

**Minutes of Meeting on 17<sup>th</sup> August 2023**  
**Meeting of Elmstead Parish Council**  
**Community Centre, School Road, Elmstead Market, CO7 7ET**

Present: Cllrs Adam Gladwin (Chairman), James Chable, Michael Hare and Martine Ward.

Also Present: County Councillor Carlo Guglielmi and an Essex Highways Officer.

District Councillor Gary Scott.

1 member of the public.

Mrs Baxter

Absent: Cllrs Amanda Brennan, Sarah Donaldson, Maxine Jeggo and Gill Williams.

**23/155 Chairman's welcome and notifications**

Cllr Gladwin welcomed everybody.

**23/156 Apologies for Absence.**

Apologies were received from Cllrs Brennan, Jeggo and Williams. District Councillor Ann Wiggins also sent her apologies.

**23/157 Declaration of Pecuniary Interests and Personal Interests.**

None.

**23/158 Approval and signing of the minutes from 25<sup>th</sup> July 2023.**

It was resolved to accept the minutes from 25<sup>th</sup> July 2023 as true and accurate.

Proposed: Cllr Gladwin, Seconded: Cllr Ward, all in favour.

**23/159 To receive an update about the progress of resolutions from the meeting above not covered in this agenda.**

The clerk reported that we have not found out yet whether the path at Pavilion View is due to be adopted.

**23/160 Public Speaking**

A member of public asked when the gates to the playing field would be open. It was responded that it should be tomorrow.

**23/161 District Councillor report**

Cllr Scott went through the written report, this is on the council website at

<https://www.elmsteadparishcouncil.org.uk/meeting-reports>.

Cllr Scott raised the issue of the path on Pavilion View that Amazon delivery vans are driving down. He will speak to the developer about it.

Recycling boxes will be released soon, but they will not be given to Parish Councils to distribute. It will be Town Councils such as Brightlingsea.

The question was asked about why waste collections were so early, one being at 4.38am.

Cllr Scott will speak to Cllr Bush to try and find out why.

**23/162 County Councillor report**

Cllr Guglielmi has been speaking to the North Essex Parking Partnership (NEPP) which doesn't think a full scheme can be put into the School Road/A133 junction. A site meeting will be arranged. The Essex Highways officer will attend this meeting as the Local Highways Panel (LHP) is unable to fund a scheme at the junction. A feasibility exercise was undertaken, and the cost of a roundabout would be exorbitant, with conflicting advice within ECC as to whether it could even be installed. Unless the LHP receives significant funding in the future it is not feasible.

The NEPP has discussed hatched lines and raised white lines, but markings on the ground would be ripped up with the volume of traffic. The site visit will be to try and understand

# Minutes of Meeting on 17<sup>th</sup> August 2023

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what kind of lines can be put in. The LHP may be able to provide funding towards the lines.

Cllr Guglielmi will speak to someone about speed checks in Elmstead.

### 23/163 Local Highways Panel

#### i) *An update on the Colchester Road crossing scheme.*

The Highways Officer reported that the Colchester Road crossing is in the design phase and due to a lack of officers will be for most of the year. It will probably be ready in February 2024. The funding is set aside for it. There will be a consultation so they will need to see what feedback they receive and whether the portfolio holder will be willing to sign it off if there are objections. They will start with an informal consultation in about 9-12 months.

It was asked whether the timing of the link road being built would have any impact on the crossing, Cllr Guglielmi doesn't think so but will check.

#### ii) *Any other updates?*

The application for speed mitigation on Bromley Road is waiting for an engineer to continue.

### 23/164 Colchester/Tendring Borders Garden Community

#### i) *The Essex County Council (A120/A133 Link Road) (Phase 1 (Southern Section)) (Classified Road) (Side Roads) Order 2023*

*A discussion and decision on the response to this order to be submitted to the Secretary of State for Transport for confirmation. Objections to the order are to be submitted by 7<sup>th</sup> September.*

Cllr Gladwin has been waiting to see if we hear from any landowners. We haven't and therefore he doesn't think it's for us to comment on a matter between landowners and ECC. (compulsory purchase).

#### ii) *Communication received from Connect (Community Engagement Specialists) regarding Latimer by Clarion Housing Group's upcoming community engagement.*

It was agreed to respond that we do wish to engage with Latimer and to suggest a meeting to start the dialogue.

Proposed: Cllr Gladwin, Seconded: Cllr Ward, all in favour.

Cllr Gladwin added that Cllr Brennan has drafted a letter to send to the Garden Community committee members who are Tendring councillors asking about Elmstead's representation on the committee. This will be circulated before the next meeting for a decision at that meeting.

### 23/165 New Community Centre and Open Space land

#### *An update to include an update on the land transfer.*

Cllr Gladwin shared that there are no updates on the land transfers.

Cllr Gladwin gave an update on the expiry of the planning permission. We were pushing to get the commencement of the build before the 24<sup>th</sup> July, but in the meantime the developer asked about the pre-commencement conditions. We tried to get answers from the TDC planning manager but unknown to us he was away from work. Cllr Gladwin spoke to Mr Guiver last Friday who did a lot of work, along with their legal department to provide a written response to a complicated situation. This went to Go Homes who decided they weren't comfortable going ahead with digging without the pre commencement conditions being signed off. We will need to submit planning again, but we can make a reserved matters/detailed application relating to the outline application which was previously approved.

