

Minutes 19th September 2019
Meeting of Elmstead Parish Council
Community Centre, School Road, Elmstead Market, CO7 7ET

Present: Councillors Paul Beard (Chairman), Nick Bell, Amanda Brennan, Sally Fairey, John Gray (Vice Chair), Pam Cowell and Martine Ward

Also Present: Mrs Baxter (clerk) and 12 members of the public. Chris Board (planning consultant ABC Planning) and Jonathan Greaves (Lanswood).

District Councillor Gary Scott

County Councillor Carlo Guglielmi

Not present: Councillor Stephen Walsh

19/162 Chairman's welcome

Cllr Gray welcomed everyone as Cllr Beard had been detained.

19/163 Apologies for Absence

Cllr Walsh sent his apologies as he was unwell.

19/164 Resignation of Councillor

Cllr Kirby has resigned as he has moved out of Elmstead. He will be much missed.

19/165 Declaration of Pecuniary Interests and Non Pecuniary Interests

None

19/166 Approval and signing of the minutes from 15th August 2019.

It was resolved to accept the minutes from 15th August 2019 as true and accurate.

Proposed: Cllr Ward, Seconded: Cllr Bell, all in favour.

19/167 To receive an update about the progress of resolutions from the last meeting of the Council on 15th August 2019 not covered in this agenda.

Regarding the oak tree with a TPO which was cut down in Finch Lane Cllr Bell has received a response from TDC. They made an error in counting the trees and did not record the full number of trees.

A resident added that he couldn't get details of the TPO trees on-line, so had to get it from the council offices. It shows two groups of trees G1 and G2, and TDC were referring to the wrong group. A request has been sent to Chris Stathers (TDC enforcement officer) to revisit the case and he has said he will pass it on higher.

Cllr Beard arrived.

The clerk had checked the TDALC minutes to see what was said about the loss of the PC website.

They said that someone from ECC was looking into. Cllr Bell did not know who this was but he will chase up. There are various providers putting packages together for parish councils, we will have at least 3 to look at. The clerk is to sound out the other local people who offered to help with the website. Cllr Gray: the intercom has been ordered for the office, but it hasn't arrived yet.

19/168 Public Speaking

A resident has reported a van left on land adjacent to Bromley Road to TDC environmental department. Cllr Scott asked that the photos of the van be sent to him by e-mail.

A resident is a volunteer at en-form Colchester, a recycling scheme and asked if we could have a scheme in Elmstead. To add to the next agenda.

Professor A Downton introduced himself – he is the church warden. The churchyard is not in as good a state as desired. The size of the congregation is declining and they are getting older so it is difficult to find volunteer work. They used to get help from Elmstead in Bloom. They will be incurring more maintenance costs. It is the designated graveyard for anyone in Elmstead. They currently have a £400/year spend. They are getting quotes for the mowing of the graveyard areas. Once they have these they would like to talk to the PC about whether they can help meet the costs on an annual basis. Cllr Beard responded that once we have details of the costs and the request we'll put it on the agenda and Professor Downton will be an active part of that discussion.

Cllr Ward suggested sending details of the community payback scheme to Mr Downton.

A resident said the parking problems on the double yellow lines outside the fish and chip shop have not improved. Cllr Beard replied that we have spoken to the owners about it. We'll let the NEPP know about the problems.

A resident of Turnip Lodge Lane lives in the middle of the proposed development. There is a consultation out now but it doesn't say which areas will be developed when. It's of real concern to the residents.

Cllr Guglielmi responded that nobody knows, but the resident felt that surely they must know.

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Cllr Scott suggested that the resident go to the next policy committee meeting and put his questions forward there. It's on 29th October but unfortunately the resident is away. Cllr Scott said that the resident could send him an e-mail with his questions.

A residents reported that a Winterbourne Gardens resident has removed some hedgerow along Finch Lane and put up a fence. He has contacted ECC and is awaiting a reply. Cllr Beard added that he visited Finch Lane when this happened and spoke to the residents. There is a disagreement over where the lane boundary is. It has been reported to ECC and J Gudka is dealing with it.

