

Minutes 7th June 2018
Elmstead Parish Council – New Community Centre Committee
Community Centre, School Road, Elmstead Market, CO7 7ET

Present: Cllrs Paul Beard (Chair), Bob Kavanagh, Jane Triscott, John Gray and Martine Ward. Mrs C Brock, Mrs E Chubb, Mr R Fairweather, Mr P Saill, Mrs R Valentine, Mr S Wright

Also Present: Mrs Baxter (clerk)

18/009 Chairman's welcome

Cllr Beard thanked everyone for coming to the meeting.

18/010 Apologies of Absence

Mrs D Stammers and Mrs J Grotier sent their apologies.

18/011 Declaration of Pecuniary Interests and Non Pecuniary Interests

None

18/012 Approval and signing of the minutes from the meeting of 26th April 2018.

It was resolved to accept the minutes from 26th April 2018 as true and accurate.

Proposed: Cllr Ward, seconded: Cllr Gray, all in favour.

18/013 A report from the PC meeting and decisions made. Any further updates?

The Parish Council resolved to agree with the preferred site recommendation (Charity Field) from the committee, but it is only a preferred site at this stage.

18/014 Subcommittee reports:

i) Funding and feedback from other community centre projects.

There was a discussion around the funds that EMCHAT hold and what would be done with them. This committee has no say over those funds. Mrs Chubb and Mrs Stammers are signatories on the EMCHAT account. Mr Fairweather said that from discussions at EMCHAT meetings the money is earmarked for the new community centre. Mr Wright added that it's about £10,000. It was discussed that any funds raised now should go into a PC account ring-fenced for the new community centre. It was agreed that an account is needed for this purpose. Mrs Chubb and Mrs Stammers need to decide whether to move the EMCHAT savings into the PC account. It's currently in a fixed term account. Cllr Triscott: We could raise money through the Tesco tokens scheme, the first place gets £5,000. Asda and Waitrose have similar schemes. The working party has not been to any other community centres yet. It was felt that the one at Great Bentley is too big but they really liked the one at Great Horkesley. The builder built the shell and the community funded the interior. Mrs Brock added that the community funded the hall in Peldon, they will investigate this further. Cllr Triscott has a list of people to request donations from. There are schemes to be considered first such as having a donor's name in the hall, or the buy a brick scheme. Donation requests will need to be talked about by the committee first.

ii) Designs and plans for the new hall.

Mr Wright: The working party met (Cllr Kavanagh, Cllr Gray, Mr Wright and Mr Fairweather) and agreed that they liked an Essex barn style hall built of brick block with a steel frame. They will be looking to make it eco-friendly. There will

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be a mower garage and workshop for the handyman, to include a sink, first aid equipment and a security camera.

They have decided on preferred dimensions:

Large hall 20m x 10m. To include a stage with stairs to the side. This was discussed and all were in favour of a stage.

Small hall 8m x 7m.

Kitchen 6m x 4m to include roller blinds between the kitchen and halls to create a bar area.

Office 4m x 3m.

Showers (2) 5m x 5m.

Referee's shower and toilet 3m x 3m.

Toilets (2) 5m x 4m.

Disabled toilet 2m x 2m. This could include baby change facilities.

Boiler room 2m x 3m.

Cleaner's room 2m x 3m.

Store room 1 10m x 5m.

Store room 2 5m x 5m. This is for the scouts.

The working party would like solar panels.

A plan of the Charity Field site was looked at with discussions over where the community centre, a MUGA and the football pitch could be located. There was also a discussion about the houses being moved to the south side of the site.

Gary Guiver (TDC planning) was originally against it but with the agreed planning for 62 houses on School Road has now said he wouldn't object to the change of location of the houses (from north to south). It was discussed that we could have a meeting with the adjacent residents to ask if they prefer their houses backing onto a football pitch or houses.

It was asked how the new community centre will be used differently to this one. There will be football and netball etc. Will there be a bar? There are still decisions to be made, such as whether there will be a proper bar or bring your own.

Cllr Kavanagh left the meeting.

The recycling containers are to be moved onto the site. It was asked whether there could be a shelter for the community centre bins, but this is not possible as a crane hoists them up for emptying.

It was also discussed that we'd want somewhere to keep the football posts, rather than leaving them on the pitch.

The working party is going to assemble a model of the rooms and work on how they can fit together whilst trying to keep the walls straight to reduce build costs. Some of the dimensions may need to change.

18/015 A discussion on next steps to take. It has been suggested that a parish wish list and the methods of obtaining this be discussed.

A wish list can be discussed further down the line when we know which site the community centre will be built on. The working parties are to carry on with their research. Cllr Beard would like to ask other people what their issues were, how did they raise money etc. He's happy to help the working party with this. Further down the line we'll ask a Go Homes architect to put a hall design together.

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- 18/016** **Matters raised by Councillors for the next agenda or for information only.**
None. The next meeting is the 5th July. The August meeting will be determined by when the field is purchased.

The meeting closed at 8.50pm.

Minuted by Angela Baxter
Contact: elmsteadparish@gmail.com
Telephone: 01206 827139

Signature

Date