

ELMSTEAD PARISH COUNCIL

Minutes of the Meeting held in the Community Centre, School Road, Elmstead Thursday 20th December, 2012

Present:

Councillors: Cllr. Bell, Cllr. Brock, Cllr. Mason, Cllr. Lloyd, Cllr. Beecham, Cllr. Gray

Clerk: Mrs. Baxter

Public: Mr. I Mitchell, Mr. R Redding, Mrs. P Redding, Mr. R Fairweather, Mr. B Mason, Mr. T Vaughan, Mr. B Jennings

PCSO Barnes

Meeting Chaired by Cllr. Bell – Chair

Meeting Commenced at 7.30pm

1 APOLOGIES FOR ABSENCE

Cllr. Snowden, Cllr. Sly

2 DECLARATION OF INTERESTS

None

3 CO-OPTION OF MR. R REDDING

Cllr. Bell announced that the co-option of Mr. Redding would be deferred, with Mr. Redding's agreement. Cllr. Bell gave the reason that full Council were not present. Cllr. Mason commented that Mr. Beecham's co-option was not done with a full Council, but Cllr. Bell confirmed that he had made the decision that the co-option should be deferred.

4 MATTERS RAISED BY MEMBERS OF THE PUBLIC

None

5 TENDRING DISTRICT LOCAL PLAN: EPC SURVEY

Cllr. Bell asked if all the surveys had been delivered, and most had.

Cllr. Gray stated that Cllr. Mason did a marvelous job preparing the survey and a vote of thanks was made to Cllr. Mason for her efforts on the survey.

6 TO APPROVE THE MINUTES OF THE MEETING DATED THURSDAY 15TH NOVEMBER 2012 AND ANY MATTERS ARISING

The Minutes were amended as follows:

Item 3 paragraph 5 amended to "Cllr. Mason said that she had asked for co-option to be put on the November agenda, but that Mr. Beecham was on there and she hadn't known about the interview."

Item 3 under the proposal "*It was proposed that Elmstead Parish Council co-opt Mr. Stan Beecham as a Parish Councillor.*" "Cllr. Mason opposed due to the procedure" was changed to "Cllr. Mason abstained due to the procedure".

It was proposed that the Minutes of the Parish Meeting of Thursday 15th November, 2012 be agreed and accepted as a correct record.

Proposed Cllr. Lloyd Seconded Cllr. Beecham Carried (Cllr. Mason abstained)

7 FINANCIAL

7.1 Finance Report prepared by Clerk

It was proposed that the Financial Report (copy distributed to Council and attached to Minutes) be agreed.

Proposed Cllr. Gray Seconded Cllr. Beecham Carried

Cllr. Bell commented that one set of the Christmas tree lights is dodgy and we may need to buy a new set next year. Also that he had received comments of appreciation from the village.

Action: Clerk to e-mail Mr. R. Phillips to thank him for his help with the Christmas tree lights.

7.2 Agree 10 additional hours for Clerk to spend time on self study for Clerk's role and responsibilities

It was agreed in general that this was a good idea.

It was proposed that the Clerk be paid an additional 10 hours as above.

Proposed Cllr. Bell Seconded Cllr. Brock Carried

Action: Clerk to itemize the hours separately.

8 RESPONSE TO COMMUNITY INFRASTRUCTURE REQUEST DUE 21ST DECEMBER 2012

Cllr. Bell has spoken to Mr. Bill Smith at TDC who is in charge to let him know we couldn't make this date. It's not a problem, there is a running target. Nick explained that it's all about the village and everybody can get involved. There are lots of people who can have an input into the document. Cllr. Bell suggested that we kick it off in the New Year and aim for March completion. It will be released to councillors and a register is to be kept of who it is with. It was handed to Cllr. Gray.

Action: Clerk is to keep a register of who has the request information.

9 EMCHAT

Cllr. Gray explained there had been no EMCHAT meeting this month, there will be one in January.

10 PLANNING

10.1 New Planning Applications Received

12/01397/FUL – Two storey side extension 4 Oatlands

– It was commented that the Oatlands application looks like a sympathetic extension on a lot of land. Other comments to follow, if any.

12/01372/FUL – Proposed agricultural store Brook Farm, Bromley Road

– This is a repeat proposal.

ACTION Clerk to find the previous comments on this proposal.

Cllr Mason requested that all planning information be forwarded when the Clerk gets it so that Cllrs can look at it before the Council meeting. Planning information should be vetted by the Chairperson on Planning and they should provide a recommendation.

