

Minutes 5th September 2019
Elmstead Parish Council – New Community Centre Committee
Community Centre, School Road, Elmstead Market, CO7 7ET

Present: Cllrs Paul Beard and Martine Ward. Mrs E Chubb, Mrs D Stammers and Mr S Wright.

Also present: Mrs Baxter (clerk) and 1 member of the public.

Not present: Cllr John Gray, Mrs C Brock, Mr R Fairweather, Mrs J Grotier, Mr S Higgins, Mrs J Triscott and Mrs R Valentine.

19/073 Chairman's welcome

Cllr Beard explained that as the meeting is not quorate it is not an official meeting, and no decisions are to be made. The terms of reference for this committee state a quorum of 6.

19/074 Apologies of Absence

Apologies were received from Cllr John Gray, Mrs C Brock, Mr R Fairweather, Mr S Higgins, Mrs J Triscott and Mrs R Valentine.

19/075 Declaration of Pecuniary Interests and Non Pecuniary Interests

None

19/076 Approval and signing of the minutes from the meeting of 1st August 2019.

This was held over as the meeting was not quorate.

19/077 Report on actions from the last Committee meeting not included elsewhere on the agenda.

Cllr Beard explained that Matthew Lang (TDC planning officer) has responded to an e-mail asking for an update on the Church Road planning and asked whether the council wishes to change its objections to the planning application. The committee reviewed the e-mail and it was discussed that the comments made by the council were regarding the planning and would not affect the speed at which the viability dispute could be resolved. It is intended that representatives will attend the TDC planning committee meeting.

We have received the posters from Go Homes for the exhibition, the clerk is to thank Go Homes.

Cllr Beard also thanked Mrs Triscott for arranging with Go Homes to do the posters and Cllr Ward for helping with the wording.

19/078 A report on any other updates since the last Committee meeting.

None.

19/079 Subcommittee reports:

i) *Funding update and feedback from other community centre projects.*
No members of this subcommittee were present.

ii) *Designs and plans for the new hall. To include the requirement for a quantity surveyor for the specification of the new community centre.*

We still need to do the specification. We need to check on whether fuel for the mower can be kept in the garage. Mr Wright will check with Mr Fairweather regarding the location of the toilets directly off the entrance hall/community café area. The clerk is to ask Sue Sheppard.

19/080 Further arrangements for the Public Exhibition on Thursday 26th September 2019 3.00pm – 8.00pm.

i) *Attendance*

A rota was drawn up and will be circulated.

Signature

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ii) Feedback forms.

The following questions are to be asked: Do you have any comments on the interior or exterior of the building, what clubs or activities would you like for the new community centre (inside and outside), are you able to help with the project at all (relevant skills such as quantity surveyor or designer), would you be interested in the build a brick scheme?

iii) Anything further required from Mr Tedder?

The clerk is to ask for an electronic version of the plans.

iv) To discuss the idea of a briefing meeting on the New Community Centre.

There were not enough members present to make a decision. We can look at this again in the future.

19/081 A discussion on any actions to take going forward.

A resident asked about the boundary line between the development and the back of the Pauls Crescent properties. Her neighbours were given land which extended their gardens. To ask Mr Tedder.

19/082 Matters raised by Councillors for the next agenda or for information only.

To add the co-option of Mrs Patricia Anderson onto the committee to the next council agenda.

19/083 Date of next committee meeting – Thursday 3rd October 2019

Everyone was thanked for attending.
The meeting closed at 8.06pm.

Minuted by Mrs A Baxter
Contact: elmsteadparish@gmail.com
Telephone: 01206 827139

Signature

Date