

ELMSTEAD PARISH COUNCIL

Minutes of the Meeting held in the Community Centre, School Road, Elmstead Thursday 17th May, 2012

Present:

Councillors: Cllr Bell, Cllr Sly, Cllr Snowden, Cllr Phillips, Cllr Brock, Cllr Mason, Cllr Lloyd, Cllr Lewis, Cllr Hinchcliffe,
Cllr Gray
Clerk: Miss Burling

District Councillor Heaney

Public: Mr. Wadham - Tree Warden for Elmstead Market.
Mr. Horn

Police PCSO Barnes

Meeting Chaired by Cllr Bell – Chair

Meeting Commenced at 8.05pm

PLEASE NOTE THAT THE ELMSTEAD PARISH COUNCIL ANNUAL MEETING WAS HELD PRIOR TO THIS MEETING COMMENCING AT 7PM

1 APOLOGIES FOR ABSENCE

District Councillor Heaney and District Councillor Nicholls
Councillor Caruana

2 DECLARATION OF INTERESTS

None

3 MATTERS RAISED BY MEMBERS OF THE PUBLIC

Mr. Horn raised a regular problem with dirt from farm vehicles on the paths and road around the Meadow Close area.

The Clerk advised that usually in these occasions ECC are notified and liaise to correct the problem with the Land Owner/Farmer.

Cllr Bell asked Mr. Horn to contact the Clerk in the event of further problems.

4 TO APPROVE THE MINUTES OF THE MEETING DATED Thursday 19th April, 2012 and any matters arising;

It was proposed that the minutes of the previous Parish Meeting of the Thursday 19th April, 2012 be agreed and accepted as a correct record.

Proposed: Cllr Phillips

Second: Cllr Lewis

Unanimously Carried

Matters arising from the previous meeting not included in this agenda:

None

5 COMMENTS FROM DISTRICT COUNCILLORS

District Councillor Heaney; The future plan for Tendring is still being discussed with issues such as School places and other facilities possibly affecting the allocation of housing for each village.

Cllr Gray questioned the new recycling arrangements, and DC Heaney agreed that the new system has problems.

DC Heaney confirmed that shredded paper cannot be re-cycled and should be placed in the black sacks with the general rubbish.

The new recycling system has proved to be very unpopular within the Tendring area.

Cllr Bell raised the issue of the closure of the St Oysth recycling centre and DC Heaney agreed that the incidents of fly tipping have seriously increased, but clarified that the decision to close this site was not made by TDC.

Cllr Bell ; EPC is unhappy with the new recycling arrangements it was requested The Clerk sends a letter to DC Heaney to be passed on to the relevant TDC personnel.

Action: Clerk to send a letter regarding the Parish Council views on the new recycling arrangements.

6 COUNTY COUNCILLOR REPORT

None Present

7 UPDATE FROM VILLAGE TREE WARDEN

Mr. Wadham has provided an update on his activities in the village for May attached to the minutes.

Following the recent Community Feedback survey distributed to the households near to the Elmcroft area, a mixed response was received – 7 responses were received in total – with 3 strongly opposing the plans to thin the trees and 4 in favour of the idea, the majority of those questioned however did not respond.

Cllr Bell requested that a further community feedback form was sent to the residents, however Cllr Lewis disagreed and felt that enough opportunities have been given for public opinion on this matter, the general view of the Council was that no further forms should be sent out regarding this issue.

The general view is that tree thinning is required to ensure the best possible long term result for the area, and the plan is to remove trees in the Autumn/Winter 2012 was agreed.

8 FUTURE VILLAGE DEVELOPMENT PROPOSALS ; BEHIND MEADOW CLOSE/CHURCH ROAD/ CHARITY FIELD

Church Road Proposal

No update

Charity Field Proposal

No update

Meadow Close

No update

Local Plan for Tendring

No update

Cllr Sly raised a concern that the 6% increase in development for Tendring in general does not cater for individual villages, character, and feels that each should be assessed on their own merits.

9 RESIGNATION OF COUNCILLOR CARUANA

On the 7th May 2012 Cllr Caruana tendered his resignation by email.

The Council formally accepted the resignation and the Clerk will write to Cllr Caruana and inform TDC.

Action: Clerk to write to Cllr Caruana and TDC

10 EMCHAT

Cllr Gray – Recently held Jumble Sale raised in excess of £500.
The next fund raising event – Saturday 14th July – Garage Trail.

With the plans for the Tendring future plan still ongoing EMCHAT are unable to move forward at this stage.

During the Jubilee weekend it is hoped to have a stall at the Cricket Club outlining the main planning proposal sites for the village. This will give the residents the chance to give their view on the sites they would prefer.

11 PARISH COUNCIL INSURANCE RENEWAL

The Clerk has obtained 3 insurance renewal prices.

The original renewal charge from current insurer Aon was £2851.88 subsequently reduced to £1850.40

CAME insurance provided a quotation of £2088.39

Zurich insurance provided a quotation of £1149.04

The Clerk, Chair and Councillor Mason have inspected the renewal documents to ensure that adequate cover is provided, and it was recommended to the Council that the quotation from Zurich at a cost of £1149.04 is accepted.

The Zurich Quote does not automatically cover volunteers that are not members of the Council but it is possible to add them if necessary.