19/169 County Councillor report

Cllr Guglielmi has acted swiftly with regards to the concerns raised over speed restriction measures required on School Road and has arranged a meeting with Market Field School and Essex Highways on Monday. He discussed possible rumble strips and cushions to slow traffic down. There should be an engineer at the meeting who will be able to assess the suitability of a scheme.

The LHP application for Chapel Lane is in the system.

There will be a meeting a week on Friday with Mr T Eng to assess all the applications.

Cllr Guglielmi is to look into the difference in costs for the different type of crossings for Colchester Road.

When officers are looking at section 278 agreements they are not looking at surrounding deficits.

The LHP has got £150k in its funds.

There has been £50k more funding for the highway rangers. Let Cllr Guglielmi know if we need anything doing and he will contact Steve Gove.

See attached report.

19/170 District Councillor reports.

Cllr Scott: Gave his and Cllr Wiggins apologies for not attending last month's meeting.

- Dist. Cllr. Scott to sit on the Climate Change Committee at TDC. It will look at introducing initiatives to reduce carbon and improve recycling.
- Planning Committee meeting attended, no items for Elmstead.
- Met Mr Eng and walked around Elmstead. They noted a raised manhole cover opposite Oatlands, and uneven pavements on Colchester Road near number 33.
- Recycling and food waste collections are up. Rubbish collections are reduced by 40%.
- The Pride of Tendring Awards are now open. Cllrs Scott and Wiggins have one nomination each.
- Cllr Scott will pass Mr Fairweather's contact details onto John Fox, a TDC officer who is involved with the money available from sports England for 3 projects in Tendring. The New Community Centre is one of those.
- From next week will be having monthly meetings with Ian Davidson. If we have anything for Cllr Scott to take to Mr Davidson send him an e-mail.

Cllr Beard thanked Cllr Scott for all his help over the past month and extended those thanks to the Parish Councillors, Cllr Guglielmi, the clerk and the handyman.

19/171 Lanswoodpark Phase 2

Update from ABC Planning on Lanswood Park Phase 2.

C Board: They will be launching a consultation website by the end of next week and doing a mail drop. This will be for a 1km distance both ways along the main road. It's a basic leaflet which directs people to the website or to talk to the m directly.

They have been working on the ecology/woodland and drainage, the surface water testing has been completed. They are currently working on the junction. At the last meeting there were questions on the green spaces and the brook. In response to this they have extended the site to the west. The wet woodland will connect the business and housing. It will be a managed woodland. Specialists have said it contains interesting species. There will be a managed footway.

For the October PC meeting they will have plans ready to consider.

They are not planning a public meeting. Their statement of community involvement will say that they have attended three PC meetings, have done a mail drop and have a consultation website.

The application will be made early next year and it will go to the planning committee.

Mr Board asked if the PC could communicate with them on possible section 106 contributions.

It was raised that a large number of houses have already been approved in Elmstead and that this will be more land disappearing. Mr Board responded that they want to promote jobs and employment.

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19/172 New Community Centre Committee

A report from the meeting 5th September 2019. To discuss arrangements for the exhibition on Thursday 26th September 3.00pm-8.00pm.
Attendance at the exhibition was discussed and agreed.

19/173 Planning Applications

- i) 19/01205/FUL Forres Clacton Road Elmstead Colchester Essex CO7 7DD. Proposed erection of a detached dwelling with cartlodge and landscaping.

This application has been withdrawn.

- ii) 19/01211/DETAIL Land at Forres Clacton Road Elmstead Colchester Essex CO7 7DD. Construction of 8 new dwellings with associated development and landscaping.

It was resolved to object to the application for the following reasons: That the house on plot 1 is too large and is not in scale or character with the rest of the development. That we are concerned about the access for emergency vehicles or bin lorries. That we would prefer toe roofs to be the same colour. Proposed: Cllr Beard, Seconded: Cllr Gray, 5 in favour, 2 abstentions.

- iii) 19/01140/DETAIL Land adjacent Grange Farm Bungalow Clacton Road Elmstead Essex CO7 7DF. Reserved Matters application for proposed office development following outline approval on planning application 18/01858/OUT.

It was resolved that the council were neutral on this application. Proposed: Cllr Beard, Seconded: Cllr Gray, all in favour.

The clerk is to seek clarification on whether there can be any planning gain for office development.

Deadline for comments 23rd September.

