

Minutes of On-line Advisory Meeting held on 6th January 2022 at 7.00pm
Elmstead Parish Council – New Community Centre Committee
Community Centre, School Road, Elmstead Market, CO7 7ET

Present: Mr P Beard (chairman), Cllr J Gray, Mr S Higgins, Mrs R Valentine and Cllr Martine Ward.

Also present: Mrs Baxter (clerk) and one member of public

Not present: Mrs P Anderson, Mrs C Brock, Mrs J Grotier, Mr R Fairweather, Mrs D Stammers, Mrs J Triscott and Mr S Wright.

Adv 22/001 Chairman's welcome

Mr Beard welcomed everyone and wished them a happy new year.

Adv 22/002 Apologies of Absence

Apologies were received from Mrs Anderson, Mr Fairweather, Mrs Triscott and Mr Wright.

Adv 22/003 Declaration of Pecuniary Interests and Personal Interests

None

Adv 22/004 Approval and signing of the minutes from the meeting of 2nd December 2021.

The clerk is to remove the reference to a separate are for under 18 year olds in a licensed bar, this was a misunderstanding.

The minutes were agreed as accurate. (To be resolved as approved at the next in person meeting).

Adv 22/005 A report on any updates since the last Committee meeting to include

- i) *Feedback from the Parish Council and a meeting held to progress the specifications of the CC.*

Cllr Gray reported back that the Parish Council thought that the kitchen should be commercial. Cllr Gray had had no luck trying to find out if this was the case from a TDC environmental officer but is waiting for Sue Gibson (RCCE) to get back to him with some advice. The PC also asked about compliance with fire regulations.

Cllr Gray has since found the 4 pages of specifications that were included on a section 106 agreement (the Deed of Variation), which the PC hasn't seen.

Adrian Toulson is asking for a detailed specification as he is keen to start flattening the ground for the playing field and would like a meeting with us end of January/start of February. Mr Beard offered to help with the football pitch specification. Mr Toulson has said that it will be seeded rather than turfed. Mr Toulson also mentioned a £50,000 funding figure to do this. Mr Beard said that when the original Church Road application was made there was a figure for the costs of a football pitch which we used. We'll check that and Mr Beard will ask other clubs.

It was discussed whether we would know the costings of the whole project if it's being built for us. Cllr Gray responded that we'll see the tender costings as Go Homes are contracting the work out.

- ii) *Any feedback from Go Homes regarding the Community Centre and the status of the Charity Field development.*

Cllr Gray: Just before Christmas there were 20 completed, some are social housing. 18 are in construction. He thinks that 8 or 9 are occupied and that the 25th occupation will occur roughly August/September. It's thought that they will start to build the community centre in August/December. The houses are selling well but it's the building that is the issue, costs are going up.

- iii) *The status of the Church Road development.*

Before Christmas 9 were completed and 1 occupied. There are another 9 in construction and it's estimated that they will all be completed by summer. It looks like the timing for the £400k payment will work.

The entrance and circuit road are 75% complete.

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There was a discussion around whether the path outside the cricket club has been done, and when it should have been done by.

Adv 22/006 Outdoor sports and recreational facilities

An update from the working party regarding facilities for the outdoor space.

There is a meeting still to happen between the working party and other parties.

Cllr Gray: I put typical dimensions of the facilities onto a scaled diagram to show the space needed for a FIFA standard pitch. There is not much space left over.

It was discussed as to how the working party can meet with other parties at the moment.

Mrs Valentine was asked to contact the other members to see what they think and send dates to the clerk.

Mr Higgins asked about the trail around the outside of the open space. The idea has previously been discussed, with items of fitness equipment along the way but it is not known how wide the tree buffer will be and whether there will be the space.

It was discussed that at a previous meeting the placement of a skate park was discussed, potentially near the MUGA. Mr Gray spoke about other skate parks which had to be moved because they were too near residential areas. Mrs Valentine added that the working party did not want the skate park to be near houses.

It was asked whether a land survey is available, to see if there is any mains gas or electricity. Cllr Gray said that it has been done, and Go Homes will be putting the services in. He will ask for it.

Mr Higgins contacted Active Essex to see if they had any advice for what facilities may be required, looking at the county wide picture. They advised us to do a Neighbourhood Plan, which the council already is. They shared a document with details of all the pitches in Tendring, their usage and condition. Mr Beard asked if they would be able to advise on seeding etc. The clerk will forward to Mr Beard the details of a contact at the Essex Playing Field Association who has previously given us a lot of advice on football pitches.

Adv 22/007 A discussion on any actions to take going forward.

When Ron returns Ron, Sid, and John will meet to discuss the questions raised over the specification.

Adv 22/008 Matters raised for the next agenda or for information only.

None.

Adv 22/009 Date of next committee meeting

3rd February at 7pm.

Everyone was thanked for attending.

The meeting closed at 8.19pm.

Minuted by Mrs A Baxter

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