

Minutes 17th October 2019
Meeting of Elmstead Parish Council
Community Centre, School Road, Elmstead Market, CO7 7ET

Present: Councillors Paul Beard (Chairman), Nick Bell, Amanda Brennan, Ali Charnick, Sally Fairey, John Gray (Vice Chair), Pam Cowell and Martine Ward

Also Present: Mrs Baxter (clerk) and 12 members of the public.

District Councillors Ann Wiggins and Gary Scott

Not present: Councillor Stephen Walsh

19/189 Chairman's welcome

Cllr Beard thanked everyone for coming. He also thanked the councillors, District Councillors, County Councillor, Mrs Baxter and Mr Dingwall for their work over the past month.

19/190 Apologies for Absence

Cllr Walsh sent his apologies.

19/191 Co-option of Councillors

Mrs A Charnick has expressed an interest in joining the council.

Mrs Charnick briefly addressed the council and was then co-opted and welcomed onto the council.

19/192 Declaration of Pecuniary Interests and Non Pecuniary Interests

None

19/193 Approval and signing of the minutes from 19th September 2019.

It was resolved to accept the minutes from 19th September 2019 as true and accurate.

Proposed: Cllr Cowell, Seconded: Cllr Fairey, all in favour.

19/194 To receive an update about the progress of resolutions from the last meeting of the Council on 19th September 2019 not covered in this agenda.

Cllr Gray: The intercom for the office didn't arrive (from China) so the order was cancelled. Another one has been ordered from the UK.

Cllr Scott: Sent the photo of the van parked off Bromley Road to environmental services. He will try and get an update.

The Local Highways Panel (LHP) turned down the application for speed mitigating measures in Chapel Lane as the parked cars created a chicane effect which slowed traffic down. Cllr Fairey added that the parked cars created a risk for people trying to cross the road. To be added to the November agenda.

19/195 Public Speaking

A resident reported that diversion signs are still up along Bromley Road. A resident asked if the double yellow lines on Bromley Road could be extended past the Methodist Church as cars are parking dangerously. This resident is to send me a photo of the cars parking up on the pavement, this could be addressed using TDC's considerate parking scheme.

A resident asked for help with the pavements around Alfells and particularly the path from Alfells to the South Green, it's so bad people can't use it. We will ask Cllr Guglielmi to chase it again, and ask for a meeting on site which the resident can attend. Cllr Scott recommended contacting Kevin Bentley who is the portfolio holder for Highways.

A resident updated the council on his investigations into the trees with TPOs around Finch Lane. TDC has issued a new TPO order but it only includes the oaks, the others are not covered. The resident will try and meet with Mr Guiver to discuss.

Cllr Bell suggested that we find out which trees in Elmstead have TPOs and put a small badge on them. This is to be added to the next agenda.

The fence which encroached onto Finch Lane is being moved back, Essex Highways confirmed that it was too far out.

19/196 County Councillor report

See attached.

19/197 District Councillor reports

- Cllr Scott attended the Tendring4Growth meeting.
- Cllr Scott attended a climate change meeting – they will be finding out how other councils process waste.
- They will attend a meeting with Mr J Hamlet to discuss ward issues with waste and recycling. There were plenty of issues with the waste changeover particularly in rural areas. The number of bins crews has been reduced and the area expanded. There are thinking about re-jigging

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the crews and dates. When Veolia release their data then a committee will look at it in detail. Please e-mail issues and ideas to Cllrs Wiggins and Scott. It was discussed that rubbish is being collected on the wrong day and there are still people who do not have wheelie bins. Cllr Beard asked Cllr Scott to check if there is a clause in the contract with Veolia that covers what happens if they are in breach of contract and to let us know in the December meeting.

- 2,000 trees are to be planted in Rush Green.
- They will be following up on their meeting with Mr T Eng. They previously met with Mr Eng and highlighted the pavements around Alfells and spoke about the Budgens junction. Mr Eng said he would send engineers to look at the junction. They are waiting for feedback.
- Cllr Wiggins attended a standards committee meeting.
- They have been invited to Lanswood Business Park by the Managing Director.
- Cllr Wiggins has been contacted regarding the planning at Lodge Farm.