19/174 Planning Application (for information only)

- i) 19/01225/TPO 1 Meadow Close Oatlands Elmstead Colchester Essex CO7 7HR. 1 No. Oak - reduce by 25-30% and remove Ivy.
- ii) 19/01315/FUL 26 Alfells Road Elmstead Colchester Essex CO7 7EH. Proposed single storey rear extension.
- iii) 19/01330/FUL 3 - 4 Brook Cottages Colchester Road Elmstead Colchester Essex CO7 7AU. Refurbishment with extensions to rear and porch for existing cottage.
- iv) 19/01334/AGRIC Allens Farm Tye Road Elmstead Colchester Essex CO7 7BB. Proposed agricultural grain storage building.

19/175 Planning Determinations (for information only)

- i) 19/00882/FUL Market Field School Road Elmstead Colchester Essex CO7 7ET. Approval – Full.
- ii) 19/01093/AGRIC Beth Chatto Gardens Clacton Road Elmstead Colchester Essex CO7 7DB. Application Withdrawn.
- iii) 19/01019/FUL 18 Lucerne Road Elmstead Colchester Essex CO7 7YB. Approval – Full.

19/176 Wildlife survey

To discuss undertaking a comprehensive survey of the countryside around our village in order to preserve and protect it.

Cllr Cowell: Could we do an in depth study of the countryside and use it to protect our endangered species? It was discussed that we hope to be co-opting a new councillor in our October meeting who is an ecologist and we can ask for her input.

This item is to be added to the next agenda.

Cllr Scott spoke about the neighbourhood plan that Alresford have developed. Although it is costly and time consuming, it makes a powerful document when taken together with the TDC Local Plan.

A neighbourhood plan (NHP) is to be added to the next agenda.

19/177 Planning Committee.

To discuss the request to change the meeting date to the 4th Wednesday of the month.

It was agreed that if necessary because of hall bookings the planning committee meetings could be changed.

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19/178 Committee membership.

Additional members are needed for the:

i) *Finance Committee*

No additional members co-opted.

ii) *Planning Committee*

It was resolved that Cllr Cowell join the planning committee. Proposed: Cllr Beard, Seconded: Cllr Ward, all in favour.

Terms of reference currently state 5 members for both.

We can also look at the option of named substitute members in case of meetings not being quorate.

iii) *Mrs Patricia Anderson has expressed an interest in joining the New Community Centre Committee.*

It was resolved that Mrs Anderson join the New Community Centre Committee. Proposed: Cllr Gray, Seconded: Cllr Ward, all in favour.

19/179 Clacton Road Car Park.

Complaints have been made regarding broken glass, overflow of recycling and fly tipping. An update on discussions with TDC.

Cllr Scott: A Market Close resident asked for a visit. Cllr Scott saw the car park and it was a disgrace. The clerk updated that she had met Mr M Leach to talk about the car park and he said that he will be keeping a close eye on it. We have been given an additional fly tipping sign to put up. There was a discussion around CCTV or cutting the bushes down. This is to be added to the next agenda to discuss ideas.

19/180 Parking in the village and the Budgens crossroad.

To review the TDC considerate parking initiative. To discuss health and safety issues of the Budgens junction.

A resident that there are cars parking with 2 or 4 wheels on the pavement. If you have a pushchair you are forced to walk on the road. It's often unnecessary for the car to be parked so far over.

It was explained that TDC has a considerate parking initiative and an e-mail from TDC about this was reviewed.

A request for considerate parking will be added to the Upmarket article.

A resident said that as you approach the Budgens junction from the south there is cross hatching on the left which forces people to the right of the junction. Vehicles then have to make acute turns and creates a hazard.

Cllr Scott has spoken to Mr T Eng (Essex Highways) about the junction and he'll send people to look at it with a view to making it easier to cross. Mr Eng will get back to Cllr Scott who will forward the information to the clerk.

Cllr Scott suggested a roundabout. Cllr Bell replied that this has been suggested before and EH said there is not enough room. Cllr Scott explained that this happened in Alresford and after enough pushing they got them in. He will push for a roundabout here.

19/181 Litterpick Sunday 29th September.

To review volunteer numbers and make final arrangements.

