

Minutes 19th July 2018
Meeting of Elmstead Parish Council
Community Centre, School Road, Elmstead Market, CO7 7ET

Present: Councillors Paul Beard (Chair), Nick Bell, John Gray, Bob Kavanagh, Mike Kirby, Jean Routledge, Jane Triscott and Martine Ward

Also Present: Mrs Baxter (Clerk), District Councillors Fred Nicholls and Rosemary Heaney and 6 members of the public.

18/140 Chairman's welcome

Cllr Beard thanked Cllr Routledge for chairing the last meeting in his absence and the councillors for their help and input with the work they have been doing outside of the meetings. He also thanked District Councillors Fred Nicholls and Rosemary Heaney and our County Councillor Carlo Guglielmi for their help and support.

18/141 Apologies for Absence

No apologies were received.

18/142 Declaration of Pecuniary Interests and Non Pecuniary Interests

None.

18/143 Approval and signing of the minutes from 21st June 2018.

It was resolved to accept the minutes from 21st June 2018 as true and accurate.

Proposed: Cllr Routledge, Seconded: Cllr Gray, all in favour (of those who attended).

18/144 To receive an update about the progress of resolutions from the last meeting of the Council on 21st June 2018 not covered in this agenda.

The clerk gave a verbal update. Regarding Cllr Guglielmi's visit to see the state of the pavements around Alfells the clerk is to let Cllrs Triscott and Gray know when he is coming. The clerk is to chase Essex Highways regarding the rubble on the verges of Clacton Road near the Go Homes development. Cllr Routledge updated that the Tendring Rangers had said on the 25th June that they would be able to do the VAS installations for us in the next few weeks. Cllr Routledge will follow this up. The clerk is to follow up with Essex Highways to see when the 40mph buffer changes will be made along Clacton Road so that the gateways can also be installed.

18/145 Public Speaking

A resident asked if there was any progress on the orange streetlight in Bromley Road as all the others have been changed to LED. The clerk responded that Essex County Council are unable to upgrade this streetlight as a resident has built a brick wall up against the column door.

A resident asked when the next planning committee meeting is as he would like to make suggestions for changes to the layout for the 62 houses on School Road. He thinks that the swale pond is too near the footpaths. It was discussed that this development has still to put in the reserved matters application(s) and when it does the application(s) will be discussed by the planning committee and a response put together at that stage.

A resident raised the matter of the mobile Post Office not getting much use, and the worry that we will lose the Monday hours if it is not better publicised. It was suggested that new posters are made up as the current posters are not very bold or clear.

Cllr Ward asked Cllr Beard to read out a statement containing her concerns for the village. This was read and will be included on the agenda for the August meeting for discussion.

18/146 County Councillor report

Cllr Guglielmi was not present.

18/147 District Councillor reports

Cllr Nicholls: All Tendring Schools were invited to submit a poster for the "Twenty is plenty" competition. The winning pupils got wristbands for Clacton Pier and their school received £500.

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Cllr Heaney: Essex Highways are going to install a dual carriageway along the A120 from Horsley Cross to Harwich. This will not be actioned until after the new A120 west of Colchester has been built.

Cllr Nicholls: The A120 roundabout is progressing. He drove the diversion route with a man from Highways England and it was agreed that the diversion signage was not good and that people could get lost, particularly drivers coming off the ferry at Harwich. They will need to close the A120 overnight when they attach the roundabout to it, they will look to cause the least disruption.

The organisers of the car rally want to do it again next year. Cllr Nicholls has sent a message to our MP congratulating him on his knighthood. The Clacton air show is on at the end of August. We may get a glimpse of the red arrows in Elmstead. Regarding the double yellow lines outside Market Field School Cllr Nicholls is trying to get the decision in the October Local Highways Panel meeting. It depends on whether the school will support the lines. A resident said she thought they were necessary as the parking there is really dangerous. Cllr Bell said that he had been out with the Speedwatch team and traffic slows down when they see the high vis jackets. But could we get 30mph signs on the road itself? Cllr Nicholls replied that we have 30mph on the road at either end of the village and that the streetlights designate that it is a 30mph limit. He added that there is a new speed camera which Alresford is using which automatically issues tickets. The camera is for the whole of Tendring but requires the police to be present.

A resident asked if Speedwatch could visit Bromley Road. Cllr Kavanagh replied that there are designated areas for the Speedwatch volunteers and they are not allowed to do Bromley Road for safety reasons.

It was discussed that as Speedwatch is a standalone group separate to the PC it is up to the members to decide what to do regarding the new speed camera. The clerk is to send Cllrs Bell and Routledge the Alresford and Great Bentley clerks' contact details.

Cllr Nicholls advised that we be careful where we put signs as Tendring are clamping down on unauthorised signs.

Cllr Beard mentioned that he had been speaking with the clerk about what having a PSCO involves and asked for it to go on the next agenda. Cllr Nicholls advised that PCSOs have limited powers and if Clacton or Harwich need them they can take them.

