

Elmstead Parish Council
Community Centre, School Road, Elmstead Market, CO7 7ET

Minutes of the meeting held on the 17th July 2014

Start time 19:31

Present: Cllr Bell, Cllr Fairweather, Cllr Redding, Cllr Beecham, Cllr Grotier, Cllr Routledge, Cllr Beard and Cllr Kirby

Also Present: District Cllr Heaney, District Cllr Nicholls, 3 members of the public

14/099 Apologies of Absence

There were apologies from Cllr Brock

14/100 Declaration of Pecuniary Interests and Non Pecuniary Interests

Cllr Redding declared an interest in item 14/107

He will take part but not vote.

14/101 Signing of the minutes from 19th June 2014

It was resolved to accept the minutes from 19th June as true and correct.

Proposed: Cllr Beecham

Seconded: Cllr Redding

14/102 Police Report

See appendix 1

14/103 Public Speaking

There was no public speaking

14/104 Speed Cameras

Cllr Beecham said that the Parish Council are waiting for the grant to come through.

There are more volunteers needed to help with the speed cameras and training is given.

When asked how it works Cllr Beecham explained that someone holds the camera while another person notes the speed and registration of the vehicle. It then gets reported to the police so that they can take action.

If you are caught once – you receive a letter, twice you get a written warning and if you get caught 3 times you will be fined.

Proposal to place an advert in Upmarket for August asking for volunteers.

Proposed :Cllr Beecham

Seconded: Cllr Grotier

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14/105 Clerk updates and correspondence

Replacement trees and tree warden report

The clerk reported that she had been in touch with Elmstead's tree warden and he had given her some prices for Elm trees. After a discussion it was suggested that the clerk contact Michael Wadham for advice on planting some different trees on South Green as it was felt the Elm trees would be too big.

Dog bin collection

It was decided for the clerk to get a history of dog bin collections from Veolia, as Cllr Fairweather said he has only seen the dog bins being emptied once a week. Cllr Grotier concurred with this.

Proposed: Cllr Bell

Seconded: Cllr Grotier

Elmcroft Caveat

The clerk reported that there had been enquiries made in the past about possibly expanding the carpark at Elmcroft, but nothing had been followed up. After a discussion it was agreed that it would not make any real difference at this stage to go down this route.

Lorry in Old School Road

The clerk had received more correspondence about a lorry being parked dangerously in Old School Road. She reported that she had looked at TDC's considerate parking scheme and that Brightlingsea had implemented it. The Parish Council said they would like to know more.

Action: Invite Brightlingsea Council to attend meeting about considerate parking.

Overgrowing trees and abandoned van in car park.

This had been reported to the clerk. The clerk had passed it on to District Councillor Fred Nicholls to look into.

Barclays Bank

The clerk reported to the Parish Council that Barclays Bank had made a serious data control error, by sending her someone else's bank details. She had reported them to the ICO and written to Barclay Bank. Barclays Bank agreed to give the Parish Council £50 for any inconvenience that had occurred.

14/106 Phase 2 – Community Centre

Cllr Beecham spoke about the architects drawing. His concern was that there were not two meeting rooms.

Cllr Fairweather asked why there was a shaped roof. He said he would rather the roof blended in.

Action: Clerk to arrange another Community centre working party meeting.

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- 14/107 Motocross**
Cllr Redding declared an interest in this item at the start of the meeting.
Cllr Nicholls had had a meeting with the head of planning and it is not a planning matter until the 14 days has been breached.
It is however an environmental problem. A device has been placed to record the noise level.
Cllr Redding said he is still making enquiries about wildlife survey.
- 14/108 Planning**
To discuss any planning applications (see planning sheet)
Clerk to get together with Cllr Bell to gather background information about Whitings (Bottles Hall) for the new councillors.
- 14/109 Finance**
To approve payments and listen to a finance update
It was resolved to accept the finance (see appendix 2)
- Proposed: Cllr Grotier**
Seconded: Cllr Kirby
All agreed
- 14/110 District Councillor reports**
Bromley Road site
There has been a planning application put in but it has not validated yet.
Planning are keeping an eye on the site.
- Chinese Lanterns – Rural projects panel**
It was recommended to cabinet that all Chinese lanterns should be banned from TDC land. Will be asking parish councils to support this.
Parish Councils might have to take out byelaws in order to enforce this.
- The old post office**
This has now been sold. The new owner is going to follow the advice that has been given to him. He has all the necessary papers to allow him to progress.
- 14/111 County Councillor report**
There was no report
- 14/112 Items for next agenda or for information only**
Dene Park
- 14/113 Public Speaking**
A member of the public said a bit about the new community centre.
- Any new item will be put on the next agenda**

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Appendix 1

Crime report for May 2014

Please note that these figures and facts have come from the www.police.uk website and are for the month of May. June figures on this website are not available yet.

1. **Anti – Social behaviour – On or near Johnsons Drive**
2. **Other Theft - Includes theft by an employee, blackmail and making off without payment - on or near Petrol Station**

Crime reported	May 2014	
Police Actions	May 2014	This crime is being investigated by the police
	May 2014	Suspect charged A suspect has been charged or sent a summons and will appear in court
Court Outcome	May 2014	Awaiting court outcome The suspect is now going through the magistrate's or Crown Court
	May 2014	Offender sent to prison The offender was sent to prison immediately.

3. Violence and sexual offences on or near Petrol Station

Crime reported	May 2014	
Police Actions	May 2014	This crime is being investigated by the police
	May 2014	Unable to prosecute A suspect has been identified but could not be prosecuted for one of a number of reasons, such as: insufficient evidence; the prosecution time limit having expired; the named suspect being below the age of criminal responsibility; the victim or witness is dead or too ill to give evidence; the victim declining or being unable to support the police investigation further; or the person involved has died.

4. **Anti – Social behaviour – On or near Glebe Close**

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Appendix 2

Elmstead Parish Council Finance Report

Closing Balances to 11th July 2014 are:

Current Account to Bank Statement Ref 681	£15177.63
<i>Less unpaid cheques below</i>	£752.22
Total uncashed cheques	£100.00
Sub Balance in current account after cheques	£14325.41
Income	£100.00
Total Balance in current account	£14425.41
B/F Deposit Account Bank Statement Ref 137	£27676.42
<i>Interest</i>	£3.45
<i>Closing balance Deposit Account Ref 137</i>	£27679.87
<i>Estimated Overall Closing Balance - Current and Deposit</i>	£42105.28

Income Details

Alan Dingwall (Sale of strimmer to Brighlingsea PC)	£100.00
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Elmstead Community Centre – 08C May x 1 £14.00 Elmstead Community centre – 9C June x 2 £28.00	£42.00
Veolia (Dog Bins- emptied twice a week) Invoice OP/1439166 March 2014 – Feb 2015 - £597.31(inc VAT) Invoice OP/1440598 March 2014 – Feb 2015 - £464.93(inc VAT) Invoice OP/1440598 was because Veolia had undercharged us Credit note OP/C450290 July 2014-Feb 2015 – £360.10 (inc VAT) This was because we are changing to dog bins being emptied once a week)	£702.14
V Howard – Expenses Book 12 2 nd Class stamps - £6.36 Signed for letter (Barclays) - £1.72	£8.08
Total Cheques	£752.22

Expenditure Details

Payment Approval is requested for the following:

Report prepared by
V Howard
Parish Clerk
17th July 2014