19/198 Lanswoodpark Phase 2

Update from ABC Planning on Lanswood Park Phase 2.
Not present.

19/199 New Community Centre Committee

A report from the exhibition. Any updates?

Cllr Beard: Thank you to those who came to the exhibition.

It was discussed that the first couple of hours were busy but then it was quiet. We didn't get any feedback forms completed. It was worth doing to offer the opportunity for engagement with the village.

19/200 Wildlife survey

To follow up on last month's discussion on undertaking a comprehensive survey of the countryside around our village in order to preserve and protect it.

Cllr Charnick: We have keen birdwatchers and walkers in the village who know what wildlife there is, we can ask them to keep an eye on areas and collect the data. In Spring we can do the garden birdwatch and put together the findings. The data will put us in a better position to respond to planning applications.

Once a month we could do a guided walk of the village.

Ideas were discussed such as sending a questionnaire to every residence, getting the schools involved, looking particularly at the residences on the outskirts of the village. We could have a wildlife group. It would be better to start in spring and start to think about key areas.

A request for volunteers is to be put in Upmarket.

19/201 Neighbourhood Plan (NHP)

To discuss the option of Elmstead undertaking a NHP. Are there any volunteers to make initial enquiries and start a plan of actions? Do we wish to look at the option of a NHP action panel to include some councillors and some residents?

Cllr Scott – The Alresford NHP is out for consultation and there will be a referendum next year. TDC will incorporate the plan as part of the local plan and it will carry a lot of weight. Someone was paid to help with it and most of the costs were met by grants.

Cllr Beard: it helps with other things like funding.

The clerk is to circulate the Alresford NHP to councillors. Cllr Fairey and Cowell are to speak to Alresford for advice about starting a NHP and to see what's involved. The clerk is to send them contact details.

19/202 Committee membership.

Additional members are needed for the Finance Committee.

Terms of reference currently state 5 members.

We can also look at the option of named substitute members in case of meetings not being quorate.

It was resolved that Cllrs Beard and Brennan will be substitute members for the finance committee and that Cllr Beard will be a substitute member for the planning committee.

Proposed: Cllr Gray, Seconded: Cllr Bell, all in favour.

It was resolved that the terms of reference for the Finance and Planning Committees be changed to 4 members plus 1 substitute member. Proposed: Cllr Gray, Seconded: Cllr Beard, all in favour.

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19/203 Clacton Road Car Park.

Complaints have been made regarding broken glass, overflow of recycling and fly tipping. To discuss ideas to improve the situation.

It was discussed that the fly tipping is not being picked up, there is lots of glass on the floor and they are not emptying the clothes bank. Different ideas were discussed; cutting back the shrubbery, moving the recycling banks where they can be seen, moving them back so that there is less room to fly tip behind, more bins, lighting and CCTV. The clerk is to ask TDC for their advice.

Cllr Scott will contact Ian Taylor and ask his advice.

19/204 Council website

We have received a list of potential options from EALC. To consider steps to choose a shortlist.

Cllr Beard will assist the clerk with reviewing the options.

19/205 Community Events

A resident has volunteered to help organise events in the village that bring the community together. Would any councillors like to work with the resident to shortlist some events with details and costings to bring back to the council?

Cllr Brennan will contact the resident.

19/206 Tendring District Council Corporate Plan Proposals 2020-24

To discuss comments to return to TDC on its proposals. It was discussed that this is a marketing document, there is no substance behind it. It was suggested that we looked for what is missing. The council decided it would also like to see as priorities for the Council; Road safety and investment in local amenities, infrastructure for all the additional housing and support for rural communities.

Proposed: Cllr Beard, Seconded: Cllr Gray, all in favour.

19/207 Recycling Scheme

A resident has asked if Elmstead can have a recycling scheme, such as those run by En-form Colchester. Are there any volunteers to look into the Terracycle Schemes and report back to the council?

The council were informed that Terracycle can recycle all sorts of things. En-form is a charity that takes some of those items such as toothpaste tubes and chocolate wrappers and sends them to Terracycle. They get paid by weight and it takes them out of landfill. At this point the councillors are too busy to take this on. There was some information about where you can access collection points for these schemes in Upmarket so we'll put that information on our facebook page.