18/148 Planning

Cllr Routledge explained that there had not been a planning committee meeting and that the below details are for information only.

Cllr Kirby attended the TDC planning committee meeting which discussed the application for a variation of condition regarding the timing of installing the footpath along Tye Road. He explained that although the committee refused the application the applicant can go to appeal. The members of the committee were adamant that they should stick to the original planning condition that stated the footpath should be built before development commences.

Applications (for reference only)

18/00895/FUL Shamal Colchester Road Elmstead Colchester Essex CO7 7EE Erection of a new two storey and single storey extension following demolition of existing front garage. Alterations to front boundary access and wall. No response made by EPC.

18/00816/FUL Beth Chatto Gardens Clacton Road Elmstead Colchester Essex CO7 7DB Amendment to previous permission under 16/00438/FUL to convert to a mixed use of the previously approved educational facility and for additional use for events, celebrations and wakes. No response made by EPC.

18/00841/FUL Rose Croft Chapel Lane Elmstead Colchester Essex CO7 7AG Installation of a concrete sectional garage onto a hardstanding. No response made by EPC.

18/00950/OUT Plot 11 Clacton Road Elmstead Essex CO7 7DB Proposed 3 bedroom dwelling. No response made by EPC.

Determinations

18/00918/TPO - Wishing Well 35 Church Road Elmstead Colchester Essex CO7 7AW 1 No. Holly - Remove all sucker growth, reduce remaining by 25%. Approval Full

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18/00901/NMA - 5 and 6 Lanswood Park Broomfield Road Elmstead Essex CO7 7FD Non material amendment to application to 17/00785/OUT - Reposition plots 5 and 6 90 degrees, minor amendments to road and parking layout. Approval Non Material Amendment

18/00644/OUT - Grange Farm Bungalow Clacton Road Elmstead Clacton On Sea Essex CO7 7DF Demolition of existing bungalow and erection of up to nine dwellings and associated garaging. Refusal – Outline

18/00512/OUT - Land to The East of Tye Road Elmstead Colchester Essex CO7 7BB Outline planning application for residential development of up to 18 dwellings and associated open space, car parking and infrastructure. Refusal - Outline

18/149 New Community Centre Committee

Mr S Higgins has expressed his interest in joining this committee as a co-opted member.

It was resolved for Mr Higgins to join the committee. Proposed: Cllr Beard, Seconded: Cllr Bell, all in favour.

Cllr Beard: There is not much of an update as the Charity Field land is still not sold and the concerned parties have gone very quiet. There will be a committee meeting on the first Thursday in August.

It was very sad to hear the news of Tony Vaughan's passing. Two councillors attended Tony's funeral, but Cllr Beard was disappointed not to have known in time to arrange flowers from the PC. The committee for the new community centre will wish to recognize Tony's involvement with EMCHAT further down the line.

18/150 The PC and Speedwatch stand at the Primary School Fete, 7th July 2018

A report from those who attended the fete.

Cllr Beard: It was a learning experience in terms of how to attract people over to the stall and the location for the stall. It was good to get the PC involved and as we now have the equipment we can attend other events. Cllr Beard thanked those that helped. They did not get any interest in joining Speedwatch. Cllr Kavanagh suggested that ahead of the next event we put it in Upmarket and say that residents can bring any complaints to us. A resident suggested that we have a children's activity to attract families over.

18/151 Elmstead Playing Field Events

Circus Petite has requested the use of the field from Monday 8th April to Sunday 14th April 2019.

A resident's complaints regarding the last visit were discussed, and what could be done to mitigate the noise. It was resolved that Circus Petite be permitted the use of the field for the same fee as last time (£100) on the condition that their generators are turned off by 10.30 pm and that they are located on the side of the tent away from the back gardens.

Proposed: Cllr Ward, Seconded: Cllr Routledge, all in favour.

18/152 Elmstead Playing Field

- i) *To review the issues the PC has having with being able to monitor and clear dog mess on the field following Cllr Bell's monitoring since the last meeting.*

Cllr Bell: There has been an overall improvement. Last week he picked up 2 but in general it has improved. The grass not growing has made a big difference, so we'll keep an eye on it.

- ii) *Electricity works.*

Cllr Beard: We have been notified that part of the field is to be dug up, we don't know if it has something to with the 62 houses to be built on the other side of the field. Cllr Beard has let the school know that we need more information, we have asked to attend when there is a meeting at the school to find out more.

18/153 Signs on Lucerne Green - no parking

To look at replacement costs for the sign.

There was a general discussion around the options of removing it without replacement or replacing the sign. Cllr Heaney advised that TDC won't pay for a new sign, even though it is

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on their land. It was resolved that the PC buys a new sign and replaces the old one. Cllr Kavanagh will install it. Proposed: Cllr Kavanagh, Seconded: Cllr Triscott, 7 in favour. Cllrs Routledge and Bell will look at what type of sign is needed and obtain quotes.