The clerk is to send the safety briefing and signature form to Cllr Gray. Cllr Ward is collecting the equipment from TDC. Mr Dingwall will drive around and pick up the black bags.

19/182 Bus stop on Colchester Road

An update and review the option of a LHP application.

It was resolved that at this stage it is not an avenue to pursue because of the expenses involved.

Proposed: Cllr: Bell, Seconded: Cllr Beard, all in favour.

19/183 Elmstead Market Playing Field

i) *To discuss Mr G Smith's suggestion that part of the playing field be used for overflow parking.*

Cllr Gray: At the recent meeting Mr Smith suggested that an area of grass can be used for a car park. Cllr Gray reminded Mr Smith that ECC owns the land and that we are joint lease holders. We may in future have to make a decision if this is requested.

ii) *Wivenhoe U12s have requested to use the playing field.*

This is for Saturdays between 10.00 and 11.30. It was resolved to agree to the above. Proposed: Cllr Gray, Seconded: Cllr Bell, all in favour.

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19/184 Finance Committee

- i) *A report from the meeting of 28th August.*
- ii) *To discuss additional hours for Mr Dingwall to be able to do the EIB gardening work the PC took over.*
- iii) *To discuss the renewal of the lighting contract with A&J lighting.*
- iv) *To consider additional hours for the clerk to go through old documents in accordance with the retention of data policy. Are there any volunteers to help with this?*

It was resolved to hold this item over to next month as it was getting late. Proposed: Cllr Ward, Seconded: Cllr Bell, all in favour.

19/185 Finance

- i) *To look through the finance report and approve the payments for September. See appendix 1.*

It was resolved to accept the finance report and approve the payments. Proposed: Cllr Bell, Seconded: Cllr Ward, all in favour.

- ii) *Food caddy bags – shall we purchase these from TDC in order to sell them to residents and provide a more local pick up point?*

The clerk explained that we would bulk buy purchase the bags from TDC and then sell them individually to residents. This issue was raised following a request from the Marketeers as their members would like to get hold of the bags locally.

It was explained that the food waste goes to Halstead which uses a biodigester to make electricity. They have to remove the caddy bags before the can do this. It's better to use shredded paper or old newspaper to line the caddies.

This information will be added to the Upmarket article.

19/186 Communications *Items of interest for inclusion in our November Upmarket report in addition to the report of meeting.*

The clerk is to send Cllr Guglielmi's report to Mrs Routledge for items to add.

19/187 Items for next agenda or for information only

Cllr Gray: As a council we should have a list of items we want for the village, so that when a development is proposed we can ask for specific village gains. To add to the next agenda.

19/188 Date of next meeting

The next meeting will be held on 17th October at 7pm.

**There being no further public business councillors were thanked for their attendance.
The meeting closed at 10.05pm.**

**Minutes written by Mrs. A Baxter
Contact: 01206 827139**

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ECC Report September 2019

Stars in hard hats feature in government Road Heroes campaign

Men and women working to keep Essex roads safe for everyone are featured in short films produced by the Department for Transport, which was launched on Friday 6th September.

The films are part of a Government campaign called 'Road Heroes', highlighting the often-unsung work our staff do to keep our highways safe and fit for purpose.

Councillor Kevin Bentley, Essex County Council's Deputy Leader and Cabinet Member for Infrastructure, said:

"Whether they are fixing potholes, resurfacing whole roads or repairing street lights, staff have to work in all weathers throughout the year, often at night. One thing that has changed over the years is the total priority now given to safety for the workers and the public – too many roadworkers across the country used to be killed and injured. Nowadays the job is still inherently high risk, with live traffic often just a few feet away, but modern equipment methods and training are helping to bring the workforce home each day, safely."

He added: "All of us tend to take our roads for granted, forgetting that as traffic gets heavier, roads wear out faster. We also tend to complain at the inconvenience of roadworks for a few hours, forgetting that the road will then be improved for years afterwards. The people who do the work, and the behind-the-scenes teams, deserve not just our respect but our active appreciation, for a job done in difficult conditions."

The Essex films highlight a plea to report potholes so we can repair the worst ones quickly. Reporting using our online service www.essex.gov.uk/highways ensures it goes straight to the Highways Inspector's tablet computer. One innovation on trial in Essex is an asphalt recycling machine which re-uses material dug out from the potholed surface, heated and re-laid, saving material and travel time and so money.