19/208 Alresford Road

To discuss the problem of no verge for pedestrians to be able to walk safely along the road, with the speed that vehicles drive along this road.

Cllr Brennan spoke to Cllr Carlo Guglielmi last month who advised her to add it to the agenda. There is nowhere safe to walk along the road, and there are lots of gravel lorries on that road. They did cut the hedge back but it's grown again.

Cllr Scott advised that a traffic survey was done on Wivenhoe Road and there is now a proposal to bring the speed limit down to 40mph. He suggested that we approach Wivenhoe Town Council and Alresford Parish Council and work together. Cllr Brennan will contact Wivenhoe Town Council and Cllr Scott will go with her.

The clerk is to contact Tendring Rangers to see if they can cut back the verge.

19/209 Planning Gain ideas

To discuss ideas for a list of improvements for Elmstead which could constitute a list of planning gain ideas (for section 106 agreements) for new planning applications.

Cllr Gray explained section 106 legal agreements and the idea of the list. He suggested that we start a list and circulate it.

Cllr Scott will find out if there are any current sec 106 funds earmarked for Elmstead.

The clerk is to send an updated contact list to all councillors.

19/210 Road Safety - School Road and the junction with Colchester Road

An update on speed limiting and other changes for School Road to be actioned by Essex Highways. Any update regarding an EH review of the junction?

Cllr Gray explained that now the yellow lines are on School Road the traffic is going faster so there was another meeting with Cllr Guglielmi, Mr G Smith, 2 highways engineers and Ian Taylor. In the

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short term they have arranged a traffic survey for School Road. They will cut back the hedging on School Road. The School and slow signs on the road are to be repainted.

In the medium term they will look at amber flashing lights and the long term will depend upon the results of the traffic survey.

They may put in zig zag lines either side of the entrance to the School but they need to get agreement from NEPP (North Essex Parking Partnership).

Cllr Gray will ask Cllr Guglielmi to send the results of the traffic survey to the PC.

19/211 Finance Committee

i) A report from the meeting of 28th August.

Cllr Bell reported that the finances are running smoothly and there is nothing to worry about.

ii) To discuss additional hours for Mr Dingwall to be able to do the EIB gardening work the PC took over.

It was resolved to allocate an additional 10 hours for the period to end March 2020.

Proposed: Cllr Beard, Seconded: Cllr Fairey, all in favour.

iii) To discuss the renewal of the lighting contract with A&J lighting.

The clerk reported that A&J lighting has offered to keep the annual maintenance cost the same for another 5 year contract, which will equate to 10 years at the same rate. This is £379.56 per annum. The call out charges have increased from £56 to £65 per visit, however call outs should be almost nil after the last upgrade and component parts will be virtually nil. The clerk tried to seek other costings and asked Sparkx for a quote, left a message for Sterling Electrical Contractors and had a phone call with GM Briton. GM Briton said that we did not have enough lights. Sterling Electrical did not return the call and Sparkx explained that due to the distance they would need to collate the work over a month and then do a visit. However when asked for a quote they did not respond.

It was resolved that we enter into a 5 year contract with A&J lighting.

Proposed: Cllr Bell, Seconded: Cllr Fairey, all in favour.

iv) To consider additional hours for the clerk to go through old documents in accordance with the retention of data policy. Are there any volunteers to help with this?

It was resolved to give the clerk an additional 10 hours per month to complete this task. Mrs Routledge and Cllr Ward volunteered to help.

19/212 Finance

i) To look through the finance report and approve the payments for October. See appendix 1.

It was resolved to accept the finance report and approve the payments. Proposed: Cllr Bell, Seconded: Cllr Beard, all in favour.

ii) To review the audit conclusion for 2018/19.

The councillors reviewed the conclusion, there were no issues raised.

19/213 Communications *Items of interest for inclusion in our December Upmarket report in addition to the report of meeting.*

The Amazon delivery boxes at the Spar Garage.

19/214 Items for next agenda or for information only

Cllr Gray reported that the remembrance service will be on the North Green at 2pm on Sunday 10th November.

Cllrs Fairey and Cowell reported they would not be able to attend the next PC meeting.

19/215 Date of next meeting

The next meeting will be held on 21st November at 7pm.

