

Minutes 15th September 2016
Elmstead Parish Council
Community Centre, School Road, Elmstead Market, CO7 7ET

Present: Councillors N Bell (Chairman), P Beard, S Beecham, R Fairweather, M Kirby, R Redding, J Routledge and M Ward
District Councillor R Heany
Also Present: Mrs Baxter (Clerk) and 3 members of the public

- 16/160 Apologies for Absence**
District councillor Fred Nicholls sent his apologies and District Councillor R Heaney had advised that she would attend but arrive late.
- 16/161 Declaration of Pecuniary Interests and Non Pecuniary Interests**
None
- 16/162 Approval and signing of the minutes from 1st September 2016**
It was resolved to accept the minutes from 1st September 2016 as true and accurate.
Proposed: Cllr Ward, seconded Cllr Routledge, all in favour
- 16/163 To receive an update about the progress of resolutions from the last meetings of the Council on 18th August and 1st September 2016.**
The clerk briefly gave an update on actions decided at those previous meetings.
- 16/164 Public Speaking**
A resident is concerned about speeding vehicles on Bromley Road.
The lights are not all working on the speed limit sign as you enter the village from Colchester.
There is rubbish collecting outside Autumn House.
It was reported that the recent resurfacing of the pavements is not fit for purpose, weeds are already growing up through cracks in the pavement less than 3 months after the resurfacing. There are tyre tracks on the pavements from the contractors' vehicles. Some surfaces are pooling water as they were not dug out and refilled properly.
- 16/165 County Councillor report**
Not available
- 16/166 District Councillor reports**
Cllr Heaney: There is an exercise looking at the number of district councillors. There will be less councillors and the rural districts will get larger. They are proposing to reduce the amount from 60-48. It will save money.
Essex Highways Officers are having to approve proposals that they did not previously, the standards are not so strict.
- 16/167 Planning (for discussion and to decide possible comments)**
None
- 16/168 Planning (for information only)**
Applications:
16/01281/TPO 53 Church Road Elmstead. 1 No. Large Sycamore - significant reduction – no adverse comments
16/01293/LBC Elmstead Lodge Farm Bromley Road Elmstead. Wall repairs and replacement windows – no adverse comments.
16/01339/TPO The Oaks Old School Lane Elmstead. 1 No. Oak - dead or dying – fell – no adverse comments.

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Determinations:

16/00724/OUT Hills Group Blue Barn Farm, Clacton Road, Elmstead. Erection of five detached dwellings and associated garaging served by new vehicular and pedestrian access (resubmission of 15/01874/OUT). Approval – Outline
16/00900/FUL Mr and Mrs Adams Orchards, Colchester Road, Elmstead. Ground and first floor rear extensions and new porch. Approval – Full
16/01183/TPO Mr and Mrs Noone Barr, Land to The rear of Holly Way, Elmstead. 1 Holly, 1 Oak, 4 Hawthorn - reduce by 50%. Approval – Full
16/01184/TPO Mr A Williams Land to The rear of Holly Way, Elmstead. 4 Hawthorn, 1 Holly, 1 Oak - reduce by 50%. Approval – Full.
16/01192/HHPNOT Mr Bill Marshall The Cottage, Broad Lanes, Elmstead. Erection of extension 'x' to 8m x 9.6m rear single storey extension. Prior Approval Not Required.
16/01281/TPO 53 Church Road Elmstead. 1 No. Large Sycamore - significant reduction – Approval – Full

16/169 **Tendring District Local Plan – East Colchester/West Tendring fringe garden community**

An update on consulting with local PCs to potentially work together to oppose aspects of this scheme (to be decided).

Cllr Redding: Neighbouring councils are keen to join forces. The Ardleigh chairman has said his clerk will liaise to organise an initial meeting to discuss a collaboration for objections.

Action: Clerk to contact the Ardleigh clerk to follow up on the meeting to be arranged.

Wivenhoe Town Council have organised a petition but it is not easy to collect signatures door to door.

Cllr Routledge suggested siting a petition and information somewhere such as FV conservatories so that people can visit and sign.

It was discussed that we could write a letter in the names of all the chairs to TDC/CBC etc with all our objections. Also that our main concern is the green gap. It was resolved that a working party be created to attend the meetings with local councils and discuss potential actions and strategies. The working party will be made up of Cllr Redding, Cllr Routledge, Cllr Ward and Cllr Bell. Proposed Cllr Beard, Seconded Cllr Ward.

Cllr Redding: Wivenhoe TC said they would share their materials with us – Clerk to contact their clerk to request the materials.

16/170 **SUSTAINABILITY APPRAISAL AND STRATEGIC ENVIRONMENTAL ASSESSMENT CONSULTATION, deadline Monday 19 September 2016.**

A discussion about the consultation and to decide a representation for the PC to make if it so wishes. Does the PC also wish to review the Sustainability Appraisal and Strategic Environmental Assessment - Local Plan Preferred Options- Part 2, deadline 10th October 2016

It was resolved that Cllr Routledge would draft a response to the consultation to raise the following concerns:

The use of grade 1 agricultural land for anything except agriculture.

The statement in the consultation that there are no existing settlements to the east that would be affected by any of the options – Crockleford Heath and Mount Pleasant would both be negatively impacted.

The clerk is to print a mastercopy of all the local plan consultation documents.