Spencer, one of the employees featured, talks about his career progress, including qualification as an HGV driver, which gives him a key role in the team as well as more earning opportunities. Several of the current and recent directors and senior managers at Essex Highways started their career laying black stuff, gaining valuable experience on the front line of keeping the county moving.

Follow the #RoadHeroes day on Friday at <https://twitter.com/transportgovuk> and for local insights on <https://twitter.com/essexhighways> @EssexHighways

**Essex Trading Standards urge residents 'be sure, at the door' to combat rogue traders and
doorstep scammers**

Beware of rogue traders and doorstep scammers – that's the message this autumn from Essex Trading Standards.

In Essex, over the past 18 months there have been more than a hundred reports of doorstep incidents which have led to financial loss incurred by residents. Sometimes victims are repeatedly targeted resulting in significant individual financial losses.

Figures from 2017/18 show the average age of victims of this type of crime is 71 and the average financial loss to each victim is £8,960.

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Essex Trading Standards have issued advice to residents concerned about dealing with traders when they need household work completed. This advice is:

- Choose a 'Buy With Confidence' accredited trader – to find a reputable trader approved and vetted by Trading Standards visit www.buywithconfidence.gov.uk
- Obtain several quotes
- Get written quotes detailing exactly what work will be carried out, how much it will cost and what the terms of payment are.
- Take your time to make sure you're happy with what you're undertaking
- Ask a trusted friend/relative for advice
- Ask to see identity.

Residents are also advised to be aware that a genuine trader who comes to your house, will not:

- Call without an appointment
- Ask you or offer to take you to the bank to withdraw cash or make a money transfer
- Ask you to pay in full before the work is complete
- Insist that you decide about the work they're offering to do on the spot
- Bully or scare you into doing the work.

For general help and advice or to report a problem with a trader that is not immediate telephone the Citizens Advice Consumer helpline on 03454 04 05 06

If you are concerned about a trader who is already at your house call 999 immediately.

To underline all this advice a new short film has been co-produced by Essex Trading Standards, to raise awareness of rogue traders and doorstep scammers.

The film, Rogue Trader, a co-production with Chelmsford-based film company Deadline Communications, stars actor and singer Lee Mead, known for his starring roles in Casualty and Holby City, and winner of the 2007 BBC talent contest Any Dream Will Do.

In the film, a young man, played by Lee Mead, has a dawning realisation that an elderly relative is being viciously scammed.

Cllr Susan Barker, Essex County Council Cabinet Member for Customer, Corporate, Culture and Communities, said: "We believe in building stronger and safer communities.

"As such, it is great that Essex Trading Standards are taking a lead in raising awareness of rogue traders and doorstep scammers. Educational material, such as this brilliant video, helps to shine a light on this important issue and protect residents."

The full film Rogue Trader will be available to view from Tuesday 10th September on YouTube at <https://youtu.be/l7pZ7qDB2Fk>

It will also be distributed on the Essex Trading Standards Twitter feed @EssexTS and the Essex County Council Twitter account @Essex_CC as well as the Essex Police Twitter account @EssexPoliceUK.

Internationally known artist comes to Cressing Temple Barns

Award-winning artist, Henry Driver, will be bringing his unique artistic talent to Cressing Temple Barns this month as part of a new, three-month Artist in Residence programme led by Essex County Council.

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Henry, originally from Suffolk, has exhibited his artwork across the world and will be creating new pieces based around the themes of environment and sustainability, and inspired by the unique and historical setting.

Working out of a dedicated studio space at the barns between August and October, all the artwork created will eventually form part of proposals for a new Cressing Temple art trail.

As part of the programme, visitors were also be able to meet and speak with Henry at three open studio events which took place on 23rd, 29th August and 1st September, with more to be announced later in the residency. Creative projection and photography workshops are also due to run on 3rd and 5th October.

Henry said: "I was immediately drawn to the magnificent granaries and beautiful, cathedral-like architecture of the barns. I'm looking forward to exploring the huge importance these monumental buildings must have held, and how intrinsic food production and storage was to previous societies, in contrast with our current society's wasteful consumption."

