

Minutes of Meeting on 17th September 2020
Meeting of Elmstead Parish Council
Community Centre, School Road, Elmstead Market, CO7 7ET

Present: Councillors John Gray (Chair), Nick Bell, Amanda Brennan, Maxine Jeggo, Stephen Walsh, Martine Ward and Gill Williams.

Also Present: Mrs Baxter (clerk) and 1 member of public.

District Councillors Gary Scott and Ann Wiggins

County Councillor Carlo Guglielmi

Absent: Cllrs Sally Fairey and Ali Charnick

20/158 Election of chairman following the resignation of Cllr Paul Beard. Or to decide whether to postpone with the Vice-Chair to be acting Chair.

Cllr Gray was elected as chairman.

Proposed: Cllr Ward, Seconded: Cllr Brennan, all in favour.

20/159 Chairman's welcome.

Cllr Gray welcomed everyone to the meeting. He thanked Paul Beard for his hard work and contribution to the council.

20/160 Co-option of new councillor. The council currently has 3 vacancies.

i) Mrs Maxine Jeggo wishes to be co-opted as a councillor.

After hearing from Mrs Jeggo it was resolved to co-opt her as a councillor.

Proposed: Cllr Bell, Seconded: Cllr Walsh, all in favour. Mrs Jeggo was welcomed to the council.

ii) To hear from Mr M Hare who is interested in being co-opted in the October meeting.

Mr Hare introduced himself to the council, with a brief explanation of his background and why he wishes to become a councillor.

20/161 Apologies for Absence.

Apologies were received from Cllrs Charnick and Fairey.

20/162 Declaration of Pecuniary Interests and Personal Interests.

None.

20/163 Approval and signing of the minutes from 20th August 2020.

It was resolved to accept the minutes from 20th August 2020 as true and accurate.

Proposed: Cllr Brennan, Seconded: Cllr Ward, all in favour.

20/164 To receive an update about the progress of resolutions from the last meeting of the Council on 20th August 2020 not covered in this agenda.

The clerk gave a verbal update.

20/165 Public Speaking

None.

20/166 County Councillor report. Written report – a short verbal report.

See written report.

Cllr Guglielmi: Did not attend the LHP meeting but will get an update on the bollards due to be installed outside Dormers. It will be this year.

Will the council pay the £10,000 design fees for the Colchester Road crossing? Cllr Guglielmi will speak to Tom Eng (LHP) about our application and the fees are to go on the next agenda.

Cllr Williams commented that we need the Colchester Road crossing before the Garden Community as there will be extra traffic.

The LHP application will take 18-24 months. It needs to go through the design and validation stages.

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There was a discussion around why the design costs so much, and whether the LHP would have enough in their budget to pay the additional costs for the lights controlled crossing. It looks like Cllr Guglielmi will be the TDC representative for the North Essex Garden Community. He has seen the letter from the Crockleford and Elmstead Action Group, at the moment it is too early for engagement. When the DPDs are created there will be the opportunity for consultation. He has asked for workshops for local councils, there will be plenty of chance for input.

Cllr Gray mentioned the recent consultations and the tight timelines not allowing us to give a meaningful response. Cllr Guglielmi will take this away as an action point.

Cllr Gray thanked Cllr Guglielmi.

20/167 District Councillor reports. Written report – a short verbal report.

See written report.

Cllr Ward asked what has happened to the weight restrictions we requested on Tye Road and School Road. Cllr Scott will look into this.

Cllr Scott added that the Local Government Reforms will abolish TDC, it may not be around in 2 years.

Cllr Gray thanked Cllrs Scott and Wiggins.

20/168 North Essex Garden Community and A120/A133 Link Road

i) An update from the NEGC Working Party.

Cllr Williams: banners have gone up on one set of gates. The gates at the other end of the village are not installed yet though. We could put something up along the main road – we'd need to ask the residents.

Our scoping request response for the link road was in the newspaper.

We'd like to organise a protest, crossing Colchester Road.

ii) A discussion on whether to engage the press.

It was resolved to engage the press on the NEGC within limits of a press policy, to be written.

Proposed: Cllr Williams, Seconded: Cllr Walsh, all in favour.

iii) To discuss engagement with other interested groups.

Cllr Gray: Wivenhoe Town Council are keen to engage with us.

Cllr Brennan: Sir Bernard Jenkin has agreed to meet virtually with 3 Elmstead residents who live in the GC area.

It was resolved to arrange a meeting with Wivenhoe Town Council and Ardleigh Parish Council to discuss the NEGC.

Proposed: Cllr Ward, Seconded: Cllr Walsh, all in favour.

20/169 Public Consultation: North Essex Local Plan. Section 1 Proposed Main Modifications

To decide a response to the following:

TDC having jointly submitted a Draft Local Plan for examination in 2017 and following recommendations from the Inspector, a focused 6 week consultation of 47 Proposed Main Modifications to the Draft Section 1 Plan is now taking place in accordance with section 20 (7C) of the Planning and Compulsory Purchase Act 2004.

Available for consultation are:

- *Schedule of the 47 Proposed Main Modifications*
- *Associated Sustainability Appraisal*
- *Associated Habitats Regulation Assessment*

The consultation relates specifically to the Proposed Main Modifications and associated documents. This consultation is not an opportunity to repeat or raise further representations about the published plan or to seek further changes to the plan.

