22/106 Colchester Road Crossing**
Any updates from Cllr Guglielmi or Essex Highways?
See items 22/103 and 22/104.
Cllr Brennan previously compiled a letter which was agreed. It hasn't been sent yet and it was agreed to wait another month.
- 22/107 Neighbourhood Plan**
An update from Cllr Gladwin.
Hopefully, the Neighbourhood Plan will be finished by the end of May, and we will be able to vote for it in the June meeting if all goes to plan. It will be close though as the evidence reports still require work. We are hoping that the 6 week consultation will start in July.

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22/108 Elmstead Playing Field

An update on the dog mess situation.

The field was closed last week due to a large amount of dog mess being left. A poster was put on the gates with photos to say why the field was closed. The situation has been better since it was opened again. The volunteer group are keeping an eye on it. The clerk has written to the dog warden and asked him to visit.

22/109 Queens Platinum Jubilee

An update from Cllr Jeggo.

The programme has been done and Cllr Jeggo read through it. There has been a trial run of the beacon. The results of the best dressed house competition will be announced on the Friday of the Jubilee weekend. Cllrs Brennan, Gladwin, Ward and Jeggo will attend as officers on Thursday evening for the beacon lighting, as part of the risk assessment the clerk has done.

22/110 Annual Internal Audit

Mrs J Stobart has completed the internal audit for 2021/22 and this has been circulated. Any questions to be discussed.

The audit was well done. The auditor's recommendation will go to the Finance Committee for discussion.

22/111 Finance

- i) *To look through the finance report and approve the payments for May. See appendix 1.*

It was resolved to accept the finance report and approve the payments. Proposed: Cllr Ward, Seconded: Cllr Williams, all in favour.

- ii) *To review any requests for overtime to be paid in May.*

Mr Dingwall helped with the litter pick on Sunday, Cllr Ward reported that they couldn't have done it without him. He also attended a meeting with Cllr Brennan and the clerk. 5 hours of overtime were approved. Proposed: Cllr Brennan, all in favour.

- iii) *To appoint a new bank signatory.*

It was resolved to add Cllr Gladwin as a bank signatory. Proposed: Cllr Brennan, all in favour.

- iv) *To consider a budget for volunteers to maintain the following: the flower bed on Harvest Way near the notice board, the planting around the war memorial on the North Green and the planting along Colchester Road in the recesses of the Meadow Close wall.*

It was resolved to give the volunteers a £200 budget. Proposed: Cllr Brennan, all in favour.

22/112 Insurance Renewal

The 3 year long term agreement with Community Action Suffolk expires at the end of May. To consider quotes.

As quotes have not yet been received it was resolved to delegate the decision to the clerk who is to discuss the quotes with the chairman first.

Proposed: Cllr Brennan, Seconded: Cllr Ward, all in favour.

22/113 New councillors needed.

To discuss ideas for getting new councillors. The council has 4 vacancies.

The following were suggested: "meet your councillor" and hold fun events. Hold a campaign and visit people. Raise the profile, contact new residents. Meet a local celebrity. To add a "meet the councillors" social event to the agenda for next month.

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22/114 Election of Officers, Committee Members and Working Party Members

See appendix 2.

The following changes were resolved:

Dene Park officers to be Cllrs Brennan and Williams.

The village school's officer to be Cllr Ward.

The public transport officer to be Cllr Ward.

The health and safety officer to be Cllr Gladwin (along with Mr Dingwall).

To add Cllr Jeggo to the Village and PROW maintenance Working Party.

To add Cllr Williams to the Personnel Committee.

Proposed: Cllr Hare, all in favour.

22/115 Items for the July Upmarket article

No additional items.

22/116 Items for the next agenda or for information only

Cllr Williams reported that lorries are cutting down narrow roads such as Bird's Farm Lane.

Cllr Scott reported that there should be designated routes which avoid such lanes. Some lorry drivers are franchised out. Cllr Brennan reported they are also going down Rectory Road from the quarry in Alresford.

Cllr Brennan requested that Budgens Junction be on the next agenda.

22/117 Date of next meeting

16th June 2022.

The meeting closed at 8.42pm.

There being no further public business councillors were thanked for their attendance.

Minutes written by Mrs. A Baxter

Contact: 01206 827139

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Elmstead Parish Council – May 2022

Tendring

On Tuesday 26th GS and AW attended Full Council where the new Chairman and Vice Chairman were voted in. GS thanked the outgoing Chairman Jeff Bray for all that he had done during his term of office. They are Peter Harris as Chair and Val Guglielmi as Vice Chair. We voted for both the new Chair and Vice Chair although there were some Cllrs who abstained or voted against.

As voted on at the meeting were the Cllrs Committee places together, number of places on each committee as per Widdicombe and also the meeting dates for the coming year. GS will stay on Resources and Services Overview and Scrutiny Committee as Vice Chairman and AW will sit on Planning Committee and Licencing Committee and lose Standards Committee. We will also lose Local Plan and Planning Policy Committee.

The Cabinet Meeting that should have taken place last Friday was cancelled and been rescheduled to Friday 20th May tomorrow.

GS met Graham Nourse, Head of Planning with reference to planning issues in Elmstead.

On Friday 6th May AW attended a Councillor Development Working Party.

On 16th May GS attended Resources and Services Task and Finish Group with reference to recycling and waste where questions were submitted before the meeting and the Portfolio Holder, Cllr Michael Talbot and TDC Officers were in attendance.

Ian Davidson continues to email out the latest Covid information.

Elmstead

We have given out boxes and met with new residents in Meadow Close, Hunters Chase and Pavilion View.

We have had enquiries about Council Tax which have been forwarded to TDC.

AW and the Clerk completed the Grant Form for the Jubilee monies.

Gary and Ann Councillors for Elmstead – May 2022