There being no further public business councillors were thanked for their attendance. The meeting closed at 10.05pm.

Minutes written by Mrs. A Baxter

Contact: 01206 827139

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ECC October 2019 Report

2020 Essex Teaching Award nominations now open

Nominations are now open for the 2020 Essex Teaching Awards, which aim to shine a spotlight on the education colleagues making a real difference to the lives of pupils across the county.

Led by Essex County Council, the annual awards help to recognise those going above and beyond within an early years, primary, secondary and special school setting, to support children and young people to learn, grow and achieve.

Anyone can make a nomination and the categories for next year's Essex Teaching Awards are:

- Childminder of the Year
- Early Years and Childcare Practitioner of the Year (in the private, voluntary and independent sector)
- Lifetime Achievement
- New Teacher of the Year
- Non-Teaching Staff Member of the Year (includes but not limited to administrative staff, technical staff and facilities staff)
- Primary Headteacher of the Year
- Primary Teacher of the Year
- School Team of the Year
- Secondary Headteacher of the Year
- Secondary Teacher of the Year
- Special School Teacher of the Year
- Student Choice (student nominators only)
- Teaching Assistant of the Year

Cllr Ray Gooding, Essex County Council's Cabinet Member for Education, said: "The lasting impact teachers and other education colleagues have on our lives cannot be underestimated; it is often their enthusiasm and support that help to shape the direction we take in life – whether we realise it at the time or not.

"I would absolutely encourage anyone who knows an inspirational member of staff within an early years or education setting, to make a nomination and help us recognise their contribution to education in Essex."

The deadline for nominations is midnight on Sunday 3 November 2019.

- For more information and details on how to make a nomination, visit:

<https://www.essex.gov.uk/essex-teaching-awards>

- The latest Essex Teaching Award news can be found by following [@EssexTeachAward](#) on Twitter

Council awaiting interest from companies to remove Army and Navy flyover

Essex County Council is awaiting expressions of interest from companies to remove the Army and Navy flyover and is preparing to take down signs in the coming months.

It was announced last month that the flyover would stay closed after a detailed engineering report revealed new defects.

To help manage congestion in the shorter term, various measures are being put in place and the community has been encouraged to play its part by avoiding peak periods or switching to other transport modes such as bikes, buses or walking, where possible.

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To coincide with Lift-Share Week, Essex County Council is also renewing its calls for people to consider sharing car journeys with work colleagues, family or friends.

By doing so, people can save hundreds of pounds in fuel and parking costs, as well as helping cut the number of cars on the city's roads and therefore reducing congestion and delays, and improving air quality.

The free Essex Car Share scheme can also help match people and there is also a chance to win a red letter day (up to the value of £150) if you register a Lifts-Share team by 20 October. For more information, please visit essexcarshare.com.

Cllr Kevin Bentley, Deputy Leader of Essex County Council and Cabinet Member for Infrastructure, said: "The Army and Navy is a crucial gateway to Chelmsford and, together with the support of the Army and Navy Taskforce, we are working incredibly hard on options for a long-term solution at the junction.

"With the city continuing to grow and the road network already at 96 per cent capacity in peak periods, we must also look at more sustainable travel in the city and what we can do to reduce the number of single-occupied cars on the road.

"Lift-Share Week is the ideal time to stop and think about your car journeys, and to consider whether you can not only help us minimise delays and congestion in the city but also save yourself some hard-earned money.

"If you and a colleague, family member or friend are regularly making similar journeys into Chelmsford then you could potentially halve the money you spend on fuel and parking by splitting the cost. Even if you do not have someone to share with, the free Essex Car Share scheme can help match you with other people who live, work and travel in your area, with its members saving an average of £759.92 a year."

Lift-Share Week, which run until 13 October, but which will be promoted on an ongoing basis, is a national initiative to promote the benefits of sharing car journeys.

More information about travel options in Essex, including car sharing, Park and Ride services, walking and cycle routes, and bus services, is available at:

essex.gov.uk/travelplanning

New councillor elected to Essex County Council in by-election

Mark Stephenson was elected to Essex County Council in a by-election which took place on Thursday 3rd October 2019 in the Clacton East Division.