The following proposal was made;

Elmstead Parish Council to accept the Insurance renewal provided by Zurich Insurance at a cost of £1149.04

Proposed: Cllr Hinchcliffe

Second: Cllr Sly

Unanimously Carried

12 ELM TREE ON ELMCROFT PLAQUE

Cllr Bell will erect the plaque at the site of the Elm tree at Elmcroft.

Action Cllr Bell to erect the plaque before the Diamond Jubilee weekend.

13 MUGS FOR THE DIAMOND JUBILEE UPDATE

The mugs have been distributed to the schools and a thank you letter from Market Field School was received on the 16th May, 2012 along with two lovely letters from year 11 pupils.

14 DIAMOND JUBILEE CELEBRATIONS UPDATE

Cllr Phillips provided an update:

Plans are progressing well.

Copy of the most recent update from the committee is attached to the original minutes.

This coming weekend the village decorating will take place; erecting the flags and bunting.

15 VILLAGE TIME CAPSULE

Mr. Middleditch at the Elmstead Primary School has given permission for the time capsule to be kept within the school grounds, Cllr Snowden to liaise.

No response has been received from the village following the article in Upmarket.

Cllr Snowden has spoken to local Organisations and requested items for the capsule.

16 COMMITTEE AND WORKING PARTIES

FINANCE

16.1 Finance Report; including any recommendations and requests for payment contained therein. (Appendix (i) copy attached to Original Minutes)

It was proposed that the Financial Report, recommendations and requests for payments were agreed,

Proposed: Cllr Mason

Second: Cllr Snowden

Carried

16.2 PLANNING

Cllr Snowden is now the Chair of Planning, and presented the planning information to the Council

a. Update on Planning Application 09/01208/FUL

The site is currently occupied.

b. New Planning Applications Received

12/00318/FUL - Small extension to the Cricket Club – No comments

Cllr Snowden explained that the extension is for toilet facilities at the Club.

c. Decisions in the month

Full permission has been granted for the recent application 12/00276/FUL for a cattle shed at Bottles Hall, Clacton Road, Elmstead.

- **Please note that all documents relating to planning applications are available on the Tendring District Council website.**

17.3 ESTATES

- No additional items since the last Estates Meeting.

17 Publicity;

The Clerk requested that all articles are provided before 7th June to appear in the July edition.

Next Meeting Dates, Annual Meeting update to the Village from Chair of Committees, Recycling bins and date for collection, bus times and service information.

Action: Clerk to send articles to the Upmarket Team and Councillors to prepare articles for submission.

18 Community Centre

Cllr Gray will be looking into the Grant opportunities for the current building maintenance.

19 Village Schools

No update

20 Personnel

No update

21 Public Transport

Cllr Hinchcliffe advised that the service is improving, with many more buses daily including hospital services.

Action: Clerk to type up the bus time table for the village in an easy to read format for the bus stops and Upmarket.

22 Road Safety

Cllr Mason to write a letter regarding the problems with Colchester Road to be passed by the Clerk to ECC.

Action: Cllr Mason to write a letter regarding Colchester Road safety problems.

23 Police Report

PCSO Barnes gave a verbal report on the incidents for Elmstead Market in the month of April, and held a discussion with Council regarding the cover provided for the village.

Suspicious Circumstances - Church Road - (2 Men in a van following 2 girls)

Church Road x 3 - (Suspicious Vehicle)

Fly Tipping - Tye Road - (Building materials dumped in road)

Burglary Other - Church Road - (The Church)

RTC - Tye Road
Colchester Road
Bromley Road

Cllr Hinchcliffe asked that Bromley Road is monitored for speed; PCSO Barnes will pass on this request.

Contact Details for Village PCSO as follows:

Les Barnes PCSO 71909

Thorpe Le Soken NPT Eastern

Mobile 07967466876

Tel:- 101 Ext 487603

Email: leslie.barnes@essex.pnn.police

website : www.essex.police.uk

24 Elmcroft

No update

25 Youth & Leisure

Clerk to contact PCSO Barnes for his view and ask for feedback from Brightlingsea Town Council as previously agreed.

The following proposal was made:

The Parish Council to approach the District Councillor and County Councillor and ECC Lease Advisors for their view on extending a sufficient area under the lease for the Market Field to accommodate a youth facility.

Proposed: Cllr Mason

Second: Cllr Brock

Carried.

7 for the proposal ;

3 against the proposal

Carried

**Action: Clerk to contact PCSO Barnes
Brightlingsea Town Council
ECC Lease Advisors
District Councillors and County Councillor**

26 Dene Park

No update

27 P3

No update.

28 Matters Raised by Councillors

Cllr Lloyd requested a list of the meeting dates.

Action Clerk to circulate meeting dates to all Councillors.

**There being no further business Councillors were thanked for their attendance.
Meeting closed at 21.30pm**

**Date of next Parish Meeting: Thursday 15th June, 2012
To be held in the Community Centre, School Road CO7 7ET**

**Minuted by Cathy Burling,
19th April, 2012
Contact: elmsteadparish@btconnect.com
Telephone: 01206 827139**

Appendix to the original Minutes:

Finance Report dated 17th May, 2012 prepared by the Clerk
Mr. Turner, Auditor Reports for the year ended 31st March 2012
Cllr Caruana resignation email
Thank you letter from Market Field School
Results from the tree thinning at Elmcroft questionnaire
Updated Council roles and definitions
Police report for April
May update from the Tree Warden

All other relevant correspondence has been circulated prior to the meeting and available upon request.