The documents are available at www.braintree.gov.uk/NEAMMS1

The consultation is being held between 27th August and 5pm on 9th October 2020.

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The NEGC working party will draft a response and it will be decided in an extraordinary meeting to be held before the deadline.

20/170 IMPLICATIONS OF THE 2018-BASED HOUSEHOLD PROJECTIONS FOR THE HOUSING REQUIREMENTS IN THE SECTION 1 PLAN

The Planning Inspector examining the North Essex Shared Strategic Section 1 Plan [the Section 1 Plan] asks the following questions:

- (a) Do you consider that the publication of the 2018-based household projections represents a meaningful change in the housing situation from the situation that existed when I produced my letter of 27 June 2018 [IED/023]?*
- (b) If so, what are the implications of that change for the soundness of the housing requirement figures in the submitted Section 1 Plan?*

Responses to be received by 5pm on Monday 12 October 2020.

The NEGC working party will draft a response and it will be decided in an extraordinary meeting to be held before the deadline.

20/171 Neighbourhood Plan

- i) An update from the NHP Working Party.*

Cllr Walsh has drafted an introduction to the NHP.

- ii) To discuss the next actions.*

Cllr Brennan will send details of a planning consultant to the clerk to set up a meeting. (We have heard from one, so discussed hearing from another two to decide who to use).

20/172 Changes to the current planning system consultation – deadline 1st October 2020

This is a Ministry of Housing, Communities and Local Government consultation. This consultation seeks views on a range of proposed changes to the current planning system including:

- changes to the standard method for assessing local housing need*
- securing of First Homes through developer contributions*
- temporarily lifting the small sites threshold*
- extending the current Permission in Principle to major development*

It was resolved that Cllr Gray will draft a response with the help of Cllr Walsh to circulate for comments by the 23rd September. The response will be agreed by e-mail and submitted by the clerk.

Proposed: Cllr Gray, Seconded: Cllr Ward, all in favour.

20/173 Alresford Draft Neighbourhood Plan

TDC is seeking our views on this NHP. Deadline 12th October 2020. The plan can be viewed and commented on at <https://www.tendringdc.gov.uk/planning/consultation-on-alresford-neighbourhood-plan-regulations-15-and-16>

It was resolved for councillors to send any comments to the clerk by the 6th October.

Proposed: Cllr Ward, Seconded: Cllr Williams, all in favour.

20/174 Finance

- i) To look through the finance report and approve the payments for September. See appendix 1.*

It was resolved to accept the finance report and approve the payments. Proposed: Cllr Walsh, Seconded: Cllr Williams, all in favour.

- ii) To decide a new signatory for the PC bank accounts.*

It was resolved to add Cllr Williams as a signatory to the bank accounts.

Proposed: Cllr Ward, Seconded: Cllr Brennan, all in favour.

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- iii) *To notify the council that the 2020/21 salary scales have been decided and that the clerk's salary will be backdated to April. Also that as the clerk has achieved CiLCA she moves one salary point up the salary scale.*

It was noted, and also noted that the handyman's salary will also be backdated to April.

20/175 Committee and Working Party membership

- i) *To discuss an additional member for the personnel committee.*

It was resolved for Cllr Brennan to join the personnel committee.

Proposed: Cllr Williams, Seconded: Cllr Walsh, all in favour.

- ii) *To discuss merging the NEGC and NHP working parties.*

It was resolved to merge the 2 working parties.

Proposed: Cllr Walsh, Seconded: Cllr Ward, all in favour.

- iii) *To discuss the formation of a NHP Steering Group to be constituted from councillors and residents.*

This was deferred.

20/176 Planning Committee update

- i) *To receive a short update of the planning committee meeting held on 10th September 2020.*

Cllr Gray: There was an outline application for a bungalow on land next to Saresta, Bromley Road. We were unable to make any comments due to the lack of detail in the application.

- ii) *Lighting for Church Road Development - The Civil Engineering consultant working on behalf of Newell Homes has been asked to consult with the Parish Council to ask if it requires a single light opposite the new junction into the site from Church Road to the North of Number 55 Church Road (please see Part 2. Extent of Works - S278 on the attached document.) To hear a recommendation from the planning committee.*

Cllr Gray: Newell Homes will design and install the streetlight and the council will take over the maintenance. He spoke to the closest resident to the proposed location of the light who has no objections but has asked if it can be shaded down.

It was resolved that the council does require the streetlight subject to it being in keeping with the other streetlights in Church Road, which are on wooden posts.

- iii) *To follow up regarding the wording of the section 106 agreement for the Lanswood Park planning application 20/00239/FUL.*

Cllr Gray called Alison Newell (TDC planning) and asked if we could amend the wording to add "or any other suitable area within the Parish boundary".

It was resolved to request the above addition.

Proposed: Cllr Gray, Seconded: Cllr Walsh, 6 in favour, 1 abstention.

20/177 Items for the next agenda or for information only

The £10,000 design fees for the Colchester road crossing, the weight restriction requests for Tye Road and School Road and possibly the Local Government Reform consultation.

20/178 Items for the November Upmarket Article

Volunteers for the NHP Steering Group.

20/179 Date of next meeting

The next meeting will be held on the 15th October 2020 at 7pm.

The meeting closed at 9.44pm.

There being no further public business councillors were thanked for their attendance.

Minutes written by Mrs. A Baxter

Contact: 01206 827139

Signature

Date