The result was as follows:

Christopher Amos, Conservative, 1,223

Geoffrey Ely, Labour, 111

Kanagasundaram King, Holland-on-Sea and Eastcliff Matters, 537

Callum Robertson, Liberal Democrat, 140

Christopher Southall, Green, 97

Mark Stephenson, Independent, 1,231

Cllr Stephenson was elected with a majority of 8 votes, following two recounts. Cllr

Stephenson is joining the Non-Aligned Group on Essex County Council.

The full result of the by-election can be seen here

<https://cmis.essex.gov.uk/essexcmis5/Elections/tabid/63/ctl/ViewCandidates/mid/386/ID/414/Default.aspx>

The make-up of Essex County Council, 75 councillors in total, now stands at:

Conservative 53

Liberal Democrat 8

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Non-Aligned Group 7 {(including 2 Canvey Island Independents and 1 The Green Party
1 Loughton Residents Association , and 3 Independent)}

Labour 6

Independent 1

Prepare for Brexit if you live in the UK

GOV.UK has issued guidance on how to prepare for Brexit if you live in the UK.

Find information on: <https://www.essex.gov.uk/information-for-residents>

- [visiting Europe](#) - includes passports, driving and travel, European Health Insurance Card (EHIC), travel with pets and mobile roaming fees
- [buying things from Europe](#) - includes consumer rights, making payments and package holidays
- [VAT on parcels](#) - in the case of a no deal
- [studying in the EU](#) - includes Erasmus+ and other options for higher education study abroad
- [family law disputes in the EU](#) - includes divorce and disputes about parental responsibility or child maintenance

EU, EEA or Swiss nationals living in the UK

If you're an EU, EEA or Swiss citizen, you and your family can [apply to the EU Settlement Scheme](#) to continue living in the UK as you do now. The EEA includes the EU countries and also Iceland, Liechtenstein and Norway.

GOV.UK has prepared a step by step guide to help you understand if you need to apply and what you'll need to do if you decide to stay in the UK.

To find out what you need to do and when, use the [online tool on GOV.UK](#).

The deadline for applying is 30 June 2021, or 31 December 2020 if the UK leaves the EU without a deal.

If there is no Brexit deal, [EU, EEA and Swiss citizens living in the UK](#) by the date of EU Exit will be able to use the settlement scheme. The government has published a [policy paper](#) setting out how it will protect citizen's rights. EU, EEA and Swiss citizens not already living in the UK will be able to enter the UK as they do now (for an interim period). However, they will need to apply for [European temporary leave to remain](#) to stay longer than 3 months.

You do not need to apply to the settlement scheme if you have:

- [permanent residence or indefinite leave to remain](#)
- [British or Irish citizenship](#) (including dual citizenship)

Advice on the EU Settlement Scheme

Visit GOV.UK for:

- [translations](#) of the guidance on the settlement scheme all EU languages
- a [toolkit](#) to help voluntary and community organisations support EU communities
- [help with your application](#) or call 0800 123 7379
- information on [driving in the UK after UK leaves the EU](#)

UK nationals living in the EU

[Visit GOV.UK](#) for guidance on the rights and status of UK nationals living in the European Union (EU), Iceland, Norway, Liechtenstein and Switzerland.

You can also check specific guidance for the [country you live in](#)

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The art of building relationships



It's easy to think that living in a place where you're surrounded by other people, you would naturally make friends, build relationships and never feel alone. However, many older people living in a care home experience loneliness and can become socially isolated. They may have moved away from a familiar environment and as they've got older, their social circles have reduced.

That's why for the past two years, the County Council has worked with Anglia Ruskin University and some of the UK's leading arts and health organisations to explore the power of arts and culture within care home settings, and how they can build and strengthen relationships between residents and care home staff.

What was discovered was that the arts - music, dance and crafts - have a unique way of engaging people, enabling people to express themselves creatively, build on their strengths and help them to connect with others in positive ways. We saw the breaking down of boundaries between residents, their relatives and staff, as well as residents and their wider communities.

The information we've gathered will now be used to inform future thinking around arts provision in care home settings as well as future programmes of work. You can find out more about what we found on the [Explore Culture website](#), or by watching the film below.

<https://www.essex.gov.uk/news/the-art-of-building-relationships>

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