18/154 Bromley Road

Ian Taylor (TDC) has proposed two locations of double yellow lines for the Traffic Restriction Order for Bromley Road and asks if the Parish Council supports the scheme.

It was resolved to support the scheme. Proposed: Cllr Beard, Seconded: Cllr Ward, all in favour.

18/155 Elmstead in Bloom

EiB has advised that it is likely to have to close down within the next year or two unless additional, younger, members can be found. They have asked what steps the council requires of them regarding the plots involved. Cllr Routledge will provide a list of the work and plots currently covered by EiB.

Cllr Routledge: The main work is the tubs, planters and shrub beds. Does the PC wants everything put back to grass so that it can just be mown? Cllr Beard suggested something strongly worded be put in Upmarket to say what could happen when EiB closes down. It was also suggested that we could bring EiB's responsibilities into the PC and pay someone to do it or get sponsors to pay and the nursery to plant it. Ideas were discussed as to who could sponsor them and getting the schools involved. Cllr Routledge will speak to Mr and Mrs Wright about putting an article in Upmarket.

18/156 Operation London Bridge

This is the pre-plan for the funeral of Her Majesty the Queen and accession of the new sovereign. TDC has asked PCs to decide on one designated site for floral tributes as part of the District's plan. This is to enable TDC to plan the sensitive removal of the tributes.

Cllr Nicholls: All the churches have been told to prepare for a table with a book of condolences. Some parishes are suggesting that floral tributes are left at the church. It was felt that for our Parish under the flag on North Green would be more suitable.

18/157 Local Highways Panel Request

To follow up on the discussion regarding making a LHP request for a bus shelter and streetlights for Clacton Road.

The LHP has redirected the clerk back to TDC planning to see if these items were addressed as part of the planning. There was a discussion around waiting to see who uses the bus stop once the houses are occupied. Cllr Nicholls said that the LHP has no money left for this year or next and almost certainly won't fund this. It was decided to postpone this topic to a later date.

18/158 First World War Centenary

Does the PC wish to do something special? Cllr Bell is checking with the British Legion to see if they are doing anything.

Cllr Bell: The local Legion group is waiting for recommendations from the British Legion. As soon as they get the information they will get back to us.

18/159 Finance

To look through the finance report and approve the payments for July. See appendix 1

It was resolved to accept the finance report and approve the payments. Proposed: Cllr Beard, Seconded: Cllr Kavanagh, all in favour.

18/160 Communications *Items of interest for inclusion in our September Upmarket report in addition to the report of meeting.*

Speedwatch volunteers.

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18/161 Items for next agenda or for information only

Cllr Kavanagh: A trailer for Mr Dingwall.

Cllr Routledge said that there has been some bus timetable changes. The X76 has a new timetable and we are losing the early morning stop at 7.17. The 76A will become the 97A from the end of the month. It will go to Frinton and Walton as well as Clacton. There is no longer a 9pm from Colchester, the last bus will leave at 6.30pm. The new bus timetables will be put in Upmarket.

There being no further public business councillors were thanked for their attendance.

The meeting closed at 9.14pm.

Date of next Parish Meeting: Thursday 16th August 2018

To be held in the Community Centre, School Road, Elmstead

Minuted by Mrs. A Baxter

Contact: elmsteadparish@gmail.com 01206 827139

Signature

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Appendix 1

Elmstead Parish Council Finance Report	
<i>Closing Balances to 30th June 2018 are:</i>	
Current Account to end of month	£22,855.16
Total Expenses unpaid at end of month	-£ 2,924.42
Total of expenses below (June payments - request for approval)	-£ 779.89
Balance in current account after monthly expenses	£19,150.85
Deposit Account to Bank Statement Ref 153	£27,747.16
Active Saver Account (Bluegates Donation)	£10,076.60
Estimated Overall Closing Balance - Current and Deposit	£56,974.61
<i>Income Details for June 2018:</i>	
HMRC 2016/17 VAT Refund	£ 781.54
ECC Grass Cutting	£ 683.02
Business Premium Interest	£ 13.83
Total income for the month	£ 1,478.39
Approval is requested for the following payments:	
Community Centre Hall Hire for June x 2	£ 32.00
Upsons - call out for hydraulic leak plus 14 litres of oil for the mower - paid in advance in agreement by Cllr Beard and Mrs Baxter.	£ 102.34
Mrs A Baxter - replacement phone for office	£ 58.79
Mr B Jennings - grass cutting at Dene Park (1 x May, 2 x June)	£ 189.00
Ernest Doe & Sons - Pruner	£ 10.00
Cllr Beard - Gazebo for school fete and other functions	£ 65.00
Mrs A Baxter - office supplies (includes new chair £87.99, laptop riser £19.99 and keyboard £29.99 agreed by Finance Committee all excl VAT.) Also includes ink with a £45 cashback promotion to be paid direct into account. Total excl VAT = £268.97	£ 322.76
Total	£ 779.89
Parish Council resolved to approve the above expenditure 19th July 18 meeting item 18/159	
Signed	
Examined invoices	

Signature

Date