**Minutes of Meeting on 17<sup>th</sup> August 2023**  
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**23/166 Neighbourhood Plan and Neighbourhood Development Order**

*An update on the public consultation event in support of the Plan and NDO that TDC will host in Elmstead.*

It was decided to suggest the 26<sup>th</sup>, 28<sup>th</sup> and 29<sup>th</sup> September to TDC for the events.

**23/167 South Green standpipe**

*Any update?*

We were told a surveyor would be in contact to discuss whether we could have the connection to a location on the North Green, rather than to the side of the road, but we have not heard anything yet. The clerk will follow up.

**23/168 Holly Way**

*To discuss concerns received from neighbouring residents regarding the condition of a rear garden in Holly Way.*

A rear garden is very overgrown and neighbouring residents are concerned. One of the trees, which is very tall, is dead and could fall over. Cllr Chable raised that Colchester Town Council has been using s215 to fine people with overgrown gardens. The clerk is to send Cllr Scott details so that he can check into the property and s215.

**23/169 Finance**

- i) *To look through the finance report and approve payments for August. See appendix 1.*

The finance report was approved.

Proposed: Cllr Gladwin, Seconded: Cllr Hare, all in favour.

- ii) *To hear a report of the Finance Committee Meeting held on 24<sup>th</sup> July 2023.*

No report was given.

- iii) *To discuss appointing an additional bank signatory.*

It was resolved that Cllr Hare be added as a bank signatory. Cllr Hare is on the Finance Committee.

Proposed: Cllr Gladwin, Seconded: Cllr Chable, all in favour.

**23/170 Playing Field (behind Market Field School)**

*An update on the clearing of the fly tipping being organised by Essex County Council.*

Cllr Gladwin reported that there has been fly tipping over the back of adjoining fences for years, of old fences, concrete fence posts, garden waste and scrap metal. More was tipped on Monday and Tuesday, and more since then. Some appears to come from the fish and chip shop car park, which is closed at the moment. A tree stump has been thrown over which must have been done by an excavator.

Asbestos has been found in the rubbish on the field. We were told to isolate the area by Essex County Council, so temporarily closed the field. We have now installed fencing security panels around it so the field can be opened tomorrow. The fence panels have warning signs on them. The cost of the fence panels is £18/week.

We are hoping that ECC will clear the field by the end of the month.

Cllr Chable added that he saw the flashing light of an excavator and you can see in the car park where it's taken gravel off the ground. He spoke to a manager at Mitie and they have requested a quote for the asbestos clearance and this will need to be approved by ECC.

Cllr Gladwin spoke to a concerned resident about what the contamination is and has drafted a flyer to send to adjacent residences. This can also go on Facebook and the website.

**Minutes of Meeting on 17<sup>th</sup> August 2023**  
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It was suggested that as the fish and chip shop has CCTV we could try and get the footage, if it's in a good location.

The clerk spoke to the police who confirmed they won't do anything as it's private land. We would need an authority to make that official approach to the shop.

Cllr Scott said that TDC has CCTV available for councils to use and will make a request.

Ongoing options to mitigate fly tipping were discussed such as motion sensor cameras. We'd need to check the privacy issues.

**23/171 Pavilion View**

*Any update on the transfer of the allotment land to the Parish Council?*

We have received paperwork from our solicitor to complete and send back. The draft deed of variation to cover the transfer of the allotment land has not been completed yet.

**23/172 Events**

*i) Any update from the working party?*

The members of the working party were not present, but the clerk reported that Cllr Jeggo has been working on the stallholders for the Christmas Fayre, and with parking restrictions we are close to having as many as we can.

*ii) To discuss the restarting of the social hub in September.*

Cllr Ward reported that the volunteers would be holding a meeting on Sunday. She will let the clerk know when the hub will start up again. The church will be hosting the hub on the 3<sup>rd</sup> Wednesday of the month. No posters have been made up yet.

*iii) Any update on the commemorative bench (Coronation) and the tree to be part of the Queen's Jubilee Canopy.*

There was no update.

*iv) Any other event updates?*

The 80<sup>th</sup> anniversary of D-Day is on the 6<sup>th</sup> June 2024. Government has requested that local communities light their beacons at 9.15pm on that day.

Cllr Scott reported that there will be a Battle of Britain Memorial fly over Peter Potter Way, Elmstead on 23<sup>rd</sup> August and there will be an event held on the green at Hunters Chase.

**22/173 Items for the next agenda or for information only**

The clerk is to circulate an electricity quote received for the streetlights.

The next litter pick will be on the 17<sup>th</sup> September.

**22/174 Next meeting**

7<sup>th</sup> September 2023.

**The meeting closed at 9.30pm.**

**There being no further public business councillors were thanked for their attendance.**

**Minutes written by Mrs. A Baxter**

**Contact: 01206 827139**