

ELMSTEAD PARISH COUNCIL

Minutes of the Meeting held in the Community Centre, School Road, Elmstead Thursday 19th July, 2012

Present:

Councillors: Cllr Bell, Cllr Sly, Cllr Snowden, Cllr Phillips, Cllr Lewis, Cllr Hinchcliffe, Cllr Gray
Clerk: Miss Burling

District Councillor Heaney

Public: Mr. Wadham - Tree Warden for Elmstead Market.
Mr. Horn, Mrs. Izard, Mrs. Walker, Mrs. Giles, Mrs. Stammers, Mr. Mitchell, Mr. Mason

Police PCSO Barnes

Meeting Chaired by Cllr Bell – Chair
Meeting Commenced at 7.30pm

PLEASE NOTE THAT DUE TO STAFF SICKNESS NO MAIN MEETING WAS HELD IN JUNE 2012

1 APOLOGIES FOR ABSENCE

District Councillor Nicholls
Councillor Brock, Councillor Lloyd, Cllr Mason

2 DECLARATION OF INTERESTS

None

3 MATTERS RAISED BY MEMBERS OF THE PUBLIC.

Mr. Horn raised a concern that there is mud left on the road and pavement in Meadow Close.
Cllr Bell asked Mr. Horn to monitor the situation and let the Parish Council know if there are further problems.

4 TO APPROVE THE MINUTES OF THE MEETING DATED Thursday 17th May, 2012 and any matters arising; *It was proposed that the minutes of the previous Parish Meeting of the Thursday 17th May, 2012 be agreed and accepted as a correct record.*

Proposed: Cllr Gray Second: Cllr Phillips Unanimously Carried

Matters arising from the previous meeting not included in this agenda:
None

5 COMMENTS FROM DISTRICT COUNCILLORS

District Councillor Heaney explained that every resident in Tendring will qualify for free parking in the TDC Car parks, information will be sent to each household in the near future.

There has been a complaint about the planning permission granted for two bungalows behind Dianthus in the Bromley Road. The neighbour to the property has contacted DC Heaney with concerns with the close proximity to their property; but unfortunately TDC Planning has granted permission and it is now too late for further PC comments or intervention.

Cllr Gray; From the recent information circulated there is a concern that plastic is now being put into landfill. There is no TDC target for plastic – please could this be looked into?

DC Heaney: All the thin plastic was not re-cycled in the past, and had to be sorted out. The new system allows the Home Owner to carry out the sorting at home. It is hoped that this plastic will be rec-cycled in the near future.

Action: Clerk to send DC Heaney all the contact details for the Parish Council including email address.

6 COUNTY COUNCILLOR REPORT

None Present

7 UPDATE FROM VILLAGE TREE WARDEN

Mr. Wadham has provided an update on his activities in the village for June attached to the minutes.

Many of the Elms Trees are growing, and some need a little help.

The Holly Trees around the Cricket Pitch have been trimmed.

Cllr Bell gave his thanks to Mr. Wadham on behalf of the Council.

8 FUTURE VILLAGE DEVELOPMENT PROPOSALS ; BEHIND MEADOW CLOSE/CHURCH ROAD/ CHARITY FIELD

Church Road Proposal

An email was received from Mr. Coleman of Cirrus Planning dated the 16th July explaining that TDC would still be open to further comments from the Parish Council of proposals for the village.

Charity Field Proposal

No update

Meadow Close

No update

Local Plan for Tendring

No update

In an email to the Council on Monday 16th July ; Cllr Sly expressed his view that the potential sites, along with the benefits to the community from each site should be clearly presented to the village.

Cllr Sly would like to propose that an extraordinary meeting of the Parish Council is called to discuss the proposed planning sites, benefits to the village, the plan for the way forward, a way to engage the public/village in the decisions.

Cllr Gray agreed with Cllr Sly that action needs to be taken by the PC sooner rather later. Cllr Lewis also supported the proposed action from Cllr Sly.

Cllr Gray would like a summary of the proposals including the benefits to the village circulated to the whole village.

Action: Cllr Sly to find out hall availability and liaise with fellow Councillors for a meeting.

9 CRICKET CLUB REQUEST FOR THE ELMCROFT AREA

In an email dated 12th July; Cherry Elliot of the Grasshopper Cricket Club asked if the Parish Council could consider allowing the storage of new nets in the area behind the car park at Elmcroft, they would be fully enclosed and lockable.

Cllr Sly would consider a temporary permission provided the public were asked for their opinion.

Cllr Gray is concerned that it would affect the area used by the village children.

Cllr Lewis is against this idea and would prefer the nets were located at the Cricket Club.

Cllr Hinchcliffe would not oppose this idea.

Cllr Phillips would like the Council to ask for more details; ie size of nets, exact position on Elmcroft, materials to be used, the type of hard standing to be used, type of enclosure, method of locking proposed.