Specialising in combining art and technology, to create immersive and thought-provoking artworks, Henry works across the Eastern region and has previously exhibited work at Tate Liverpool, Tate Britain, The Barbican & Whitechapel Gallery.

Most recently, he was nominated as one of the top 15 artists under the ages of 35 working in the UK for the Kleinwort Hambros Emerging Artists prize.

Councillor Simon Walsh, Essex County Council's Cabinet Member for Environment and Waste, said: "Cressing Temple Barns is a beautiful site, rich in history and culture and I'm delighted we are hosting an artist of Henry's calibre.

"Our Artist in Residence programme will help visitors to connect with some of the most well-known places in the county, in new ways and all the artwork created will form a new and exciting art trail.

"I hope visitors will enjoy getting involved via the Open Studio events and workshops and look forward to seeing Henry's finished work."

- Henry is available for interview – please contact the Essex County Council press office to arrange.
- For more information about the Artist in Residence programme and opens studio events, visit www.exploreculture.org.uk
- For more details about other art trails across the county and Essex Summer of Art, visit www.visitessex.com
- Internationally, Henry has previously exhibited work in Berlin, Melbourne, Copenhagen, Toronto, Sydney, Montreal, Taipei & Seoul.
- He was selected by Turner Prize winner Mark Leckey to exhibit at Tate Liverpool in 2014, and was also shortlisted for the international Aesthetics Art Award
- In May 2017, he was selected for alt.barbican - a major new accelerator for innovative artists working at the intersection of art and technology in partnership with The Trampery, MUTEK, the British Council, and the National Theatre's Immersive Storytelling Studio.

Nominations are now open for the 2020 Essex Teaching Awards

The aim of the annual awards is to shine a spotlight and celebrate the exceptional teaching, school and early years colleagues, who go above and beyond to support children and young people across the county.

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Everyone spends time in the formal education system and it's the actions of individuals working in schools and early years settings that can influence some of the biggest decisions we'll ever make.

Anyone working or volunteering in an education or early years setting in Essex can be nominated, including teachers, teaching assistants, school support staff, governors, childminders and other early years professionals.

Visit the [Essex Teaching Awards web-page](#) for more details and to make a nomination before the deadline on 3 November 2019. You can also follow [@EssexTeachAward](#) on Twitter for the latest news.

New-look Essex Lottery promises more cash prizes

Since the Essex Lottery launched in 2017 over £135,000 has been donated to good causes, thanks to the thousands of people who buy a weekly £1 ticket – 60p of which is donated.

Currently 180 charities and good causes are signed up to benefit, supporting diverse causes across Essex, from animal welfare, education and arts groups, to organisations supporting children, disadvantaged groups and the elderly.

There are also opportunities for players to win big and this summer we have introduced a new prize structure, with guaranteed weekly wins for people who match the winning number combination, no matter how many tickets are sold. The prizes on offer are £25, £250, £2,000 or £25,000, as well as free Essex Lottery tickets.

If you want to be in with a chance of winning and to support a local cause that's close to your heart, visit the [Essex Lottery website](#) now.

Free school meals

Infants

Children in reception, year 1 and year 2 automatically get free school meals. This is called [Universal infant free school meals \(UIFSM\)](#). You don't need to apply for UIFSM, just let your child's school know.

Children in year 3 or older

Your child may be eligible for free school meals if you are receiving any of the following:

- Income Support
- Income-based Jobseeker's Allowance
- Child Tax Credit (not Working Tax Credit), with an annual income below £16,190
- Pension Guarantee Credit
- Employment and Support Allowance, income related
- Support under part 6 of the Immigration and Asylum Act, 1999
- Working Tax Credit run-on, paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit, with a household income of £7,400 or less (after tax and not including any benefits you get)

Apply

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Your application will be refused if you're not receiving any of the listed benefits. Please consider this before applying.

You can [apply online](#).

Your application will be processed within 15 working days, but it can take longer if you apply in August or September.

We will contact you and the school if your child is entitled.

Change of circumstances

If your child changes school or address, you will need to reapply for free school meals.

Related content

Pupil Premium is extra funding schools can claim for children from low income families. [GOV.UK](#) has more information about the funding, including how schools should spend it.

Signature

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