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16/171 Finance

- i) To look through the finance report and approve the payments for September. See appendix 1.*

It was resolved to accept the finance report and approve the payments for September.

Proposed: Cllr Redding, Seconded: Cllr Beecham, all in favour

- ii) To approve Cllr Beecham's CIF funding application.*

Cllr Beecham has submitted an expression of interest for a grant towards the resurfacing and drainage of Elmcroft car park and new posts and rails for Elmcroft. The PC has been invited to submit a full applications. The total cost of the two projects would be approximately £9,500. It was unclear as to how much the PC would be asked to match fund, and at what stage the PC would be committed to the match funding.

It was decided that Cllr Beecham would contact ECC to ask about the percentage of match funding and at what stage are we committed.

16/172 Health and Safety

Cllr Beecham's report on the training required for Mr Dingwall to be able to use a backpack spray and weedkiller in our public spaces.

Mr Dingwall would require training to use this in public spaces, it's a 2 day course and would cost £600. It would be difficult for Mr Dingwall to attend a 2 day course. The weedkiller would be used around the base of trees to save time spent strimming, and on the village pathways.

It was suggested that we could get a contractor in to do large weedkilling jobs and they would have to have the necessary qualifications to use the weedkiller. More details are needed.

16/173 Market Field

An update – Cllr Beard has drafted a communication to send to ECC to provide the PCs view on the revised proposal.

It was agreed that suggested revisions are to be circulated and the document updated before sending to ECC.

16/174 Noticeboards

Cllr Beecham to provide a scheme of work and quote for the maintenance work required on the PC noticeboards.

Cllr Fairweather offered to do the maintenance work required for the cost of materials only. It was resolved for Cllr Fairweather to do this. Proposed Cllr Beecham, all agreed.

16/175 Sound system and whiteboard

Cllr Beecham: We could do a system for hearing aids for £200-£250 and an amplifier and speakers for £240. It could be discussed with the community centre group as to whether they would be willing to purchase the amp system as then it would belong to the community centre and be for their use, not just the PCs.

An interactive whiteboard could cost £1,500-£5,000.

It was discussed that a pull down screen and projector would be cheaper, depending on the quality of the items. The pull down screen could be less than £100, and a projector could be £50 upwards.

It was suggested that the laptop be taken to Maplins and ask for a demo with projector equipment.

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Cllr Fairweather suggested it may be possible to put speakers in the small hall to run off the sound system in the large hall.

16/176 Bluegates Donation – Village Gates

Current status and next steps.

To send the proposal of the gates and locations (as decided originally) to Essex Highways, and they will send someone to look and provide a cost.

16/177 PC Streetlights – changeover to LED

Current status and next steps.

Cllr Redding to be given time to try and get an answer regarding the impact this would have on bats.

16/178 Speedwatch

An update from Cllr Beecham

The number of volunteers is greatly reduced, the scheme is not working. Cllr Bell informed the PC that when he met with Ian Davidson (TDC Chief Executive) he said that he would follow up with Russ Cole (District Commander Tendring) regarding the training of Speedwatch volunteers. A letter will be circulated which is to be sent to the Essex PCC regarding the Speedwatch issues.

16/179 Police and Crime Commissioner

PCC - are we as a parish council going to raise issues (speedwatch was suggested) and where are the meetings - should we be publicising any local venues?

As above, we will send a letter to the PCC regarding the speedwatch issues.

16/180 Circus Petite

Do we have any further information regarding the request to use Market Field for this event? What is the PC's response?

It was resolved that as the PC does not have the capacity to look into it this year we would say no for now, but possibly for next year.

16/181 Communications *Items of interest for inclusion in our November Upmarket report.*

An update on the fringe garden village development.

16/182 Items for next agenda or for information only

Cllr Beard: The doctor's is open full time now. The Meadow Close development is up for sale. There are lorries making night deliveries to the garage. There is a white van parked on the right hand side of Colchester Road on the way to Colchester as you leave Elmstead. (to be reported)

There being no further public business councillors were thanked for their attendance.

The meeting closed at 10.20pm.

Date of next Parish Meeting: Thursday 20th October 2016

To be held in the Community Centre, School Road, Elmstead

Minuted by Mrs. A Baxter

15th September 2016

Contact: elmsteadparish@gmail.com

01206 827139

Signature

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Appendix 1

Elmstead Parish Council Finance Report

Closing Balances to 31st August 2016 are:

Current Account to Bank Statement Ref 804	£23,559.55
Total uncashed cheques	£1,841.72
Total of cheques below (September payments - request for approval)	£472.30
Balance in current account after cheques	£21,245.53
Deposit Account to Bank Statement Ref 147	£27,707.75
Active Saver Account (Bluegates Donation)	£10,020.61
Estimated Overall Closing Balance - Current and Deposit	£58973.89

Income Details for August 2016:

ECC - GRASS CUTTING	£683.02
Total income for August 2016	£683.02

Approval is requested for the following payments:

Elmstead Community Centre – hall hire August x 2	£32.00
EALC – Being a good employer publication x 3, good councillor guide 2016 x 5	£44.00
Mr B Jennings – Grass Cutting Dene Park x 2	£126.00
Mrs A Baxter – CiLCA August mileage and car park (Great Dunmow)	£30.30
PKF Littlejohn – Limited Assurance Review y/e 31/3/16	£240.00
Total Cheques	£472.30

Report prepared by A Baxter – Clerk & RFO
 14th September 2016

Signature

Date