Action; Clerk to write to the Cricket Club and request further information to enable a full discussion at the next meeting.

10 EMCHAT

Cllr Gray explained the EMCHAT group to the members of the public and the role it plays to help with a view to obtaining a new Community Centre.

Currently 87 signatures have been received on the proposed/site survey;

63 people prefer Church Road, 13 people preferred Meadow Close and 11 people preferred the Charity Field.

11 ROAD SAFETY ISSUES ALONG THE COLCHESTER ROAD

In the minutes of the 17th May, 2012 under the Road Safety – Item 22 on the agenda it was agreed that Cllr Mason would write a letter to be passed to ECC regarding the concerns for this area.

Action: Cllr Mason to write a letter regarding Colchester Road safety problems.

12 RESIGNATION OF THE CLERK/RFO

Miss Burling has officially resigned from both the roles of Responsible Finance Officer and Parish Clerk. Please note that the Clerk has holiday booked for the next couple of weeks, with the last week of service being week commencing Monday 13th August.

Cllr Bell gave his thanks on behalf of the Council to the Clerk for her service over the last four years.

13 VILLAGE TIME CAPSULE

Cllr Snowden gave an update on the Time Capsule. The event was a great success.

Action; Councillors were all requested to give thought to wording for the plaque – to be agreed at the next meeting.

14 TRAVELLER SITE IN CLACTON ROAD

DC Heaney will ensure that TDC are kept informed of all the enforcements problems.

Mr. Jennings advised that there are currently 3 caravans on the site which exceeds the permission.

Action: Clerk and DC Heaney to write to TDC and request an update on the action they are going to take.

Mr. Jennings requested clarification on the PC view if the Owner applied for a permanent site.

The new 10 year local plan is due to be published very shortly which will provide details of the Traveller Sites for the TDC area.

Cllr Lewis – the Parish Council will look at any future planning application purely on planning grounds.

DC Heaney advised that the Council also include the history of the site, breaches of permission etc., with any comments to a future application.

15 COMMITTEE AND WORKING PARTIES

FINANCE

15.1 Finance Report; including any recommendations and requests for payment contained therein. (Appendix (i) copy attached to Original Minutes)

Proposed: Cllr Phillips

Seconded: Cllr Snowden

Carried

15.2 PLANNING

Cllr Snowden is now the Chair of Planning, and presented the planning information to the Council

a. Update on Planning Application 09/01208/FUL

The site is currently occupied, and there is an additional caravan which needs to be reported to TDC.

b. New Planning Applications Received

Extension requests for the

c. Decisions in the month

None

- **Please note that all documents relating to planning applications are available on the Tendring District Council website.**

Cllr Phillips suggested that members of the Planning Committee routinely contact neighbours to new planning applications. This was agreed by all that this would be a positive change and a policy to adopt in the future.

16 Publicity;

Next Meeting dates, information on the planning proposals following the planned meeting, Cllr Lewis would like to submit an article regarding the resignation of the Clerk.

17 Community Centre

No update.

18 Village Schools

No update

19 Public Transport

No update

20 Road Safety

No update

21 Police Report

Common Assault - Clacton Road
Suspicious Circumstances - Colchester Road - (2 Males acting suspiciously)
Hatch Croft Gardens - (3 Males acting suspiciously)
Theft From Motor Vehicle - Colchester Road - (Catalytic Converters taken)
Criminal Damage - Lucerne Road - (Rear window screen smashed)
Disturbance - Colchester Road - (Male & Female arguing)
Noise Nuisance - Lucerne Road
RTC - Colchester Road

PCSO LES BARNES 71909
Direct Dial : 101
Ext: 487607
Email: leslie.barnes@essex.pnn.police.uk
Website: http://www.essex.police.uk/my_neighbourhood.aspx

22 Elmcroft

No update

23 Youth & Leisure

No update

24 Dene Park

No update

25 P3

No update

26 Councillors Remit to Elmstead.

An email dated 13th July was circulated by Cllr Phillips the matter will be considered by the Council in the near future.

Cllr Gray proposed that Cllr Bell (Chair), Cllr Phillips (Vice Chair) and Cllr Lewis (Chair of Personnel) are delegated powers to deal with the terms and conditions of Employment and make arrangements for appointment of the new Clerk RFO.

This was seconded by Cllr Phillips and agreed by all present.

27 Matters Raised by Councillors

No matters raised by Councillors.

There being no further business Councillors were thanked for their attendance.

Meeting closed at 8.55pm

**Date of next Parish Meeting: Thursday 20th September, 2012
To be held in the Community Centre, School Road CO7 7ET**

**Minuted by Cathy Burling,
19th July, 2012
Contact: elmsteadparish@btconnect.com
Telephone: 01206 827139**

Appendix to the original Minutes:

Finance Report dated 19th July, 2012 prepared by the Clerk

All other relevant correspondence has been circulated prior to the meeting and available upon request.