Cllr. Mason requested a deadline for comments. Cllr. Bell – before 6th January 2013.

10.2 Decisions in the Month

12/01099/FUL – Full approval given for a single storey front extension to form porch and WC at 21 Thatchers Drive

12/01154/FUL – Full approval given for a replacement dwelling at 5 Church Road

- **Please note that all documents relating to planning applications are available on the Tendring District Council website**

11 TRAVELLORS SITE IN CLACTON ROAD

Cllr. Bell stated that this would be discussed in a planning meeting on 7th January 2013. The Council had submitted their findings to TDC.

12 SHOULD THE COUNCIL CONTINUE TO HAVE TWO MEETINGS A MONTH, ONE ESTATES AND ONE MAIN MEETING?

Cllr. Gray: No, the estates and the main meeting agenda are the same, we're doing the same thing twice and it's repetitive.

Cllr. Bell: The estates meeting was introduced due to the volume of business at that time.

Cllr. Lloyd: It's the same business in both meetings.

Cllr. Gray: There will be a lot of planning work in a year or two.

Cllr. Lloyd: We can reinstate the estates meeting then.

Cllr. Brock: Leave it as one meeting for now and reinstate when necessary.

Cllr. Mason: One is sufficient.

It was agreed that there would be one meeting a month going forwards.

It was agreed that there would be a meeting on Saturday 29th December to go over the survey results.

13 PERSONNEL POSITIONS AND SPECIAL RESPONSIBILITIES

13.1 Vice Chair

It was proposed that Cllr. Gray be Vice Chair

Proposed	Cllr. Brock	Seconded	Cllr. Lloyd	Carried
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13.2 Chair of Personnel

It was proposed that Cllr. Brock be Chair of Personnel

Proposed	Cllr. LLOYD	Seconded	Cllr. Beecham	Carried (Cllr. Mason abstained)
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13.3 Public Transport

It was proposed that Cllr. Beecham be responsible for Public Transport

Proposed	Cllr. Gray	Seconded	Cllr. Brock	Carried
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13.4 Flag Officer

It was proposed that Cllr. Lloyd be Flag Officer

Proposed	Cllr. Bell	Seconded	Cllr. Gray	Carried
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13.5 Elmcroft

Cllr. Bell: Deferred as not relevant at this present time.

14 POLICE REPORT (from PCSO Barnes)

Nuisance youths on Bromley Road.

Nuisance neighbour on Johnson Drive

Nuisance neighbour on Lucerne Road.

Criminal damage on Lucerne Road

Burglary in the Kings Arms, Clacton Road (copper pipe)

Burglary in Clacton Road and Church Road

Traffic collisions on Colchester Road

A member of public asked about the mobile speed indicator. Cllr. Gray said they do work and the PCSO agreed.

Cllr. Bell asked if we could have it permanently, PCSO Barnes did not know.

15 MATTERS RAISED BY COUNCILLORS

Cllr. Mason objected to the way that Cllr. Bell decided that item 3 should not be on the agenda. If the Council are taking something off the agenda it should be with Council agreement.

Cllr. Beecham asked what is the parish council toolkit?

Cllr. Mason: it's guidelines from the EALC and other legal people, a good document and very informative that she'd e-mailed around. Cllr. Mason will e-mail Cllr. Beecham a copy.

Cllr. Bell stated that it's guidelines.

Cllr. Gray asked with reference to item 3 what would happen if there wasn't a full Council next month?

Cllr. Bell said it was disappointing that Joy Derby from EALC had not been able to make her meeting with Cllrs before the Council meeting as we wanted her help with these issues.

Cllr. Gray would like the neighbourhood plan to be on the agenda next month.

Cllr. Mason said that she had sent her notes from the open meeting. Mr Guiver had stated that having a plan does not mean you can decide about the 40 houses, but if there are extra developments you can have an impact.

Action: Clerk to contact Mr Guiver for information regarding a neighbourhood plan.

There being no further business Councillors were thanked for their attendance.

Meeting closed at 8.22pm

Date of next Parish Meeting: Thursday 17th January, 2013

To be held in the Community Centre, School Road Road CO7 7ET

Minuted by Angela Baxter,

20th December, 2012

Contact: elmsteadparish@btconnect.com

Telephone: 01206 827139

Appendix to the original Minutes:

Finance Report dated 20th December, 2012 prepared by the Clerk.

All other relevant correspondence has been circulated prior to the meeting and available upon request.